



Hudson River Valley Greenway

Memorandum of Understanding Face Page

DATE: 10/09/2024

PROJECT

Town of Halfmoon Trail Feasibility Study, as set forth in detail in Schedule 1.

GRANTEE

Town of Halfmoon
2 Halfmoon Town Plaza
Halfmoon, NY 12065
Municipality

GREENWAY

Greenway Conservancy for the Hudson River Valley, Inc.

Name: Andy Kitzmann
Title: Executive Director
Telephone: (518) 473-3835
E-Mail: grants@hudsongreenway.ny.gov
Address: 625 Broadway – 4th Floor
Albany, New York 12233-2995

SPECIAL AWARD CONDITIONS

Any trails funded by this grant must be designated or conditionally designated as part of the Greenway Trail System before final payment is made. The grantee is required to submit a greenway trail designation form. For trails on land see <https://hudsongreenway.ny.gov/land-trail> and for water trail sites see <https://hudsonrivergreenwaywatertrail.org/siteowners>

The Greenway logo shall be displayed on all final plans and products in order to receive payment.

MOU ID: 2025-04-S

MOU TYPE:

Land Trail Grant
Planning/Design

MOU PERIOD

From: 10/09/2024
To: Two years after the date of execution

FUNDING AMOUNT

\$55,000.00, (fifty-five thousand dollars)

GRANTEE TYPE

Municipality

GRANTEE FEDERAL TAX ID #: 14-6002224

**CHIEF ELECTED/HEAD OF ORGANIZATION/
AUTHORIZED SIGNER**

Name: Kevin Tollisen
Title: Supervisor
Telephone: 518-371-7410
E-Mail: ktollisen@townofhalfmoon.org
Grantee to correct as necessary

OTHER PROJECT CONTACTS

As contained in the Scope of Services, Grantee to correct/update as needed.

SPECIAL AWARD CONDITIONS CONTINUED

For this award all applicable provisions of the NYS Master Contract for Grants - Standard Terms and Conditions shall apply. The Contract may be found online at <https://grantsmanagement.ny.gov/manage-contracts#find-and-develop-a-contract>, and under Preview Contract click on Master Contract for Grants link. In such instances, if any conflicts arise between this MOU and the standard New York State contract, the provisions of the standard New York State contract shall take precedence.

Signing this MOU constitutes your agreement to provide a letter attesting that you have followed these provisions. This letter must be submitted to the Greenway before any payment will be made.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the latest parties' signature date written below:

For the **GREENWAY**:

For the **GRANTEE**:

 Andy Kitzzmann
 Executive Director
 Greenway Conservancy for the
 Hudson River Valley, Inc.

 Kevin Tollisen
 Supervisor
 Town of Halfmoon

 Date

State of New York)
 County of)
 On this _____ day of _____
 before me personally came _____
 in the year 20____,

_____ to me known, and
 known to me to be the person described in and who executed
 the foregoing instrument and he/she acknowledged to me
 that he/she executed the same.

 Notary Public

MEMORANDUM OF UNDERSTANDING

I. BACKGROUND

This Memorandum of Understanding (MOU) is between **GREENWAY**, a public benefit corporation organized pursuant to Article 44 of the Environmental Conservation Law and the **GRANTEE** as identified on the Face Page hereof.

II. PURPOSE

The purpose of this MOU is to provide assistance to the **GRANTEE** for the **PROJECT**, as set forth in Schedule 1.

III. STATEMENT OF MUTUAL INTEREST AND BENEFITS

The Greenway Conservancy for the Hudson River Valley is a public benefit corporation established by the Greenway Act of 1991 to continue New York State's commitment to the preservation, enhancement and development of the world-renowned scenic, natural, historic, cultural and recreational resources of the Hudson River Valley, while continuing to emphasize appropriate economic development activities and remaining consistent with the tradition of municipal home rule. One of the Conservancy's primary functions as set forth in the Greenway Act is to establish a Hudson River Valley Greenway Trail System that links cultural and historic sites, parks, open spaces and community centers, and provides public access to the Hudson River. This trail system is composed of multi-use trails, bicycle routes and a water trail. The Hudson River Valley Greenway Act authorizes the Conservancy to fund projects related to the development of the Trail System.

NOW THEREFORE, in consideration of the above premises, the parties agree as follows:

IV. THE GREENWAY

The **GREENWAY** shall provide financial assistance pursuant to this MOU.

The **GREENWAY** shall be responsible for enforcement of the provisions of this MOU and may refuse to authorize payment on any work performed where such work has not been performed with care, skill and diligence, and in accordance with applicable professional standards or where such work does not fulfill the letter or the intent of the provisions of this MOU.

V. THE GRANTEE

A. Description of Work Program.

The project elements are described in the scope of services, which is attached hereto as **Schedule 1**.

B. Matching Funds and In-Kind Services

The **GRANTEE** shall provide matching funds for this grant in an amount at least as great as the funds provided by the **GREENWAY**. New York State Grants and/or state employee time may not be used as matching funds. Matching funds may include, but are not limited to, cash, donated materials, and/or in-kind services as set forth in the project budget, which is attached hereto as **Schedule 1**. Cash, force account labor, real property, donated professional services, labor, equipment, supplies and materials, travel, and other grants, not including other New York State grants, all may be used towards the applicant's share of project costs.

