



November 21st, 2023

Dear Members of the Gustavus City Council:

Thank you for awarding Tidelines Institute a 2023 City of Gustavus Endowment Grant to help us furnish and equip our new educational building. We finally see light at the end of the tunnel on this massive project, and we are looking forward to getting the building outfitted and ready to use in time for our 2024 operating season!

When we first embarked on this project, everyone told us it would take longer and cost more than we anticipated. Turns out everyone was right. In particular, we've continued to be plagued by supply chain issues that have extended the project timeline months longer than we'd hoped. However, all materials are finally either in Gustavus or en route, and we and our contractors are confident about a building completion date of February 28th, 2024. We are finally starting to make purchases against the 2023 grant now that we have space in the new building to store furnishings out of the weather.

That said, we do not believe we can spend the entirety of the funds before the December 31 deadline. We therefore respectfully request that the Council permit us an extension on our grant timeline, ideally through May 15th, 2024.

Please do not hesitate to contact me with any further questions regarding this request or the project in general. Thank you for your consideration.

Best regards,

A handwritten signature in black ink, appearing to read "Laura Marcus".

Laura Marcus
Co-Executive Director
Tidelines Institute
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