

VIA EMAIL ONLY



September 23, 2026

Kevin Tollisen, Town Supervisor
Town of Halfmoon
2 Halfmoon Town Hall Plaza
Halfmoon, NY 12065

Re: Brookwood Road Water Main Replacement
MJ Project No. 964.139
Supplemental Proposal No. 2 for Engineering Services

Dear Supervisor Tollisen:

Based on previous conversations with the Town of Halfmoon (Town) and Bellamy Construction (Bellamy), construction work for the Brookwood Road Water Main Replacement Project experienced delays thereby resulting in an extended construction duration and need for supplemental full-time construction inspection (CI) services. A summary of the project progress and delays follows:

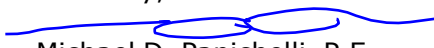
- Bellamy mobilized the week of 06/08/2026 and construction activities were projected to take approximately 12 weeks.
- Construction activities exceeded the 12-week projection due to slowdowns related to thirty (30) additional utility locates for undocumented storm sewer infrastructure, two (2) utility repairs for undocumented utilities that were damaged, and modifications to the Middletown Road intersection with an additional crossing, valves, and connection.
- Bellamy is projected to achieve final completion by 10/31/2026.

MJ is currently providing full-time CI based on the original contract executed with the Town on 07/07/2025. The original contract included 480 hours of full-time CI, which was an estimate based on an assumed 12-week construction duration. Supplemental No. 1 was also executed on 09/02/2026, for the addition of the Grange Road water main replacement. This supplemental increased the total number of hours for full-time CI for the original project area and Grange Road to 640 hours. As of 09/11/2026, the budgeted number of CI hours was expended.

Based on the extended construction duration and projected completion date, an additional 280 hours of full-time CI services is projected. At the current CI rate of \$135/hr, the supplemental CI services equate to \$37,800. CI is only provided when Bellamy is actively working onsite, and the additional CI work continues to be billed on an hourly not-to-exceed basis, consistent with the contract. Should the construction duration vary (shorter/longer) from that estimated, only the hours actually spent will be billed. It should be noted that the contract administration services budget included in the original proposal and Supplemental No. 1, appears sufficient to carry the project through completion.

Following your approval and signature below, we will consider the contract formally modified for the additional construction phase support services. If you have any questions or need additional information, please feel free to contact me at 518-371-0799.

Sincerely,


Michael D. Panichelli, P.E.
President

/cld



AUTHORIZATION TO PROCEED

In accordance with the Agreement dated July 7, 2025, between MJ and the Town, I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described above.

Kevin Tollisen, Town Supervisor

Date