Volunteer Hours: Grants awarded in 2015 and later may use a non-professional volunteer rate as defined by the Independent Sector organization. The current rate may be found at https://www.independentsector.org/volunteer_time under the section for New York State. Note: You have to provide your email address in order to see the NYS rate.

C. New York State Contract Provisions
For all MOUs in excess of twenty-five thousand dollars (\$25,000) all applicable provisions of the NYS Master Contract for Grants - Standard Terms and Conditions shall apply. The Contract may be found online at <http://grantsreform.ny.gov/>. In such instances, if any conflicts arise between this MOU and the standard New York State contract, the provisions of the standard New York State contract shall take precedence.

Signing this MOU constitutes your agreement to provide a letter attesting that you have followed these provisions. This letter must be submitted to the Greenway before any payment will be made.

D. Affirmative Action/Equal Employment Opportunity
The Hudson River Valley Greenway is committed to programs of Affirmative Action. Article 15A of the Executive Law pertains to Minority and Women-owned Business Enterprises (MWBE) and Equal Employment Opportunity (EEO). State contracts in excess of \$25,000 will be required to document and certify their compliance with these regulations.

E. Community Risk and Resiliency Act (CRRRA)
The Community Risk and Resiliency Act (CRRRA) of 2014, along with the Smart Growth Public Infrastructure Policy Act prohibits New York State agencies from approving, undertaking, supporting, or funding public infrastructure projects unless the projects are consistent with mitigation of future physical risk from sea-level rise, storm surges, and flooding. Your participation in this grant program is pursuant to this requirement and you acknowledge that if your project is one that seeks to build physical infrastructure it will be consistent with the criteria listed. Full information on the CRRRA can be found at <https://www.dec.ny.gov/energy/102559.html>.

F. Use of Products Produced, Copyright, and Greenway Representation
Use of Products Produced: A draft of any documents, reports, studies, maps, signs, brochures etc. must be submitted to the **GREENWAY** for review prior to final production. When feasible, digital data shall be provided on a media and in a format suitable for use by the **GREENWAY**.

Grant of Rights: All rights, title, and interest to and including the rights of copyright in any reports, studies, photographs (and negatives), computer programs, websites, digital media, drawings, writings or other similar works or documents, along with all supporting data and materials (collectively the "Materials"), produced under this MOU will be owned jointly by the **GRANTEE** and the **GREENWAY**.

Representations and Warranties: the **GRANTEE** represents and warrants that (i) the Materials will be originally and specifically developed by the **GRANTEE** for the **GREENWAY** in fulfillment of this Agreement; (ii) no part of the Materials will defame or libel, or infringe upon or violate any patent, copyright, trade secret, trademark, right of privacy or publicity, nondisclosure or any other proprietary or property rights of any third party; (iii) the **GRANTEE** is financially responsible and experienced in and competent to perform the type of work required hereunder, is familiar with all applicable laws, ordinances and regulations governing the work required hereunder, and is licensed pursuant to any applicable federal, state, or local licensing requirements; and (iv) the **GRANTEE** has the full power and authority to enter into and perform this Agreement and to grant the rights granted hereunder.

G. Acknowledgement

All capital construction projects, final reports, maps, signs and documents shall note the financial contribution of the **GREENWAY** as follows: ("Funded in Part by a Grant from the Hudson River Valley Greenway") and the **GREENWAY** logo shall be displayed, which will be provided with your executed MOU and upon request. Final payment is contingent upon proof of final product displaying this acknowledgement.

H. Payments

(i) The **GRANTEE** shall submit Claims for Payments to the **GREENWAY** for payment of services performed. The Claim for Payment must be signed by either the signatory or lead contact. (ii) No advance payments will be provided to any **GRANTEE**. (iii) No payment under this MOU will be made by the **GREENWAY** to the **GRANTEE** unless proof of performance of required services, programs, or accomplishments is provided. Payment shall be made upon audit and approval of the **GREENWAY** of Claims for Payments executed by an authorized officer of the **GRANTEE**. (iv) Eligible expenditures for the Project are those expenditures which are identified in the attached Schedule 1 and which are made in accordance with the applicable appropriation authority, and which have been incurred within the term of the MOU. (v) Any cost overruns will not be paid by the **GREENWAY** and the **GREENWAY** is not committed to seeking additional appropriations or re-appropriation of funds and will not be responsible for the maintenance and operation of any facility which may be developed or equipment which may be purchased with the funds herein identified. (vi) If the **GRANTEE** fails to submit a final report within 30 days after the expiration of this MOU, further reimbursements may be withheld by the **GREENWAY**, and all funds previously paid under this MOU may be due and owing. (vii) The **GREENWAY** shall not be liable for any expenses or obligations arising after the MOU termination date.

The **GREENWAY** will notify the **GRANTEE** if the Claims for Payments is incomplete or deficient. Upon authorization, the **GREENWAY** will process the request for payment. Payments will only be made for amounts greater than or equal to 25% of the total grant.

I. Final Payment

The final payment, not to exceed 10% (ten percent) of the grant award, shall be retained by the **GREENWAY** until the **GREENWAY** deems the work program complete and upon receipt of a satisfactory final report and all necessary materials summarizing the project (see Section V.I.). Verification of project completion and, when applicable, adoption of plans by the governing body, is required prior to the issuing of final payment.

