



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, March 10, 2025 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Rachel Patrick
Brian Taylor, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA- DRAFT

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/4esfph35>

ID: 515 501 9406

PASSCODE: XXXX

TEL: 253-215-8782

ROLL CALL

Reading of the City of Gustavus Mission Statement

APPROVAL OF MINUTES

1. 02-10-2025 General Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

2. Library Quarterly Report
3. Gustavus Visitors Association Quarterly Report
4. Conservation Lands Advisory Committee Quarterly Report
5. Policy Advisory Committee (Endowment Fund) Monthly Report
6. City Treasurer Monthly Report
7. City Administrator Monthly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

ORDINANCE FOR PUBLIC HEARING

8. FY25-13 NCO Introduction Capital Improvement Long Term Transfer (Public Hearing 03-20-2025)

UNFINISHED BUSINESS

9. FY25-09 Introduction providing amendment of 2.40.150 Committees (Public Hearing 03-10-2025)

NEW BUSINESS

10. Appointment of new City Council Member to fill seat D, term expiring 10-13-2025
11. Swearing in of new City Council Member seat D
12. CY25-XX Cost of Living Adjustment
13. Approve Policy Committee Appointments
14. Approve scoping document for community outdoor furniture enhancements

CITY COUNCIL REPORTS

15. Mayor Monthly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.



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MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/bdd8ye5a>

ID: 515 501 9406

PASSCODE: 99826

TEL: 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Member Susan Warner
Council Member Lucas Beck
Council Member Mike Taylor

ABSENT

Council Member Rachel Patrick (excused)
Council Member Brian Taylor (not excused)



Reading of the City of Gustavus Vision Statement

Vision Statement read by Council Member M. Taylor.

APPROVAL OF MINUTES

- 01-13-2025 General Meeting Minutes

Motion made by Vice Mayor Owens to approve by unanimous consent the 01-13-2025 Meeting Minutes.

Seconded by Council Member Beck

Public Comment: None

Council Comment: None

Hearing no objections, the 01-13 -2025 General Meeting Minutes were approved by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

City of Gustavus, Alaska
City Council General Meeting Minutes - PENDING
February 10, 2025
Page 1 of 10

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

COMMITTEE / STAFF REPORTS

2. Disposal and Recycling Center Quarterly Report
Disposal and Recycling Center Manager/Operator, Ian Barrier submitted a written report and provided an oral summary.
Clarifying Questions:
Vice Mayor Owens
Council Member M. Taylor
3. City Treasurer Monthly Report
City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.
Clarifying Questions:
Council Member M. Taylor
Council Member Warner
Mayor McLaughlin
City Administrator Leary
4. City Administrator Monthly Report
City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.
Clarifying Questions: None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

5. Approve Policy Committee Appointments
6. FY25-13 NCO Introduction Capital Improvement Long Term Transfer (Public Hearing 03-20-2025)

Council Member Warner requested to remove item number 5, the appointments to special policy committee from the consent agenda.

Motion made by Vice Mayor Owens to adopt the consent agenda by unanimous consent minus item number 5.

Seconded by Council Member M. Taylor

Hearing no objections, the motion passed.

ORDINANCE FOR PUBLIC HEARING

7. FY25-07 Providing amendment of 1.03.020 Procedures for resolution (Introduced 01-13-2025)

Mayor McLaughlin opened the public hearing at 7:24 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:24 PM.

Motion made by Vice Mayor Owens to approve FY25-07 1.03.020 Procedures for resolution introduced on 01-13-2025.

Seconded by Council Member Warner

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea / 0 nay

Motion Passed

8. FY25-08 Providing amendment of 2.40.030 Order of business (Introduced 01-13-2025)

Mayor McLaughlin opened the public hearing at 7:27 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:27 PM.

Motion made by Council Member Warner to approve FY25-08 Providing amendment of 2.40.030 Order of business introduced 01-13-2025.

