

Supervisor  
Kevin Tollisen

Town Board  
Paul Hotaling  
John Wasielewski  
Jeremy W. Connors  
Eric Catricala



# TOWN of HALFMOON

2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

(518) 371-7410 Ext. 2200 • Fax (518) 371-0936

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DATE: December 16, 2025

TO: Town Board  
Town of Halfmoon

FROM: Laurie Sullivan  
Comptroller

SUBJECT: Creation of Appropriations

A resolution is necessary to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Information Only: The above was derived from the following breakdown of charges to be paid on December 18, 2025, Abstract for engineering and related fees.

DEBIT:	Revenues	25-980	\$4,245.00
	Subsidiary: Home & Community Services		
		25-4-2189.00	\$4,245.00
CREDIT:	Appropriations	25-960	\$4,245.00
	Subsidiary: Engineering Contractors Inspections		
		25-5-1440.40	\$4,245.00

<u>NAME</u>	<u>AMOUNT</u>
Hanks Hollow	\$ 465.00
One Four Six Marketplace	\$ 3,780.00
Total	<hr/> \$ 4,245.00

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$17,243.00, per resolution 315-2025, dated 12/03/2025, for the purchase and installation of a digital sign for the Town Park. The digital sign will be able to alert Town residents of events happening in the Town Park.

DEBIT:	Unappropriated Fund Balance	25-911	\$17,243.00
CREDIT:	Appropriations	25-960	\$17,243.00
	Subsidiary: Parks-Improvements		
	25-5-7110.21		\$17,243.00

A resolution is necessary to increase appropriations within the Special Revenue fund in the not to exceed amount of \$110,000.00, \$55,000.00 from Rec Fees held in the fund and \$55,000.00 from a 2024 Hudson River Valley Greenway Trails Conservancy Grant, per resolution 311-2025, dated 12/03/2025. Greenman-Pedersen, Inc. will complete a study to determine the feasibility of a trail connecting the Crescent Road Bike and Pedestrian Path with the Erie Canalway Trail along Canal Road. The Town has been awarded a 2024 Hudson River Valley Greenway Trails Conservancy Grant in the amount of \$55,000.00 and it requires a 100% local match.

DEBIT:	Revenues	25-980	\$55,000.00
	Subsidiary: Other Unclassified Revenues, Crescent Park		
	25-4-3897.00		\$55,000
	Unappropriated Fund Balance	25-911	\$55,000.00
CREDIT:	Appropriations	25-960	\$110,000.00
	Subsidiary: Special Recreation Facilities-Crescent Park Trail		
	25-5-7180.21		\$110,000.00

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control for 2025 expenses including those paid after January 1, 2026.

DEBIT:	Revenues	25-980	\$119,500.00
	Subsidiary: Home & Community Services		
	25-4-2189.00		\$119,500.00
CREDIT:	Appropriations	25-960	\$119,500.00
	Subsidiary: Engineering Contractors Inspections		
	25-5-1440.40		\$119,500.00

A resolution is necessary to increase appropriations within the Special Revenue fund from Recreation Fees in the not to exceed amount of \$263,658.00, per resolution 326-2025, dated

12/16/2025, for the purchase and installation of three engineered steel pavilions from Romtec. The pavilions will provide shade and seating for Town residents utilizing the Halfmoon Dog Park and pickleball courts on the Town Complex.

DEBIT:	Unappropriated Fund Balance	25-911	\$263,658.00
CREDIT:	Appropriations	25-960	\$263,658.00
	Subsidiary: Parks-Improvements		
	25-5-7110.21		\$263,658.00