I. Final Report

GRANTEE is required to submit a final report to receive final payment. The final report shall include verification of the completion of the project. Elements of the final report may include, but are not limited to, a narrative; copies of adopted plans, reports, or other publications acknowledging **GREENWAY** support and containing the **GREENWAY** logo (see Section V.F.); proof of formal adoption of plans by local government grantees; before and after photographs; sketches; maps; slides; engineering designs; and printed materials containing the **GREENWAY** logo and any other materials produced fully or in part with grant funds. Also required is Certification of compliance with the 2010 American's with Disabilities (ADA) Design Standards. Electronic (pdf) reports must adhere to Web Content Accessibility Guidelines (WCAG) 2.0. WCAG 2.0 Guidelines are available here: <http://www.w3.org/TR/WCAG20/>. Electronic Final reports are required. Submitted documents must contain a copy of publications or photographs of any products including trails, kiosks and other interpretive structures produced using **GREENWAY** funds.

K. Consultants
The **GRANTEE** shall provide the **GREENWAY** with copies of any Request for Proposal (RFP) or of Request for Qualifications (RFQ) for consulting services related to this agreement. The **GRANTEE** shall notify the **GREENWAY** when a consultant has been selected.

Consultants or contractors engaged by the **GRANTEE** to carry out any part of the work program shall be the agents of the **GRANTEE**. There shall be no obligation between the **GREENWAY** and such agents. The **GRANTEE** agrees to comply with any and all of its adopted procurement policies with regard to the engagement of such agents and contractors, as well as all applicable state and federal requirements.

L. Expenditure Categories
Expenditures per cost category or line item may exceed the amounts indicated in the project budget up to ten percent (10%) or one thousand dollars (\$1,000), whichever is greater, without approval of the **GREENWAY**, provided that the Total Grant Funds and Total Matching Funds as set forth in **Schedule 1** are not changed. Any expenditure in excess of such 10% or \$1,000 or any change to the Total Grant Funds or Total Matching Funds shall, at the sole discretion of the **Greenway**, require either an amendment to the Agreement as set forth in Section VII or written approval from the **Greenway**.

M. Record Keeping and Reporting
The **GRANTEE** will maintain accurate records of expenditures for a period of three years after the project is completed. The **GREENWAY** may, for a period of three years after project completion, inspect the financial records related to the project.

N. Re-Granting
The **GRANTEE** may not use any grant funds to re-grant to individuals or other organizations.

O. Permits
The **GRANTEE** is responsible for and must acquire any and all federal, state and local permits required for the project. All new construction projects must meet the 2010 American's with Disabilities (ADA) Design Standards http://www.ada.gov/2010ADAStandards_index.htm.

P. Certification Regarding Conflict of Interest and Financial Standing
Please note: Under NYS law, all not-for-profit corporations entering into a contract under this program will be required to sign a certification indicating that there is no conflict of interest, that the organization is in good financial standing, and that the funds will be used solely for public purposes.

VI. Completion of Agreement
No later than thirty days prior to the expiration date of this agreement, the **GRANTEE** shall
A. Notify the **GREENWAY** in writing that work will be completed pursuant to the term of the agreement.
OR

B. Present the **GREENWAY** with a proposed timetable for completion of any outstanding components of the scope of work beyond the agreement expiration date, and request a specific time extension during which time the project(s) will be completed.
OR

C. Notify the **GREENWAY** in writing that the **GRANTEE** is terminating the agreement and releases any remaining funds.

VII. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE SAID PARTIES THAT:

This MOU may only be modified, superseded or extended in writing and by mutual agreement of the **GREENWAY**, and the **GRANTEE**.

VIII. NOTICES

A. All notices permitted or required hereunder shall be in writing and shall be transmitted either:

- (i) via certified or registered United States mail, return receipt requested;
- (ii) by personal delivery;
- (iii) by expedited delivery service; or
- (iv) by e-mail.

Such notices shall be addressed to the parties indicated on the Face Page hereof or to such different addresses as the parties may from time-to-time designate.

B. Any such notice shall be deemed to have been given either at the time of personal delivery or, in the case of expedited delivery service or certified or registered United States mail, as of the date of first attempted delivery at the address and in the manner provided herein, or in the case of email, upon receipt.

C. The parties may, from time to time, specify any new or different address in the United States as their address for purpose of receiving notice under this Agreement by giving fifteen (15) days written notice to the other party sent in accordance herewith. The parties agree to mutually designate individuals as their respective representatives for the purposes of receiving notices under this Agreement. Additional individuals may be designated in writing by the parties for purposes of implementation and administration/billing, resolving issues and problems and/or for dispute resolution.

IX. Special Award Conditions

Special Award Conditions are identified on the Face Page hereof.

X. Effective Date and MOU Term

This MOU shall be effective when it is fully executed. The term of the MOU is identified on the Face Page hereof. The date of execution is the latest parties' signature date under the **In Witness Whereof** section identified on the Face Page hereof.

Schedule 1 Scope of Services and Budget

DRAFT



nraXKWeO

Town of Halfmoon Trail Feasibility Study

Application details

Grant Start Here

Start Here

To discuss your project application or for questions about this form, please contact us by [email](#) or call 518-473-3835.