Seconded by Council Member M. Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea / 0 nay

Motion Passed

9. FY25-10 Providing amendment of 2.50.010 City Clerk and Treasurer, 2.50.050 Internal Control, 2.50.070 City Administrator (Introduced 01-13-2025)

Mayor McLaughlin opened the public hearing at 7:29 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:29 PM.

Motion made by Vice Mayor Owens to approve FY25-10 Providing amendment of 2.50.010 City Clerk and Treasurer, 2.50.050 Internal Control, 2.50.070 City Administrator introduced 01-13-2025.

Seconded by Council Member Warner

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

10. FY25-11 Providing amendment of 4.08.010 Annual Financial Statement (Introduced 01-13-2025)

Mayor McLaughlin opened the public hearing at 7:30 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:31 PM.

Motion made by Council Member Back to approve FY25-11 Providing amendment of 4.08.010 Annual Financial Statement introduced on 01-13-2025.

Seconded by Council Member M. Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

11. FY25-12 Providing amendment of 2.40.140 Telephonic participation (Introduced 01-13-2025)

Mayor McLaughlin opened the public hearing at 7:32 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:32 PM.

Motion made by Council Member M. Taylor to approve FY25-12 Providing amendment of 2.40.140 Telephonic participation introduced 01-13-2025.

Seconded by Council Member Warner

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

UNFINISHED BUSINESS

12. FY25-09 Introduction providing amendment of 2.40.150 Committees (Public Hearing 03-10-2025)

Motion made by Vice Mayor Owens to postpone introduction of FY25-09 providing amendment of 2.40.150 Committees to a time certain, March 10th, 2025, Gustavus City Council General Meeting.

Seconded by Council Member Beck

Council Debate:

Vice Mayor Owens

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

NEW BUSINESS

5. Approve Policy Committee Appointments

Point of information: Vice Mayor Owens- Can each of the names be segregated out and voted on individually? - answer- One can make a motion to amend the presented appointments, first there need to be a main motion to bring it to the floor

Motion made by Council Member Beck to approve the appointments of the special policy committee.

Seconded by Council Member M. Taylor

Council Debate:

**Clerk note- Vice Mayor Owens made a motion, it did not receive a second and therefore died.*

Council Member Warner

Motion made by Council Member Warner to postpone to time certain March 10, 2025 General Meeting.

Seconded by Vice Mayor Owens

Council Debate:

Council Member Warner

Vice Mayor Owens

Council Member M. Taylor

Mayor McLaughlin

Council Member Beck

Council Member Warner

Mayor McLaughlin

Council Member M. Taylor

Voting Yea: Vice Mayor Owens, Council Member Warner

Voting Nay: Mayor McLaughlin, Council Member Beck, Council Member M. Taylor

2 yea/ 3 nay

Motion Failed.

Back to Main Motion:

Council Debate Continued:

Vice Mayor Owens

Motion made by Vice Mayor Owens to amend the motion to have individual vote on each of the 4 nominations.

Seconded by Council Member Warner

Council Debate:

Point of Order: City Administrator does it (the motion to amend) align with the resolution, in making individual votes. answer - the ordinance says the council is to ratify the appointments made by the mayor.

Point of Information: Mayor McLaughlin- What does it mean to ratify? answer - to approve the item by vote

Council Member M. Taylor

Point of Information: Council Member Beck- do I have to vote on my own appointment it feels weird when other folks don't have the option vote on theirs - Answer - no, probably best to abstain, we would still have a quorum.

Mayor McLaughlin

Motion made by Mayor McLaughlin to recess for 5 minutes.

Second by Council Member Warner

Hearing no objections the motion to recess was approved by unanimous consent

Mayor McLaughlin called the Council back to session at 8:04pm.

Mayor McLaughlin rules the motion out of order.

