

Supervisor  
Kevin Tollisen

Town Board  
Paul Hotaling  
John Wasielewski  
Jeremy W. Connors  
Eric Catricala



# TOWN of HALFMOON

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

---

---

DATE: December 18, 2024

TO: Town Board  
Town of Halfmoon

FROM: Laurie Sullivan  
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$3,850.00
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$3,850.00
CREDIT:	Appropriations	25-960	\$3,850.00
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$3,850.00

Information Only: The above was derived from the following breakdown of charges to be paid on December 19, 2024, Abstract for engineering and related fees.

<u>NAME</u>	<u>AMOUNT</u>
Orchard Pointe Paving	\$3,190.00
Summit at Halfmoon PDD	\$ 660.00
Total	\$3,850.00

A resolution is necessary to create appropriations within the Special Revenue fund from Recreation Fees in the not exceed amount of \$33,800 per resolution no. 359-2024, dated December 18, 2024, for the engineering services associated with surveying and preliminary design for the Champlain Canalway Trail and Pedestrian Bridge Project in accordance with the proposal dated November 18, 2024.

DEBIT:	Unappropriated Fund Balance	25-911	\$33,800.00
CREDIT:	Appropriations	25-960	\$33,800.00
	Subsidiary: Engineering		
	25-5-1440.40		\$33,800.00

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control for 2024 expenses including those paid after January 1, 2025.

DEBIT:	Revenues	25-980	\$50,000.00
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$50,000.00
CREDIT:	Appropriations	25-960	\$50,000.00
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$50,000.00

A resolution is necessary to **close** the project budgetary accounts within the Capital Projects Fund for the NYS Route 9 Water Main Connection, the NYS Route 236 Water Main Connection and the Northern Sites Drive Water Main Extension. The NYS Route 9 Connection now provides redundancy in the distribution system and provides an alternative way to supply water to the southwest portion of the Town in the event of service disruption elsewhere. The NYS Route 236 Connection now provides redundancy in the distribution system and allows water to flow from the Town's higher-pressure zone to the lower in an emergency. The Northern Sites extension, which was not served by the Town's water distribution system, now provides a reliable source of supply. The project was funded by Water Fund Capital Reserves and the remaining monies plus interest earned will be returned to Reserves.

DEBIT:	Appropriations	35-960	\$1,000,000.00
	Subsidiary:		
	Transmission & Distribution- NYS Route 9 & Route 236 Water Main Connections & Northern Sites Water Main Extension		
	35-5-8340.27		\$1,000,000.00
CREDIT:	Revenues	35-980	\$1,000,000.00
	Subsidiary: Interfund Transfers		
	35-4-5031.00		\$1,000,000.00

A resolution is necessary to create appropriations in the Highway fund to purchase a Crosswind1 Single-Engine Regenerative Air Sweeper from Joe Johnson Equipment LLC. On October 17, 2024, a fire occurred involving the Town's current street sweeper, resulting in significant damage to the vehicle and rendering it non-operational. The Town has been advised by the vendor that the damage is too extensive for repair.

DEBIT:	Unappropriated Fund Balance	20-911	\$393,019.00
--------	-----------------------------	--------	--------------

CREDIT:	Appropriations	20-960	\$393,019.00
	Subsidiary: Machinery-Equipment		
	20-5-5130.20		\$390,019.00