I confirm that I meet the eligibility criteria for this grant and that my organization does not currently have an open grant in the selected category. ✓

BUTTON INSTRUCTIONS

When you are applying for funding, the form is an **Application**. When you have received funding, the form becomes a **Grant** (even for **Event Sponsorships**). The online program generally calls everything an application, but once your grant has been awarded treat it as a grant as described below.

For Applications and Grants

The **Save and next** button saves your work and allows you to enter information on another tab.

The **Save and close** button saves your work and close the application/grant, without submitting it to HRVG

The **Preview** button allows you to review all of your work at once.

For Applications ONLY

The **Click here to submit your application to HRVG** button submits your application for review by HRVG. *Once selected you may no longer make changes to your application.*

For Grants ONLY

The **Click here to send your Grant documents and requests to HRVG** button submits your Grant requests to HRVG. *Once selected you may no longer make changes to your grant until HRVG staff returns the grant to you for more work.*

Grant Applicant Info

Applicant Organization

Town of Halfmoon

Applicant Org Address

| 2 Halfmoon Town Plaza

The Town of Halfmoon will complete a study to determine the feasibility of a trail connecting Crescent Road Bike & Pedestrian Path with the Erie Canalway Trail on Canal Road. The study will focus on the benefits of public access to the Mohawk River & Erie Canal Waterfront in Halfmoon & Clifton Park.

Project Summary

Project Site Zip Code 12065

Project Site State NY

Project Site City Halfmoon

Project Site Address 2 Halfmoon Town Plaza, Halfmoon, NY 12065

Project Municipalities Town of Halfmoon

Project County/Countries Saratoga

Regional or Intermunicipal Project/Event No

Trail Grant Project Type Planning/Design

Project Information

PDF	Halfmoon (1).HRVG Support... (473 KIB download)
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Please attach all letters of support here as PDF or JPEG files.

Kevin Tollisen - Town of Halfmoon Supervisor,
Richard Harris - Town of Halfmoon Building, Planning, and Development Coordinator
Phil Barrett - Town of Clifton Park Supervisor

Please provide a list of the Letters of Support you are attaching

Federal Tax ID Number 14-6002224

Applicant interest in property Own

Type of Organization Municipality

Project or Event Applicant Org County Saratoga

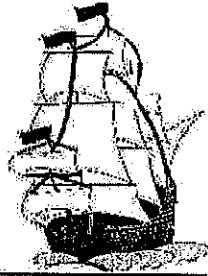
Applicant Org Zip Code 12065

Applicant Org State NY

Applicant Org City Halfmoon

Town Supervisor
Kevin J. Tollisen

Town Board
Paul Hotaling
John Wasielewski
Jeremy W. Connors
Eric Catricala



TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

September 4, 2024

Kevin Burke, Chair
Hudson River Valley Greenway Conservancy
625 Broadway, 4th Floor
Albany, NY 12207

Re: Town of Halfmoon Crescent Road Bike and Pedestrian Path Extension Feasibility Study

Subj: Letter of Support

Dear Chairperson Burke:

I fully support and endorse the Town of Halfmoon's pursuit of funding for the Crescent Road Bike and Pedestrian Path Extension Feasibility Study. We are eager to identify the benefits and costs related to the extension of Halfmoon and Clifton Park Crescent Road pedestrian and bike paths.

The implementation of the findings from this feasibility study will increase and improve the connections to recreational assets in the Towns of Clifton Park and Halfmoon and the Capital Region overall. The study will appropriately define how to eliminate a current gap in trail connection which, when filled, enable recreational users to reach destinations like Crescent Park, Vischer Ferry Preserve, and the Exit 8 business corridor from both Halfmoon and Clifton Park. Grant funding from the Hudson River Valley Greenway will greatly assist in bringing this future to a reality.

Thank you in advance for your consideration of this request.

Sincerely,

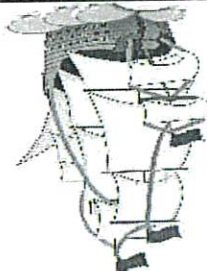
A handwritten signature in black ink, appearing to read "Richard M. Harris". The signature is fluid and cursive, written over a large, faint, diagonal watermark that says "DRAFT".

Richard M. Harris, AICP
Town of Halfmoon Coordinator
Building, Planning & Development

TOWN of HALFMOON

2 HALFMOON TOWN PLAZA
HALFMOON, NY 12065
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936



Town Supervisor
Kevin J. Tollisen

Town Board
Paul Hotelling
John Wasielewski
Jeremy W. Connors
Eric Catricala

September 4, 2024

Kevin Burke, Chair
Hudson River Valley Greenway Conservancy
625 Broadway, 4th Floor
Albany, NY 12207

Re: Town of Halfmoon Crescent Road Bike and Pedestrian Path Extension Feasibility Study

Subj: Letter of Support

Dear Chairperson Burke:

I fully support and endorse the Town of Halfmoon's pursuit of funding for the Crescent Road Bike and Pedestrian Path Extension Feasibility Study. We are eager to identify the benefits and costs related to the extension of Halfmoon and Clifton Park Crescent Road pedestrian and bike paths.