**Clerk note - ruling made on the basis it would set the city of for possible defamation of character because each name would be debated and wants to review further.*

Back to main motion:

Council Debate Continues:

Council Member M. Taylor

Motion made by Council Member M. Taylor to postpone this item to time certain of the March 10, 2025 general meeting.

Seconded by Vice Mayor Owens

Council Debate:

Council Member Beck

Motion made by Council Member Beck to amend the motion to postpone the item until time certain of a special meeting prior to the March 10th, 2025 general meeting.

Seconded by Mayor McLaughlin

Council Debate:

Council Member M. Taylor

Voting Yea: Mayor McLaughlin, Council Member Beck, Council Member M. Taylor

Voting Nay: Vice Mayor Owens, Council Member Warner

3 yea/ 2 nay

Motion ~~Passed~~-Failed. (see point of order below)

Point of Order by Council Member M. Taylor - a motion must have 4 yea votes to pass.

Motion made by Mayor McLaughlin to recess for 5 minutes.

Seconded by Council Member Warner

Hearing no objection the motion passed by unanimous consent.

Mayor McLaughlin called the meeting back in session from recess at 8:16 pm.

Answer to point of order - well taken

**Clerk note: Correction - The motion to postpone to time certain to a special meeting failed.*

Back to motion (to postpone till time certain March 10, 2025)

Council Debate continued:

Mayor McLaughlin

Council Member Warner

Mayor McLaughlin

Council Member M. Taylor

Council Member Beck

Voting Yea: Vice Mayor Owens, Council Member Warner, Council Member M. Taylor

Voting Nay: Mayor McLaughlin, Council Member Beck

3 yea/ 2 nay

Motion Failed.

Back to main motion (to approve appointments to the Special Policy Committee)

Council Debate Continued:

Council Member Beck

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Beck, Council Member M. Taylor

Voting Nay: Council Member Warner

4 yea/ 1 nay

Motion Passed.

13. Renew Special Land Use Permit with the Gustavus Community Garden

Motion made Mayor McLaughlin to approve renewing the Special Land Use Permit with the Gustavus Community Garden

Seconded by Council Member M. Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

14. Girl Scouts of Alaska Troop 23032 Endowment Fund Grant - Requesting 90% of funding in advance

Motion made by Council Member M. Taylor to approve Girl Scouts of Alaska Troop 23032 Endowment Fund Grant request to receive 90% of funding in advance.

Seconded by Vice Mayor Owens

Public comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

15. CY25-03 Submission of Capital Projects Submission and Information System (CAPSIS) to the Alaska Legislature

Motion made by Council Member Beck to adopt resolution CY25-03 Submission of Capital Projects submission and information system (CAPSIS) to the Alaska Legislature.

Seconded by Vice Mayor Owens

Public comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

16. Accept resignation of City Council Member B. Taylor effective 03-09-2025

Motion made by Council Member M. Taylor to accept the resignation of Council Member Brian Taylor effective 03-09-2025.

Seconded by Council Member Beck

Public comment: None

Council Debate:

Council Member M. Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member M. Taylor

5 yea/ 0 nay

Motion Passed.

CITY COUNCIL REPORTS

17. National League of Cities/Washington DC trip update
Council Member B. Taylor submitted a written report.

18. Mayor's Monthly Report
Mayor McLaughlin submitted a written report and provided an oral summary.

CITY COUNCIL QUESTIONS AND COMMENTS

Vice Mayor Owens - We will be accepting application for a City Council Member

Council Member Warner - Tea with Mayor, OMA?

PUBLIC COMMENT ON NON-AGENDA ITEMS

Renee Patrick - Thanking the City Council

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:37 PM.

