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TOWN of HALFMOON

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COUNTY OF SARATOGA

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DATE: May 21, 2025

TO: Town Board
Town of Halfmoon

FROM: Laurie Sullivan
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

DEBIT:	Revenues	25-980	\$4,860.50
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$4,860.50
CREDIT:	Appropriations	25-960	\$4,860.50
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$4,860.50

Information Only: The above was derived from the following breakdown of charges to be paid on May 22, 2025, Abstract for engineering and related fees.

<u>NAME</u>	<u>AMOUNT</u>
Creekview Estates	\$ 1,608.00
Mott Orchard	\$ 3,252.50
Total	\$ 4,860.50

A resolution is necessary to **close** the project budgetary accounts within Capital Projects Fund for the Outdoor Recreation Area. The Town developed an outdoor gathering area and picnic pavilion adjacent to the parking area near the Senior Center on the Town-owned parcel at the corner of Harris Road and Lower Newtown Road.

DEBIT:	Appropriations	35-960	\$1,194,185
	Subsidiary: Special Recreation Facilities-Outdoor Recreation Area		
	35-5-7180.20		\$1,194,185
CREDIT:	Revenues	35-980	\$1,194,185
	Subsidiary: Interfund Transfers		
	35-4-5031.00		\$1,194,185

A resolution is necessary to increase appropriations within the Special Revenue fund in the not to exceed amount of \$20,683.29, \$10,683.29 from Rec Fees held in the fund and \$10,000 from a 2024 Saratoga County trails grant, per resolution dated 05/07/2025. The Town will pave 1,200 l.f. of existing stone dust trail from Whites Lane to the Crescent Boat Club. The Town has been awarded a 2024 Saratoga County Trails Grant in the amount of \$10,000 and it requires a 100% local match.

DEBIT:	Revenues	25-980	\$10,000
	Subsidiary: Other Unclassified Revenues, Saratoga County Grant- Erie Canalway Trail Paving-Crescent Park Project		
	25-4-2770.10		\$10,000
	Unappropriated Fund Balance	25-911	\$10,683.29
CREDIT:	Appropriations	25-960	\$20,683.29
	Subsidiary: Special Recreation Facilities-Crescent Park Trail		
	25-5-7180.21		\$20,683.29

A resolution is necessary to increase appropriations within the Special Revenue fund in the not to exceed amount of \$12,257.84, \$6,393.84 from Rec Fees held in the fund and \$5,864.00 from a NYS Canal System Tourism Infrastructure & Amenities Grant, per resolution dated 05/07/2025. The Town will purchase two ADA rotating pedestal outdoor grills, two 46" round ADA compliant solid top picnic tables, two 46" round solid top tables and three outdoor steel diamond trash cans with dome lid to be placed in Crescent Park. The Town has been awarded a 2025 NYS Canal Corporation and Erie Canalway National Heritage Corridor Tourism Infrastructure & Amenities Grant in the amount of \$5,864.00 and it requires a 100% local match.

DEBIT:	Revenues	25-980	\$5,864.00
	Subsidiary: Culture & Recreation Grant-Crescent Park		
	25-4-3897.00		\$5,864.00
	Unappropriated Fund Balance	25-911	\$6,393.84
CREDIT:	Appropriations	25-960	\$12,257.84
	Subsidiary: Special Recreation Facilities-Crescent Park Trail		
	25-5-7180.21		\$12,257.84

A resolution is needed to create the following budget amendment of appropriations and revenues in the Highway Fund for Consolidated Local Street and Highway Improvement Program (CHIPS), PAVE-NY funding, Extreme Winter Recovery (EWR) funding and for the Pave Our Potholes (POP) Program.

DEBIT:	Estimated Revenues	20-510	\$22,522.36
	Subsidiary: State Aid-CHIPS Program		
	20-4-3501.00		\$22,522.36
CREDIT:	Appropriations	20-960	\$22,522.36
	Subsidiary: Improvements-Capital Outlay CHIPS		
	20-5-5112.22		\$22,522.36

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$23,180.00, per resolution dated 05/21/2025, for the Halfmoon Community Garden. The Community Garden project includes a 50' X 60' fenced in area with 15 raised beds and amenities.

DEBIT:	Unappropriated Fund Balance	25-911	\$23,180
CREDIT:	Appropriations	25-960	\$23,180
	Subsidiary: Special Recreation Facilities-Community Garden		
	25-5-7180.20		\$23,180