The implementation of the findings from this feasibility study will increase and improve the connections to recreational assets in the Towns of Clifton Park and Halfmoon and the Capital Region overall. The study will appropriately define how to eliminate a current gap in trail connection which, when filled, enable recreational users to reach destinations like Crescent Park, Vischer Ferry Preserve, and the Exit 8 business corridor from both Halfmoon and Clifton Park. Grant funding from the Hudson River Valley Greenway will greatly assist in bringing this future to a reality.

Thank you in advance for your consideration of this request.

Sincerely,

Kevin J. Tollisen
Halfmoon Town Supervisor

A handwritten signature in black ink, appearing to read 'Kevin J. Tollisen'.



Town of Clifton Park

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6651 | FAX: (518) 371-1136

September 6, 2024

Kevin Burke, Chair
Hudson River Valley Greenway Conservancy
625 Broadway, 4th Floor
Albany, NY 12207

Re: Letter of Support from the Town of Clifton Park
Town of Halfmoon Crescent Road Bike and Pedestrian Path Extension Feasibility Study

Dear Chairperson Burke:

The Town of Clifton Park supports the Town of Halfmoon's pursuit of funding for the Crescent Road Bike and Pedestrian Path Extension Feasibility Study. We look forward to identifying the benefits and costs related to the extension of Halfmoon and Clifton Park Crescent Road pedestrian and bike paths to evaluate the potential for future public trail improvements connecting the communities.

The towns have worked together successfully to complete previous joint projects including the Crescent Road Multi-Use Trail, which included crossing the I-87 Exit 9 Bridge; the Erie Canal Community Connector Trail through Vischer Ferry Nature & Historic Preserve into the Town of Halfmoon; and the Sitterly Road Improvements to the intersections of Woodin Road and Crossing Blvd and sidewalk.

The implementation of the findings from this feasibility study will increase and improve the connections to recreational assets in the Towns of Clifton Park and Halfmoon and the Capital Region overall. The study will appropriately define how to eliminate a current gap in trail connection which, when filled, enable recreational users to reach destinations like Crescent Park, Vischer Ferry Preserve, and the Exit 8 business corridor from both Halfmoon and Clifton Park. Grant funding from the Hudson River Valley Greenway will greatly assist in bringing this future to a reality.

Thank you in advance for your consideration of this request.

Sincerely,

Phil Barrett
Clifton Park Town Supervisor

PHILIP C. BARRETT
Supervisor

LYNDA M. WALOWIT
Councilwoman

ZABED MANIR
Councilman

AGATHA REID
Councilwoman

ANTHONY F. MORELLI
Councilman

Project Sustainability | After the Feasibility Study is completed, the Town will pursue funding for design, permitting, right-of-way, and construction.

Project Diversity

None

Project Recreational Assets Connection

The proposed project will result in a feasibility study of a trail connecting Crescent Road Bike and Pedestrian Path with the Erie Canalway Trail on Canal Road. The Erie Canalway Trail forms the east-to-west portion of the 750-mile Empire State Trail. The feasibility study will identify both costs and expected benefits of this trail connection. The study will identify the benefits of several connections to recreational assets including Crescent Park to the Empire State Trail, Vischer Ferry Preserve connections, and the Crescent Park Kayak Launch. As a result of this study, implementation would increase and improve the connections to recreational assets in Halfmoon, Clifton Park, and the Capital Region.

Project description

The Town of Halfmoon will complete a feasibility study for a bike and pedestrian trail to connect Crescent Road with the existing Erie Canalway Trail on Canal Road. This missing connection, when filled, will enable recreational trail users to reach destinations like Crescent Park, Vischer Ferry Preserve, and the Exit 8 business corridor from both Halfmoon and Clifton Park. The feasibility study will identify the construction of an off-road trail link to connect several neighborhoods to the Town's Mohawk River Waterfront. Implementation of this study will enhance public access to the Mohawk River and educate trail users on the region's heritage with interpretive signage. Completion of this study will identify the route, needs, and the benefits of the trail link.

This study will identify the benefits of increasing and improving public access, which aligns with the Greenway Criteria. Additionally, this study will focus on a trail connection to a statewide recreational resource. The proposed project will have benefits for both the Towns of Clifton Park and Halfmoon as the Crescent Road Bike and Pedestrian Path was a joint project between the two Towns. This project will extend that path and increase the benefits once implemented. The feasibility study will study the decrease of vehicle miles traveled and encourage alternate modes of transportation in an area where congestion is a problem. Encouraging alternate modes of transportation will have numerous public health benefits as it will encourage more physical activity. Implementation of this study's findings will result in an enhancement of the appeal and safety of the local pedestrian and bicycling network and will provide a unique way to experience the Mohawk River and Erie Canal.

Senate District

Assembly District

Congressional District

District Map Year

2022

20

112

44

The Community Risk and Resiliency Act (CRRRA) of 2014, along with the Smart Growth Public Infrastructure Policy Act prohibits New York State agencies from approving, undertaking, supporting, or funding public infrastructure projects unless the projects are consistent with mitigation

of future physical risk from sea-level rise, storm surges, and flooding. Your participation in this grant program is pursuant to this requirement and you acknowledge that if your project is one that seeks to build physical infrastructure it will be consistent with the criteria listed. Full information on the CRRA can be found on the [NYS DEC website](#).

Does the project require a permit approval or funding from any governmental agency (federal, state or local)?

