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EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the ☒Unapproved ☐Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: September 7th, 2022

Sewer Committee Members Present: Hohl, Hahn, Michniewicz

Sewer Committee Members Absent: None

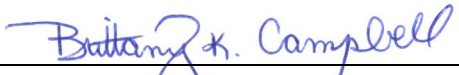
Text of Motion: MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE AUGUST 10th, 2022 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.



BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Date: September 16th, 2022

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, AUGUST 10th, 2022 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:38 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Michniewicz

Absent: None

Also Present: Tony Randazzo, Brittany Campbell, Andrew Siwicki and Ryan Ward

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

Unfinished Business:

- A. LCWA Information/Updates
- B. DTE Power Supply Issues
- C. Sewer Manhole at 4607 Shoreview Lane
- D. Pressure Testing of 12" Sanitary Sewer Main
- E. 2021-2022 Manhole Inspection Program
- F. 200 Series Grinder Pump Replacements
- G. Review of Direct and Indirect Sewer Tap Fees
- H. Request for Sewer Control Panel Removal – 4467 Cornwell Ln.

Current Business:

- A. DPW Monthly Report – July 2022 Statistics
- B. Adams Direct Sewer Connection Agreement – Vacant – Merrill Rd.
- C. Carulli Sewer Connection Cost Review – 9816 Galatian Dr.
- D. Siwicki Sewer Back-Up Claim Request – 4287 Cornwell Ln.
- E. Peterson Direct Sewer Connection Agreement – 6105 Kingsley Ct.
- F. Nikkila Direct Sewer Connection Agreement – 10374 Langley Dr.
- G. Scott Sewer Connection Cost Review – 7458 Centerhill Rd.
- H. 8806 Rushside Drive Grinder Pump Placement

5. APPROVAL OF THE MINUTES

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE MINUTES OF THE JULY 13th, 2022 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

6. UNFINISHED BUSINESS

A. LCWA Information/Updates. Hohl stated that this item has not had any action over a period of two years and may be removed from the Agenda.

B. DTE Power Supply Issues. Hohl stated that this issue has been resolved with DTE Energy and may now be removed from the Agenda.

C. Sewer Manhole at 4607 Shoreview Lane. Hohl stated that this project has been completed and may be removed from the Agenda.

D. Pressure Testing of 12" Sanitary Sewer Main. Randazzo stated that Watertap began repairs on the 12" sewer line on M-36 near Pettys Road. Ward noted the pressure in the line was already at 55 psi and that the pressure has to reach 110 psi and hold for two hours to ensure the repairs are successful.

E. 2021-2022 Manhole Inspection Program.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

F. 200 Series Grinder Pump Replacements.

MOTION BY HAHN, SUPPORTED BY MICHNIEWICZ TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None

Motion passed.

G. Review of Direct and Indirect Sewer Tap Fees. Randazzo explained that the Township is 650 taps away from needing to expand the Wastewater Treatment Plant (WWTP). Hohl stated that last expansion cost over \$2,000,000.00 and that it will likely be over \$3,000,000.00 with the next plant expansion. As part of anticipated enlargement of the WWTP, a review of the current direct and indirect tap fees was requested. Hohl noted that the Township will need to raise the sewer tap fees and that the fees should be reviewed annually just like the quarterly sewer O & M rate. Campbell noted that Hamburg Township has the lowest sewer tap fee of any local municipality and that no other Township or City offers an “indirect” tap fee to extend the sewer. The municipalities contacted had only a single tap fee used for all connections.

Randazzo stated that he feels that the private homeowner should still get a discount to extend the sewer main for a septic system failure. Hohl suggested that the Township have a single sewer tap fee and that if a homeowner has to extend the sewer main that they be given a “credit” toward the total sewer cost. The Committee also discussed discounts for large developments, whether or not to give a 10% or 15% discount for the purchase of large quantities of sewer taps like the discounts offered for the purchase of water taps. The Committee felt that the tap fees are set by the Ordinance which allows for reduced sewer taps of 3/4 REUs for apartments and other residential units.

MOTION BY HAHN, SUPPORTED BY HOHL TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO INCREASE THE SEWER TAP FEE TO \$7,500.00 PER REU WITH A \$3,500.00 CREDIT FOR FAILURE OF AN EXISTING ON-SITE SEPTIC SYSTEM IF AN INDIVIDUAL PROPERTY OWNER HAS TO EXTEND THE SEWER MAIN TO SERVE THEIR PROPERTY.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

H. Request for Sewer Control Panel Removal – 4467 Cornwell Ln. Ward stated that he met the property owner on site and is agreeable to allow the homeowner to hire a licensed Electrician, at her own expense, to relocate the grinder pump Control Panel and disconnect to the side of the home for a more aesthetic look. The DPW staff will make an inspection once the panel is relocated to make sure everything is wired correctly.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ THAT BASED ON THE RECOMMENDATION FROM WARD TO MOVE FORWARD AND TO AUTHORIZE THE PROPERTY OWNER TO RELOCATE THE GRINDER PUMP CONTROL PANEL, AT HER EXPENSE, USING A LICENSED ELECTRICIAN.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

7. CURRENT BUSINESS

A. DPW Monthly Report – July 2022 Statistics. Randazzo noted that the Wastewater Treatment Plant (WWTP) was in compliance for the entire month of July. Biotech Agronomics finally completed the sludge haul removing all material from the WWTP. Randazzo explained that the contract with Biotech expires at the end of the year and that the DPW staff will be looking at other options for sludge removal.

