

**TO:** Hamburg Township Board

**FROM:** Tony Randazzo, Director of Technical & Utility Services

**DATE:** November, 13, 2025

**AGENDA ITEM TOPIC:** Videographer Position

Number of Supporting Documents: **01**

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**Requested Action**

- Motion to approve the hiring of a videographer to record Township meetings at a rate of \$23.82 per hour, with a two hour minimum per meeting.

**Background**

Our videographer has informed us that she has taken a new full-time job which will prevent her from recording meetings for us. Therefore, I seek approval to hire a replacement for this position at \$23.82 per hour with a two hour minimum per meeting, which has been previously established for this job. We have interviewed a promising candidate for the role and are ready to proceed.

**Fiscal Considerations**

Does the agenda item require the expenditure of funds? Yes ☒ No ☐

Are funds budgeted? Yes ☒ No ☐

Fiscal year affected: 2025/2026

Is a budget amendment required? Yes ☐ No ☒

General Ledger numbers affected: 101.229.000.704.000