No

Trail Grant Questions

SEQRA Status – Please select the appropriate action type Type 2

For further guidance, see [NYS DEC website](#).

If the project is a Type I or Unlisted Action, please attach the Environmental Assessment Form.

Contacts

Applicant/Grant Contacts (Add at least 2 and up to 4)

	Contact Info	Grant Signatory	Lead contact	Alternate Contact 1	Alternate Contact 2
1	Courtesy title (Mr./Ms.)	Ms	Ms	Mr	
2	First Name	Carrie	Carrie	Kevin	
3	Middle Initial				
4	Last Name	Milano	Milano	Tollisen	
5	Job Title	Principal Clerk	Principal Clerk	Supervisor	
6	Organization	Town of Halfmoon	Town of Halfmoon	Town of Halfmoon	
7	Street Address 1	2 Halfmoon	2 Halfmoon	2 Halfmoon	

5	Task 5	existing Conditions &	February 2025	March 2025
4	Task 4	Landowner Engagement	January 2025	February 2025
3	Task 3	Public Outreach	January 2025	February 2025
2	Task 2	Project Initiation	December 2024	January 2025
1	Task 1	Consultant Procurement	November 2024	December 2024

Task Name Step Description Start Date End Date Notes

Timeline Description and Dates

Timeline End Date 06/30/2025
 Timeline Start Date 11/01/2024

Timeline & Budget

Website

<https://www.townofhalfmoon-ny.gov/>

15	Email 2			
14	Email 1	cmilano@townofhalfmoon.org	halfmoon.org	halfmoon.org
13	Phone 2	cmilano@townofhalfmoon.org	halfmoon.org	halfmoon.org
12	Phone 1	518-371-7410	518-371-7410	518-371-7410
11	Zip Code	12065	12065	12065
10	State	NY	NY	NY
9	City	Halfmoon	Halfmoon	Halfmoon
8	Street Address 2	Town Plaza	Town Plaza	Town Plaza

Analysis

6	Task 6	Environmental, Transportation, and Circulation Analysis	March 2025	April 2025
7	Task 7	Land Use & Zoning	March 2025	April 2025
8	Task 8	Preparation of Conceptual Plans	April 2025	May 2025
9	Task 9	Final Report	May 2025	June 2025
10	Task 10	Project Closeout	June 2025	June 2025

Requested Budget Section

XLSX [Halfmoon \(T\) HRVG Feasibi... \(50 KIB download\)](#)

Signatory & Resolution

Application Signatory Name: Carrie Milano
Application Signatory Title: Principal Clerk
Signatory Phone: 518-371-7410
Signatory Email: cmilano@townofhalfmoon.org
Application Signed Date: 09/06/2024
Board Resolution is included: No
Board Resolution will be sent on or by: 09/30/2024
I hereby affirm under penalty of perjury that information provided on this form and attached statements and exhibits is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor.

Your Match, Section 1: Cash

Use section 1 and 2 to document amounts used to match Funds Requested.
 You must provide at least \$1 in Match (Cash and/or In-Kind) for every \$1 of Funds Requested.
 All items listed on this "Match" tab will auto-total to the "Totals" tab.
 Note: NYS funding cannot be used as match for Greenway Trail, Planning, or Compact Grants.
 Note: Federal funds cannot be used as match for Heritage Development Grants.

Contractual/Professional Services Vendors

(Your municipal/organization staff salaries not allowed)

	Amounts	
Vendor or Service> Professional Planning Services	\$55,000.00	<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Sub-Total Contractual/Professional Services*	\$55,000.00	<Will auto-total

Equipment/Supplies/Materials

	Amounts	
Specify>		<Fill in
Specify>		<Fill in
Specify>		<Fill in
Specify>		<Fill in
Specify>		<Fill in
Sub-Total Equipment/Supplies/Materials*	\$0.00	<Will auto-total

Construction Vendors

(Your municipal/organization staff salaries not allowed)

	Amounts	
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Vendor or Service>		<Fill in
Sub-Total Construction*	\$0.00	<Will auto-total

Land Acquisition

Specify>		<Fill in
Sub-Total Land Acquisition*	\$0.00	<Will auto-total

*Will automatically transfer to the correct location on Totals tab.

Sub-Total Cash Match **\$55,000.00**

Your Match, Section 2: In-Kind

In-Kind Services

(Your municipal/organization staff salaries allowed)

Job title>		<Fill in job title
Rate of Pay>		<Fill in rate of pay
Total Hours>		<Fill in hours
Total Salary 1	\$0.00	<Will auto-total
Job title>		<Fill in job title
Rate of Pay>		<Fill in rate of pay
Total Hours>		<Fill in hours
Total Salary 2	\$0.00	<Will auto-total
Job title>		<Fill in job title
Rate of Pay>		<Fill in rate of pay
Total Hours>		<Fill in hours
Total Salary 3	\$0.00	<Will auto-total
Job title>		<Fill in job title
Rate of Pay>		<Fill in rate of pay
Total Hours>		<Fill in hours
Total Salary 4	\$0.00	<Will auto-total
Job title>		<Fill in job title
Rate of Pay>		<Fill in rate of pay
Total Hours>		<Fill in hours
Total Salary 5	\$0.00	<Will auto-total

General Volunteer Hours (New York rate of \$35.71 per IndependentSector.org)

Total Hours>	0.00	<Fill in general hours
Sub-total In-Kind Services*	\$0.00	<Will auto-total

Sub-total In-Kind Services* **\$0.00** <Will auto-total

Total Match* \$55,000.00 < Will auto-total
*Will automatically transfer to the correct location on Totals tab.