POSTED ON: February 5, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

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VISION STATEMENT

We envision a distinctive community:

- *That prospers while and by protecting its natural resources;*
- *With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- *Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- *In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*

Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY25-XXNCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2025**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2025, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts Account Balance	Amended Balance	Change
CP18-01 SRH Clean Up <i>Project was completed in FY25. Returning funds to AMLIP Capital Imrov Long-Term account.</i>	\$ 716.86	\$ 0.00	<\$ 716.86 >
CP19-08 Library Bike Shelter <i>Project was completed in FY25. Returning funds to AMLIP Capital Imrov Long-Term account.</i>	\$ 691.91	\$ 0.00	<\$ 691.91 >
CP21-02 Refurbish Old PO <i>Project was completed in FY25. Returning funds to AMLIP Capital Imrov Long-Term account.</i>	\$ 15.43	\$ 0.00	<\$ 15.43 >
CP21-04 MFC Building in SRB <i>Project was completed in FY23. Returning funds to AMLIP Capital Imrov Long-Term account.</i>	\$ 1,323.29	\$ 0.00	<\$ 1,323.29 >
CP21-06 Fish Waste Disposal <i>Project was completed in FY24. Returning funds to AMLIP Capital Imrov Long-Term account.</i>	\$ 2,162.08	\$ 0.00	<\$ 2,162.08 >
CP22-02 Marine Facilities Vessel <i>Project was abandoned in FY25. Returning funds to AMLIP Capital Imrov Long-Term account.</i>	\$ 30,000.00	\$ 0.00	<\$ 30,000.00 >
AMLIP Capital Imrov Long-Term* <i>*Approximate, this is a dynamic value.</i>	\$ 621,634.59	\$ 656,544.16	\$ 34,909.57

Total Change in City Held Account Balances \$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: February 10, 2025

DATE OF PUBLIC HEARING: March 10, 2025

PASSED and **APPROVED** by the Gustavus City Council this ___th day of _____, 2025.

Sally McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Liesl Barker, City Clerk

DRAFT

**CITY OF GUSTAVUS
ORDINANCE FY25-09**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 2 ADMINISTRATION, CHAPTER 2.40 CITY COUNCIL PROCEDURES, SECTION
2.40.150 COMMITTEES**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 2, Chapter 2.40.150 be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 2 - ADMINISTRATION

Chapter 2.40 – City council procedures

Section 2.40.150 – Committees

- (a) Standing committees shall be created and dissolved by resolution.
- (b) Special committees shall be created by resolution. The city council shall have such special committees as may be considered necessary. Special committees automatically terminate upon completion of the committee's assignment as defined in the resolution.
- (c) Any member of the city council may sit with any committee at all times; such member shall have the right to participate in committee discussion except that members of the committee have priority in obtaining the floor and only committee members may vote. Reasonable opportunity for the public to be heard shall be allowed at committee meetings other than those designated as work sessions.
- (d) Selection, process, and duties of committees of the city council.
- (1) Standing committees.
- (A) There shall be not more than two (2) city council members appointed to each standing committee of the city council. **City council members appointed to the committee shall serve as a liaison, without voting privileges.**
- (B) **Volunteers interested in filling a vacancy on a committee shall submit an application for appointment to the city clerk's office, on a form provided by the city clerk's office.**

~~(C)~~(B) Nominations for standing committee appointments and for the position of chair of each such committee shall be made by the mayor **from applications received and** subject to ratification by the city council.

~~(D)~~(C) A standing committee may at the call of its chair or the vote of its membership take up any matter within the scope of its charge established by these rules and not pending as legislation authorized by the city council. Matters not within the scope of any standing committee or within the scope of more than one (1) standing committee shall be assigned by the mayor.

~~(D)~~ Each committee shall refer information to and coordinate activities with other appropriate committees. Issues referred to another committee and any directions to the mayor must have the concurrence of a majority of the committee members.

(2) Special committees. Nominations for special committee appointments and the chair position of each special committee shall be made by the mayor and shall be subject to ratification by the city council.

(A) There shall be not more than two (2) city council members appointed to each standing committee of the city council. City council members appointed to the committee shall serve as a liaison, without voting privileges.

(B) Volunteers interested in filling a vacancy on a committee shall submit an application for appointment to the city clerk's office, on a form provided by the city clerk's office.