Hohl stated that the plan was to have Ann Bollin and Lana Theis join the meeting to discuss the PFOS/PFOA levels and why EGLE has established biosolids PFOS/PFOA limits that can never be achieved because they exceed environmental background levels.

The Committee will hold a special meeting on Wednesday, September 7th, 2022 beginning at 2:30 p.m. and will invite Anthony Dowson, Lana Theiss, Ann Bollin, Ken Recker and Brian Jonckheere to discuss PFOS and PFOA levels and limits.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

B. Adams Direct Sewer Connection Agreement – Vacant – Merrill Rd.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE ADAMS AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

C. Carulli Sewer Connection Cost Review – 9816 Galatian Dr. Campbell noted that the estimated construction charges under the blanket contract pricing was \$39,787.80. The actual construction and engineering review charges were \$39,085.95, a difference of \$701.85. The sewer extension and on-site construction charges exceeded the Engineer's Opinion of Probable Cost; however, the addition fees were covered by the 10% construction contingencies budget as well as the Engineering review fees being less than estimated. These two combined line items resulted in a reduction in the overall costs, leaving an excess balance of \$701.85. As result, a refund of \$701.85 should be issued to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO DIRECT THE ACCOUNTING DEPARTMENT TO REFUND THE OVERPAYMENT FROM THE SEWER FEE DEPOSIT IN THE AMOUNT OF \$701.85 TO THE PROPERTY OWNERS AS NOTED IN THE UTILITIES COORDINATOR'S COST REVIEW MEMO.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion carried.

- D. Siwicki Sewer Back-Up Claim Request – 4287 Cornwell Ln. Mr. Siwicki stated that he experienced a sewer back-up at his home located at 4287 Cornwell Lane resulting from an alarm failure which caused him to be unaware of the problem until his basement flooded. The DPW Foreman, Ryan Ward, confirmed that both fuses in the lightning arrestor and fused disconnect were burned out causing the alarm failure. Mr. Siwicki has filed an insurance claim for the basement clean-up and repairs to the flooring and walls. The homeowner has paid his insurance deductible in the amount of \$2,450.00 and is requesting that the Township reimbursement him for this payment as the failure was through no fault of his own.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO REIMBURSE THE HOMEOWNER IN THE AMOUNT OF \$2,450.00 FOR HIS INSURANCE DEDUCTIBLE PAID AS A RESULT OF A SEWER BACK-UP AT 4287 CORNWELL LANE.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion carried.

- E. Peterson Direct Sewer Connection Agreement – 6105 Kingsley Ct.

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE PETERSON AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER AND WATER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

- F. Nikkila Direct Sewer Connection Agreement – 10374 Langley Dr.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ TO APPROVE THE NIKKILA AGREEMENT FOR SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

G. Scott Sewer Connection Cost Review – 7458 Centerhill Rd. Campbell noted that the estimated engineering and sewer construction charges under the bid proposal were \$35,952.50. The Engineer's Opinion of Probable Cost called for the installation of an air release valve as part of the sewer extension. The project required a two-inch (2") gate valve and a flushing connection that were needed inside the manhole and were installed by the Township Contractor in place of the air release valve. The actual construction charges for the sewer extension and connection were \$36,470.26 leaving a balance due of \$517.76. As a result, the total shortage of \$517.76 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$517.76 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

H. 8806 Rushside Drive Grinder Pump Placement. Randazzo explained he was contacted by the property owner at 8806 Rushside Drive stating that the neighbor's grinder pump station at 8814 Rushside Drive is located on his property. The grinder pump stations for these lots were installed in 1995 as part of the Rush Lake area sanitary sewer district. Randazzo stated that the homeowner at 8806 Rushside Drive wants the Township to intervene to correct the situation. A survey and photographs dated October 17, 2010 were submitted to the Township for review. Randazzo noted the same families have owned both houses since the sewer install.

MOTION BY HOHL, SUPPORTED BY MICHNIEWICZ THAT DUE TO THE TIME LAPSE BETWEEN A). THE GRINDER PUMP INSTALLATION DATE AND B). THE TIME BETWEEN THE KNOWN ENCROACHMENT BASED ON THE PHOTOGRAPHS AND SURVEY DATED OCTOBER 17, 2010 THAT THE TOWNSHIP DOES NOT BECOME INVOLVED IN THIS CIVIL MATTER.

Ayes: Hohl, Hahn, Michniewicz Absent: None Nays: None
Motion passed.

8. CALL TO THE PUBLIC

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. INFORMATIONAL/EDUCATIONAL MATERIAL

There was no information and/or educational material available for this meeting.

10. ADJOURNMENT

MOTION BY HOHL, SUPPORTED BY HAHN TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Michniewicz

Absent: None

Nays: None

Motion passed.

The meeting was adjourned at 3:26 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell
Hamburg Township Utilities Coordinator