



CLERK'S REPORT
JULY 18, 2022
Submitted by Karen Platt

Council ATTENDANCE SHEET is attached

- ✓ Thanks go out to Mayor Taylor and Council Member Lewis for cleaning up the shelter and brush around the Salmon River Park. Volunteers, Meadow Brook, Ann Wildman, Jane Button, Fawn Bauer, and Kathy Hocker planted beautiful flowers in the flower boxes and the LDS Church got together and did their annual mowing and clean-up of the prior to the July 4th celebration. The park looks great and being used by children, picnickers and being reserved for gatherings.
- ✓ I have been working with the Fire Chief on administrative use of the city website for his department and the COVID-19 page. He will be responsible for maintaining the GVFD page and serve as back-up for the COVID-19 page in my absence. I will also be doing the same for our city Facebook page.
- ✓ I plan to work with each department on their records. The plan is to update the department paper and electronic files so that they fall in line with the records retention schedule. I am currently working with the Fire Chief and will work my way through each department as time allows.
- ✓ John Sanchez is cleaning City Hall now, one hour per week and Paul Berry is picking up trash 1 time per week or as needed. I really appreciate that our new City Administrator, Kathy Leary saw the need for this and made it happen.
- ✓ I was able to discard some old electronics through our IT contractor on a trip to Juneau. Slowly but surely, things are getting really cleaned up at City Hall.
- ✓ 2022 is a busy election year! Up next is the Primary Election on August 16, followed by the Gustavus City Council and Regional Educational Attendance Area (REAA) Election on October 4, and the General Election on November 8. I will be posting dates, deadlines, and other information along the way.

I anticipate having two council seats on the ballot this year. Start spreading the word to who you think might be interested in filling this important volunteer position in our community.

- ✓ I have begun preliminary work on this years upcoming municipal election. I work from an Election Timeline for the City of Gustavus that outlines what needs to happen when. I begin election work the first week of July, 90 days before election day by reviewing election ordinances, code and the rest of my election timeline. I am always adding things to my timeline as I learn ways of improving. Currently, I am reviewing our code on contested elections and special needs voting steps.

[illegible]

Section 2.20.100 - Vacancies.

Section 2.30.040 - City council member attendance policy for regular meetings.