



OFFICE OF THE COUNTY ATTORNEY

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SERVICE BY EMAIL NOT ACCEPTED

MEMORANDUM

DATE: August 6, 2026

TO: Jason Kemper
Director, Department of Planning and Economic Development

FROM: George P. Conway *gpc*
County Attorney

SUBJECT: Town of Halfmoon – 2026 Trails Grant

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- ☒ **For Vendor Signature & Return**
 - ☒ **Per Resolutions No. 199 – 2026**
 - ☐ For Your Approval
 - ☐ Per Our Conversation
 - ☐ For Your Information
 - ☐ For Your Files
 - ☐ For Your Review
 - ☒ **For Appropriate Action**
 - ☐ Comments/Recommendations
 - ☐ Other: _____

MESSAGE/REMARKS: Attached, please find one (1) agreement with the above-named vendor.
If this agreement meets your approval, please secure the signature of the contractor/vendor and return one (1) signed document to this office for further processing.

2026 TRAILS GRANT PROGRAM AGREEMENT
BETWEEN
SARATOGA COUNTY AND TOWN OF HALFMOON

THIS AGREEMENT, BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY),

-and-

TOWN OF HALFMOON, a municipal corporation duly organized under the laws of the State of New York, with principal offices at 2 Halfmoon Town Plaza, Halfmoon, New York 12065 (TOWN);

WITNESSETH:

WHEREAS, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the feasibility, planning, engineering, and construction of local trails; and

WHEREAS, pursuant to Resolution 199 – 2026, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant to the TOWN in the amount of up to \$6,600 upon the condition that the TOWN contribute a matching commitment from non-COUNTY sources; and

WHEREAS, all grant reimbursement requests shall be submitted to the COUNTY for final reimbursement no later than December 1, 2027, and any awarded funds not requested by such date shall be forfeited;

NOW, THEREFORE, IT IS AGREED:

1. **PROJECT**: The TOWN shall resurface approximately 12,000 linear feet of stone dust trails in the TOWN's recreation park with asphalt (the "Project").
2. **GRANT AWARD & MATCH**: The COUNTY agrees to provide a grant to the TOWN in an amount not to exceed \$6,600 subject to the terms of Resolution 199 – 2026. The TOWN shall contribute a minimum 25% match of the awarded amount, i.e., \$1,650, from non-COUNTY sources, consisting of cash, in-kind services, or a combination of both. Total project expenditures must equal or exceed \$8,250 to qualify for the maximum reimbursement.
3. **REIMBURSEMENT**: The COUNTY shall issue a check from the Trails Grant Program funds payable to the TOWN in the amount of up to \$6,600 within 30 days of the receipt from the

TOWN of a properly executed COUNTY voucher. The voucher must be supported by documentation acceptable to the Saratoga County Auditor documenting total Project expenditures equaling or exceeding \$8,250 verifying the completion of the Project and the fulfillment of the non-COUNTY matching requirement.

4. DEADLINE: All grant reimbursement requests shall be submitted to the COUNTY for final reimbursement no later than December 1, 2027. Any awarded funds not requested by such date shall be forfeited and this Agreement shall be void with no further obligation or liability remaining on the part of the COUNTY.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of the last signature affixed below.

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____

Philip C. Barrett, Chair
Saratoga County Board of Supervisors
Pursuant to Resolution: 199 – 2026

Date: _____

TOWN OF HALFMOON

By: _____

Kevin J. Tollisen
Town Supervisor

Date: _____



BOARD OF SUPERVISORS

07/21/2026

RESOLUTION 199 – 2026

Introduced by Trails and Open Space: Supervisors Grasso, Ball, Gyarmathy, Kinowski, Lalukota, Ostrander, and Sanghvi

AWARDING 2026 TRAILS GRANTS

WHEREAS, the 2026 County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2026 Trails Grant Program provides a pool of up to \$80,000 to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, our Trails and Open Space Committee received thirteen (13) applications for funding, totaling \$120,500, which the Committee recommended to be partially funded; and

WHEREAS, Resolution 87 – 2026 authorizes the County Administrator to transfer funds from certain reserve accounts for previously approved projects; and

WHEREAS, our Trails and Open Space Committee and Law and Finance Committee approved partial funding for all thirteen (13) applications submitted, at a cost of \$79,530, utilizing allotted 2026 Trails Grant Program funds; and

WHEREAS, to ensure the timely completion of municipal projects and the efficient administration of public funds, our Trails and Open Space Committee has endorsed a firm deadline of December 1, 2027 for receipt of municipal reimbursement requests; now, therefore, be it