Outside Funds

Use this section to document funds not being used as match, but that are necessary in order to complete the project. Only document spending outside of and in addition to those in Funds Requested and Match. Tell us if your organization has already secured these funds or not. There is space for up to three items.

<p>Specify> Describe the source of these funds</p> <p>Amount < Fill in amount</p> <p>Specify> What is the status of these funds?</p> <p>Choose> Not secured</p> <p>Specify> What will these funds be used for?</p>	<p>Specify> Describe the source of these funds</p> <p>Amount < Fill in amount</p> <p>Specify> What is the status of these funds?</p> <p>Choose> What will these funds be used for?</p> <p>Specify> Describe the source of these funds</p> <p>Amount < Fill in amount</p> <p>Specify> What is the status of these funds?</p> <p>Choose> What will these funds be used for?</p>	<p>Specify> Describe the source of these funds</p> <p>Amount < Fill in amount</p> <p>Specify> What is the status of these funds?</p> <p>Choose> What will these funds be used for?</p> <p>Specify> Describe the source of these funds</p> <p>Amount < Fill in amount</p> <p>Specify> What is the status of these funds?</p> <p>Choose> What will these funds be used for?</p>
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Total Outside Funds* \$0.00 < Will auto-total
*Will automatically transfer to the correct location on Totals tab.

Hudson River Valley Greenway or National Heritage Area Grant Application Budget Request

Fill in all expenses associated with the project using the Funds Requested and Match tabs.
The math is done for you! Numbers entered in any tab will automatically total here. You cannot enter anything on this page.

Project Costs	Funds Requested	Match	Outside Funds	Total
Contractual/Professional*	\$55,000.00	\$55,000.00	N/A	\$110,000.00
Equipment/Supplies/Materials*	\$0.00	\$0.00	N/A	\$0.00
Construction*	\$0.00	\$0.00	N/A	\$0.00
Land Acquisition*	N/A	\$0.00	N/A	\$0.00
Cash Sub-Totals	\$55,000.00	\$55,000.00		\$110,000.00
In-Kind Services*	N/A	\$0.00	N/A	\$0.00
Outside Funding*	N/A	N/A	\$0.00	\$0.00
Totals*	\$55,000.00	\$55,000.00	\$0.00	\$110,000.00
	Total Requested	Total Match	Total Outside Funds	Total Project Cost
		<small>Total Match must equal or exceed Total Requested</small>		

*Will automatically total from respective worksheet

RESOLUTION NO. 274 - 2024

Offered by Councilman Connors seconded by Councilman Hotaling;
Approved by the vote of the Board: Ayes: Tollisen, Hotaling, Wasielewski,
Connors, & Catricala.
Resolution Introduced by Supervisor Tollisen

RESOLVED, that the Town Board authorizes the Supervisor to apply for and
to execute any documents associated with the Hudson River Valley Greenway
Trails Conservancy in the amount of \$110,000.00 for the Crescent Road Bike
and Pedestrian Path Extension Feasibility Study, subject to the review and
approval of the Town Attorney.

TOWN OF HALFMOON - RESOLUTION #274-2024
HUDSON RIVER VALLEY GREENWAY TRAILS CONSERVANCY GRANT
PROGRAM

The Town of Halfmoon Town Board made a motion to adopt the following
Resolution:

WHEREAS, the Town of Halfmoon is applying to the Hudson River Valley
Greenway Trails Conservancy Grant Program ("HRVG") for a project entitled
"Town of Halfmoon Crescent Road Bike and Pedestrian Path Extension
Feasibility Study";

WHEREAS, the applicant municipality under the HRVG may obtain the
approval/endorsement of the governing body of the municipality or
municipalities in which the project will be located;

WHEREAS, the Hudson River Valley Greenway, pursuant to the Trails
Conservancy Grant regulations requires an applicant to fund 50% of the total
project cost, pursuant to the grant program;

WHEREAS, the Town Board will commit to a local match contribution of
cash and in-kind services not to exceed 50% of total project cost;

NOW, THEREFORE, BE IT RESOLVED that the governing board of the
Town of Halfmoon hereby does approve and endorse the application for a
grant application under the Hudson River Valley Greenway Trails
Conservancy Grant Program, for a project known as the Town of Halfmoon
Crescent Road Bike and Pedestrian Path Extension Feasibility Study.

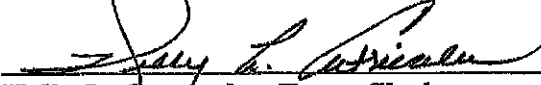
Councilman Wasielewski motioned

Councilman Connors seconded

On the vote:	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
<u>Absent</u>			
Supervisor Tollisen	X		
Deputy Supervisor Hotaling	X		
Jeremy Connors	X		
John Wasielewski	X		
Eric Catricala	X		

Adopted:

I hereby certify that the above resolution was adopted by the Town Board of the Town of Halfmoon at a regularly scheduled Town Board meeting held on 9/18/2024 and is on file in the Town Clerk's Office.