(C) Nominations for special committee appointments and for the position of chair of each such committee shall be made by the mayor from applications received and subject to ratification by the city council.

(e) The council liaison is a nonvoting member who may participate in committee deliberation, provides a direct line of communication between the committee and the city council, and provides guidance about Open Meetings Act and Roberts Rules of Order.

~~(f)~~(e) The **meeting** schedule will be made available in the office of the clerk and posted in at least three (3) public locations throughout the City of Gustavus five (5) days prior to meeting. All committees will prepare and present quarterly reports at city council meetings as scheduled by the council or at the request of the city council.

~~(g)~~(f) Quorum of committees. For committees with seven (7) or eight (8) members, four (4) of the membership shall constitute a quorum; for committees with five (5) or six (6) members, three (3) of the membership shall constitute a quorum. For committees with four (4) or fewer members, two (2) of the membership shall constitute a quorum for the transaction of business. **Council members serving on committees will not count in the constitution of a quorum.**

~~(h)~~(g) Voting. The minimum vote required to take official action shall be the same as that constituting a quorum.

(i) All committee members under this chapter shall take an oath of office prior to participation in any meeting.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

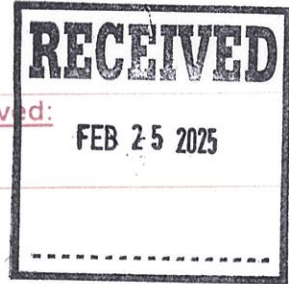
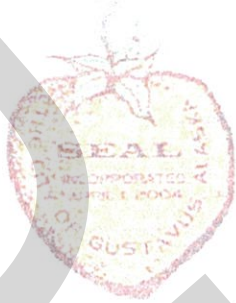
Date Introduced: February 10th, 2025

Date of Public Hearing: March 10th, 2025

PASSED and **APPROVED** by the Gustavus City Council this XXth day of XXXX, 2025

Sally A McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk



Date Received:

FEB 25 2025

APPLICATION FOR APPOINTMENT TO OPEN COUNCIL SEAT
CITY OF GUSTAVUS

Name: Geoffrey Fosse W
Last First MI

Residence Address: 15 Berry Creek

Mailing Address: PO Box 228, Gustavus, Ak 99826

Home Phone: cell# 417-718-7156

E-Mail Address: gfosse2017@gmail.com

Can you regularly attend meetings? YES NO

Are you currently affiliated with the City in any way?
(For example emergency responder, employee)
 YES NO

If yes, please list positions:

Have you been a member of the City Council before? No

Reason for interest in being a Council Member: To better understand the needs
of our community to be a part in how the City moves forward for our citizens.

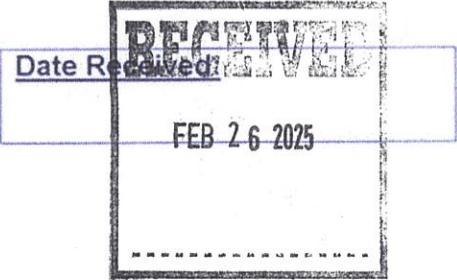
Brief background of experience that would qualify you for the position:

Managment of trucking company's freight lot and movement therein.
Safety assistant in the hours of service rules and regulations adherence.


Signature

Geoffreyt Fosse
Printed Name

2/25/25
Date



APPLICATION FOR APPOINTMENT TO OPEN COUNCIL SEAT
CITY OF GUSTAVUS

Name: Kearns James S.
Last First MI

Residence Address: 1010 Chase DR.

