

## CITY ADMINISTRATOR'S REPORT October General Meeting

- This reporting timeframe has been particularly busy. With the departure of the treasurer, I've had to become familiar with many aspects of those duties and systems and sort out various tasks and priorities. It is a large (and not yet complete) task to update bank accounts and credit card access along with updates to be able to access to grants portals, agency contacts and other responsible entities, so we can get our work accomplished. For example, we had to complete an online enrollment process before being able to draw down Federal funds from the Grandpa's Farm Road Bridge Project. I'm still awaiting approval from the US Treasury.
- Some of this is starting to ease up thanks to Ben Sadler who has stepped in as acting treasurer and with Phoebe's excellent tutelage, is doing a yeoman's job. He continues his MFC duties during this time.
- Updated the DRC Waste Disposal Ordinance to include (with specific language) septage holding tanks. This is before you for approval tonight. Even with approval, a permit will need to be obtained from ADEC which should not be problematic. Additionally, we will have to secure an agreement with Juneau Septic.
- John Barry, who we have contracted with to provide technical assistance with engineering and project matters, was in Juneau and went and looked at the proposed tanks. He reports the tanks are in good as new condition except for four small holes in the outer shell of one tank caused by rocks, probably during extraction. These holes can be easily repaired. The walls of these tanks are far sturdier than needed for storing septage. This is the best plan presented to the City to date. It's feasible without any obvious issues regarding permitting, cost, logistics or installation. I have his full report if anyone would like a copy, I can forward it.
- John Barry had provided us a report on the 5 options presented by PND Engineering for the Good River Bridge Project bank stabilization piece and then provided the City with his recommendation on which option is the most viable and cost conscious. We have settled for option number 2 with incorporating the riprap piece of suggestion one to make it a most secure option.
- The Call for Projects, or Notice of Intent to Apply (NOIA), has been made public for the Alaska DOT's Community Transportation Program (CTP) and Transportation Alternatives Program (TAP). I have now submitted the basic information for the Good River Bridge Repair and Embankment Stabilization into the Project Intake Survey which begins the process to allow DOT&PF and AML to help applicants sort out prospective funding sources. This submission is also considered our Notice of Intent to Apply. This intake process helps to determine which federal grants and state programs the project may be eligible for. I have been in contact with our grant writer who is on board to help us write a grant proposal for infrastructure or other funding once the source is identified.
- Worked on both the Resolutions Updating Policy and Procedure for Submission of Small Grant Proposals (Less than \$15,001) and the Policy and Procedure on Submission of Grant Proposals and Capital Requests of \$5,001 or Greater.
- Communicated Jeremiah Beckett and Sarah Kathrein with Cordova Telephone Cooperative regarding the USDA Reconnect Grant Application; the resolution of which is before you tonight.
- Submitted updated drawings and information to Solstice grant writers for both the DRC new compost building and recycling facility. We will reach out to other agencies to see what other resources there are to fund these projects. ADEC and SWAT is aware of these and has already endorsed the compost

facility project. Olivia of Solstice explained to me that sometimes it is better to combine the request into one large project; that the likelihood of funding may be better.

- Walked the ditches on Willow Way and Pine with road contractors to see where the overflowing was occurring and causing maintenance road issues for the whole area. We discussed what might be done to resolve the issue. The fix appears to fairly minor and simple but consensus by residents not so much. It will take some planning and coming together of local residents to correct the issue.
- I wish to reiterate to the council; especially new members who may not have heard this last meeting, that we need to plan and be ready with the necessary project outlines and design documents so we can be competitive in applying for infrastructure funding. We may have to spend some money to reap the benefits of obtaining funding for larger scale projects such as a dock breakwater or bike path. The funds are being allocated and we don't want to wait till something gets to critical mass to have to deal with infrastructure breakdowns we either can't handle or are forced to manage at the FEMA level. We must be proactive.
- Comments or suggestions?