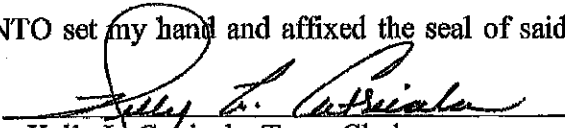


Kelly L. Catricala, Town Clerk
Town of Halfmoon

STATE OF NEW YORK)
COUNTY OF SARATOGA) ss.:
TOWN OF HALFMOON)

I, KELLY L. CATRICALA, Town Clerk of the Town of Halfmoon, Saratoga County, New York do hereby CERTIFY that the foregoing copy of the RESOLUTION NUMBER 274-2024 the Town Board of the Town of Halfmoon hereby does approve and endorse the application for a grant application under the Hudson River Valley Greenway Trails Conservancy Grant Program, for a project known as the Town of Halfmoon Crescent Road Bike and Pedestrian Path Extension Feasibility Study, approved by the Town Board, September 18, 2024 is a true and correct copy of such original and the whole thereof.

IN TESTIMONY WHEREOF, I HEREUNTO set my hand and affixed the seal of said Town, this 19th day of September 2024.



Kelly L. Catricala, Town Clerk
of the Town of Halfmoon
Saratoga County, New York

The **Click here to send your grant documents and requests to HRVG** button submits your grant requests to HRVG. Once selected you may no longer make changes to your grant until HRVG staff returns the grant to you for more work.

For Grants ONLY

may no longer make changes to your application.

The **Click here to submit your application to HRVG** button submits your application for review by HRVG. Once selected you

For Applications ONLY

The **Preview** button allows you to review all of your work at once.

The **Save and close** button saves your work and close the application/grant, without submitting it to HRVG.

The **Save and next** button saves your work and allows you to enter information on another tab.

For Applications and Grants

awarded treat it as a grant as described below.

When you are applying for funding, the form is an **Application**. When you have received funding, the form becomes a **Grant** (even for **Event Sponsorships**). The online program generally calls everything an application, but once your grant has been

BUTTON INSTRUCTIONS

7. Claims for Payments/Payments Requests have been moved to the "Payments" Tab

6. After uploading your files, please fill in the file name in the box below the file.

5. Video attachments may be hosted on a video site such as YouTube or Vimeo.

4. A maximum of ten pieces can be uploaded with your application.

3. Maximum file size is 50MB per piece.

2. Upload pdf, xlsx, xls, gif, jpeg/jpg, png, tiff/tif, mp4, mp3, mpeg, m4p, m3p, or zip files.

pictures. PDF files are preferred.

1. Please combine individual files of the same file type into one file if it is under the maximum file size of 50MB. For example only submit one file for a Final Report containing only PDF files. Add a second file with all

Files may be formatted as follows:

Upload all files but Budget forms or Claims for Payment below.

Revised Timeline and Budget Section

Minimum Applicant Match Required

Funding Provided by HRVG

Grantee Organization Name

Town of Halimoon

Note: If you are submitting a request on both the 'Grantee MOUs, Requests, Final Reports' and 'Payments' tabs, please remember to fill out all sections and upload your documents to both tabs (hit **Save + Next** after finishing each tab), then hit the resubmit at the bottom of the page when done with both. If you hit resubmit before both tabs are complete, you will need to contact Greenway staff so they can reset your 'application' to resubmission required.

Grantee MOUs, Requests, Final Reports

Grantee MOUs, Requests, Final Reports

Payments Requests

Note: If you are submitting a request on both the 'Grantee MOUs, Requests, Final Reports' and 'Payments' tabs, please remember to fill out all sections and upload your documents to both tabs (hit **Save + Next** after finishing each tab), then hit the resubmit at the bottom of the page when done with both. If you hit resubmit before both tabs are complete, you will need to contact [Greenway staff](#) so they can reset your 'application' to resubmission required.

Grantee Organization Name Town of Halfmoon

HRVG Grant Awarded

Minimum Grant Match Required

Upload all files below.

Files may be formatted as follows:

1. Please submit a total of two files:

**One file for a Claim for Payment containing the signed CFP and backup documents, preferably as a PDF.
Please submit the second file as an EXCEL file for the Match Documentation Worksheet.**

2. Upload pdf, xlxs, xls, or zip files.
3. Maximum file size is 50MB per piece.
4. A maximum of 2 pieces can be uploaded with your request.

BUTTON INSTRUCTIONS

When you are applying for funding, the form is an **Application**. When you have received funding, the form becomes a **Grant** (even for **Event Sponsorships**). The online program generally calls everything an application, but once your grant has been awarded treat it as a grant as described below.

For Applications and Grants

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The **Save and close** button saves your work and close the application/grant, without submitting it to HRVG

The **Preview** button allows you to review all of your work at once.

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The **Click here to submit your application to HRVG** button submits your application for review by HRVG. *Once selected you may no longer make changes to your application.*

For Grants ONLY

The **Click here to send your Grant documents and requests to HRVG** button submits your Grant requests to HRVG. *Once selected you may no longer make changes to your grant until HRVG staff returns the grant to you for more work.*

Log in to hrvg.grantplatform.com to see complete application attachments.