Mailing Address: PO Box 148

Home Phone: 907-723-3065 Landline 907-697-2334

E-Mail Address: jim@fairweatheradventures.net

Can you regularly attend meetings? YES NO

Are you currently affiliated with the City in any way?
(For example emergency responder, employee)

YES NO

If yes, please list positions: _____

Have you been a member of the City Council before? No

Reason for interest in being a Council Member: Interested in helping our
community

Brief background of experience that would qualify you for the position:

School Teacher

James S. Kearns
Signature

James S. Kearns
Printed Name

2/25/2025
Date

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-XX**

**A RESOLUTION PROVIDING FOR A COST-OF-LIVING PAY ADJUSTMENT FOR CITY OF
GUSTAVUS EMPLOYEES IN REGULAR POSITIONS**

WHEREAS, the Gustavus City Council adopted an “Employee Payment and Earnings Policy” on June 8, 2006; and

WHEREAS, the Gustavus City Council adopted Resolution 2011-23 on December 8, 2011, which updates the Section of the “Employment Payment and Earnings Policy” entitled “Pay Raises”; and

WHEREAS, the adopted Policy of “Pay Raises” states that the Gustavus City Council may grant, from time to time, by Resolution, periodic adjustments to the City’s pay schedule. The City Council will consider the cumulative change in the Consumer Price Index (Anchorage) since the last such pay adjustment in formulating such adjustments. Such periodic pay adjustments, if any, will apply to all Regular Position employees of the City of Gustavus. A Regular Position is a full-time or part-time year-round position in which the employee generally works the same schedule every week, although actual hours each week may vary with season or with workload; and

WHEREAS, in adopting this policy, the Gustavus City Council has determined that adjusting the pay of its Regular Position employees in an amount equal to the change in the consumer price index (CPI) for Anchorage, the standard measure of CPI for Alaska, is appropriate; and

WHEREAS, the logical time to approve the Cost-of-Living Pay Adjustment is before the Gustavus City Council has adopted the next fiscal year budget; and

WHEREAS, the consumer price index (CPI) for Anchorage rose 2.3% for the calendar year 2024.

NOW THEREFORE BE IT RESOLVED, that the Gustavus City Council grants a 2.3% Cost-of-Living Pay Adjustment to current hourly rates (nonexempt) and base salary (exempt) for all Regular Position Employees effective July 1, 2025.

PASSED and APPROVED by the Gustavus City Council this ___th day of _____, 2025, and effective upon adoption.

Sally McLaughlin, Mayor

Attest: Liesl Barker, City Clerk

March 10, 2025

Re: Appointments to Special (EFG) Policy Committee

Per City Ordinance 2.40.150 (d) (B), nominations for committee appointments shall be made by the mayor and shall be subject to ratification by the city council.

We received four applications originally; the committee can have up to six members further applicants can still be considered.

I nominate the following for the Special Policy Committee formed by Resolution CY25-01 and ask that the Council accept the nominations.

Jennifer Thompson

Artemis BonaDea

Submitted by: Sally A. McLaughlin, Mayor



City of Gustavus Project Nomination Short Form

Project eligibility

Does the proposed project represent a major **(NO)**, nonrecurring expense? **(YES)** YES NO

Will the proposed project result in a fixed asset (e.g., land, major equipment, building or other structure, road or trail) with an anticipated life of at least two years? YES NO

Will the project provide broad community benefit? YES NO

If you were able to answer YES to all three questions, please provide the following additional information:

1. Project title: Community Outdoor Furnishing Enhancements
2. Project description and benefit. Describe the project in half a page or less, including specific features, stages of construction, etc. Explain how the project will benefit the Gustavus community.

To roll some remaining items into one project - the procurement of benches, picnic tables for various recreational areas and facilities around Gustavus, including a solid fire pit at the beach, a wood carved Salmon River Park sign for the main road. This is so we can manage one project instead of keeping open several. An NCO for just under 35K closed several projects and moves the funds into long term capital AMLIP.

These items have been requested repeatedly by Gustavus residents. The ongoing projects that are being closed out and funds moved to AMLIP include some of the remaining funds for the items being requested for this project. Additionally, community members have long asked for students to be involved in local projects.