RESOLVED, that this Board of Supervisors hereby authorizes the payment under the 2026 Trails Grant Program, totaling \$79,530, to the following municipalities for the purposes stated, upon the condition that each municipality provide matching funds or services in-kind that equal or exceed the following amounts:

- 1. Town of Ballston:** The amount of up to \$6,600 to be applied toward a proposed approximately 700-ft access trail through vacant lands of Ballston Lake SD to connect Ballston Lake Fire Dept. Memorial Park ("BLFDMP") to Lakehill Drive.
- 2. Town of Charlton:** The amount of up to \$6,600 to be applied toward a proposed approximately one (1) mile of trails on a 114-acre property that will utilize former horse trails while constructing new trails for the "soon to be" town wildlife preserve.
- 3. Town of Clifton Park:** The amount of up to \$6,600 to be applied toward a proposed feasibility study to close an approximately 800-l.f. strategic gap in the town's trail network including wetland crossing.

4. **Town of Edinburg:** The amount of up to \$6,600 to be applied toward a proposal to rehabilitate existing playground equipment and to add additional equipment and resupply material around the playground.
5. **Town of Greenfield:** The amount of up to \$4,950 to be applied toward a proposal to continue to resurface 0.50 miles of the Brookhaven Ski trail with stone dust and add to the 1.5 miles of already resurfaced trails to make them accessible for all seasons.
6. **Town of Halfmoon:** The amount of up to \$6,600 to be applied toward a proposal to resurface approximately 12,000-l.f. of stone dust trails in the Town's recreation park with asphalt.
7. **Town of Malta:** The amount of up to \$6,600 to be applied toward a proposal to utilize engineered wood fiber to restore an approximately 0.75 miles of trail in need of repair inside the town park.
8. **Town of Milton:** The amount of up to \$6,600 to be applied toward a proposal to establish a dog park within the boundaries of the Town's 130-acre Woods Hollow Nature Preserve by providing a fenced off area with benches, waste bag dispensers, and informational signage.
9. **Town of Moreau:** The amount of up to \$6,600 to be applied toward a proposal to upgrade an existing graveled parking area at the end of Nolan Road to create trailhead parking for universal access and suitable parking for boat trailers, cars, and bikes.
10. **Town of Northumberland:** The amount of up to \$3,300 to be applied toward a proposal to restore the existing Missy K Overlook, a structure that resembles an old canal boat, by purchasing paint, cleaning and site prep materials, and tools. Funds will also be utilized for educational elements to support the canal boat narrative.
11. **Town of Saratoga:** The amount of up to \$5,280 to be applied toward improving the multi-use trail system within the Town and Villages with resurfacing, tree and stump removal, and a culvert replacement.
12. **Town of Stillwater (Saratoga PLAN):** The amount of up to \$6,600 to be applied toward a proposal to construct the parking area and site amenities that include vegetation clearing, grading, and sediment and erosion control with surfacing of gravel and asphalt.
13. **Town of Wilton:** The amount of up to \$6,600 to be applied toward the first phase for a proposed approximately 2.5-mile trail connecting Gavin Park and the Graphite Range Community Forest Trail Network. Grant funds will provide bicycle signage and bicycle racks at Gavin Park. The funds will also support a feasibility study and conceptual layout for a future multi-use path.

; and be it further

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all agreements and documents necessary to ensure the transfer of said funds; and be it further

RESOLVED, that all grant reimbursement requests shall be submitted to the County for final reimbursement no later than December 1, 2027, and that any awarded funds not requested by such date shall be forfeited; and be it further

RESOLVED, that the form and content of such agreements and documents shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

July 21, 2026 Regular Meeting
Motion to Adopt: Supervisor Butler
Second: Supervisor Lalukota

AYES (217,810): John Antoski (11831), Philip C. Barrett (19014.5), Ram mohan Lalukota (19014.5), C. Eric Butler (6500), Harry Brennan (819), Robert Anderson (1333), James D. Arnold (3525), Michael Gyarmathy (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Cynthia Young (17130), Scott Ostrander (18800), Jesse Fish (16202), Willard H. Peck (5242), Susan Wemple (2075), Ian Murray (5808), Sarah J. Burger (14245.5), Minita Sanghvi (14245.5), Edward D. Kinowski (9022), Toni Sturm (17361)

NOES (0):

ABSENT (17,699): Joseph Grasso (4328), Thomas Richardson (5163), David Ball (8208)