The intention for at least part of the outdoor furnishings is for the Marine Facilities Coordinator to facilitate construction with the CTE instructor and students at Gustavus School. A few volunteers may also assist in parts of the project. The idea is to build at least two, hopefully four benches – one to replace the bench at the beach on the west side that is no longer safe. One or two benches are to be included at the SRP as part of the playground equipment walkway enhancements. We hope to add one more bench near the dock on one side of the road. We want to construct at least two, possibly three, ADA accessible picnic tables. One would be placed across from the GVA sign by the trees on the west side of the dock road. This would serve multiple uses including for folks who have mobility issues accessing the beach and to accommodate those awaiting the ferry cart or other transport from the dock. We want at least one, hopefully two for Salmon River Park. One of the two for SRP would be a hex-shaped table. All would be ADA compliant.

As part of the bike shed project at the library, the few remaining funds were to purchase a folding picnic table to be used for outdoor activities inside the shed.

3. Plans and progress. Describe in one or two paragraphs what has been accomplished so far (if anything). This may include feasibility study, conceptual design, final design/engineering/permitting, fundraising activity, and total funds raised to date.

Included in the scope of the second phase of the SRP improvements, was to position one or two benches by the new playground equipment so adult observers and other caretakers would have a place to sit while children played. We asked for sufficient funds/materials to buy or build another picnic table. To save on shipping and handling, we asked the pathway contractor to order extra materials when he was ordering the HDPE recycled lumber (from Oregon), so these items could be constructed at a later time. This lumber was already procured as part of Phase II of the SRP enhancements which was in part from a grant through the Crossette Foundation.

To date we have undertaken these activities:

- Contractor provided a list of remaining HDPE lumber.
- City Administrator met with Gustavus School CTE instructor to discuss students’ involvement, schedule, the various types of benches and tables, and the expectations for outcomes. Also discussed obtaining locally cut lumber for a couple of the projects. CTE teacher also recommended updating the boards on the benches of the Nagoonberry Trail, recognizing that those benches are not the first priority.
- City Administrator has discussed project with the Marine Facilities Coordinator who will be overseeing the project and coordinating with the school.
- City Administrator has also discussed with the local resident who built the original bench at the beach who will assist with dismantling the old one and will perspective about securing the bench to the ground.
- MFC has met with CTE Teacher to discuss scope and schedule.
- The City has ordered two Commercial Quality “Lifetime” folding picnic tables from Costco that the MFC will pick up when he goes to Juneau via ferry in the next couple of weeks. At least one will be for the library to use outdoors or in the bike shelter.

4. Project cost:

A. TOTAL COST (including funds already secured) = \$ 5,000

This estimate includes materials, not yet in stock, such as special fasteners, and extra saw blades for the HDPE lumber, We need two sets of the Cast Aluminum Park Bench legs (made in USA) and cross bars (stretcher rods) for stability and long-term life of equipment, (these are expensive but apparently bullet-proof). We will need some locally milled lumber to supplement additional tables or benches once the HDPE lumber is utilized. I’m told the school has a planer which will be used for the local rough-cut lumber. Stain or paint for the wood projects and other hardware will be needed. Materials estimate is approximately \$4,000. The outdoor folding picnic tables and locally carved SRP sign is an additional \$1,000.

B. For construction projects, break out preconstruction costs (feasibility/design/permitting):

Preconstruction costs = \$___N/A___ Construction costs to build items = \$5,000

5. Timeline: Indicate when you hope to complete each phase of the project.

We hope to have tables and benches completed and installed by mid-Summer depending on how many we can build with the CTE class and the amount (bf) of existing and additional materials.

A. For projects that consist of land or equipment purchase only, state when the purchase would be made: N/A

Item #14.

For construction projects:

B. Preconstruction phase to be completed by _____.

C. Construction phase to be completed by _____.

6. Provide a quality digitized photo, drawing, map, or other graphic image of your project if possible Some Options below:

