



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, September 09, 2024 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Shelley Owens
Vice Mayor Brian Taylor
Council Members: Rachel Patrick
Jim Mackovjak, Kyle Bishop, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

ID: 813 9512 0392 <https://rb.gy/6bxkt2> **PASSCODE:** 99826 **TEL:** 253-215-8782

ROLL CALL (15 seconds)

PRESENT

Mayor Shelley Owens
Vice Mayor Brian Taylor
Council Member Rachel Patrick
Council Member Jim Mackovjak
Council Member Kyle Bishop
Council Member Mike Taylor

Reading of the City of Gustavus Vision Statement (1 minute)

Vision Statement read by Council Member Mackovjak.

APPROVAL OF MINUTES (2 minutes)

- 08-12-2024 General Meeting Minutes

Motion made by Vice Mayor B. Taylor to approve by unanimous consent the 08-12-2024 Meeting Minutes.

Seconded by Council Member Patrick

Public Comment: None

Council Comment: None

Hearing no objections, the 08-12-2024 General Meeting Minutes were approved by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES (3 minutes 26 seconds)

There were no agenda changes.



Hearing no objections, Mayor Owens announced the agenda set as presented by unanimous consent.

COMMITTEE / STAFF REPORTS

2. Library Quarterly Report *(4 minutes)*

Library Administrative Director, Melisa Gomb and Library Services Director, LeAnn Weikle submitted a written report and provided an oral summary.

Council Clarifying Questions: None

3. Gustavus Visitors Association Quarterly Report *(8 minutes 45 seconds)*

Gustavus Visitor Association President, Leah Okin submitted a written report and provided an oral summary.

Council Clarifying Questions:

Vice Mayor Taylor

4. City Treasurer Monthly Report *(11 minutes 24 seconds)*

City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.

Clarifying Questions:

Vice Mayor B. Taylor

5. City Administrator Monthly Report *(15 minutes 13 seconds)*

City of Gustavus City Administrator, Kathy Leary provided a written report and an oral report.

Clarifying Questions:

Vice Mayor B. Taylor

PUBLIC COMMENT ON NON-AGENDA ITEMS *(24 minutes 43 seconds)*

Artemis Bona Dea - Professional HR Services should be available for City employees

Carolyn Elder - Library and thanking outgoing council members for service

Ben Sadler - Update on Harbor clean up, thanks Chuck Schroth

Leah Okin – Where did the items from the harbor go?

CONSENT AGENDA *(31 minutes 45 seconds)*

Motion made by Council Member Bishop to adopt the consent agenda by unanimous consent as presented.

Seconded by Vice Mayor B. Taylor

Hearing no objections, the motion passed.

6. FY25-05NCO Capital Project Funding - AFG FEMA (Public Hearing 10-14-2024) (for Water Tender)

ORDINANCE FOR PUBLIC HEARING *(35 minutes 42 seconds)*

7. FY25-01NCO AMLIP FY25 R&R (Introduction 8-12-2024) *(37 minutes 08seconds)*
Mayor Owens opened the public hearing at 7:36 PM.
Public Testimony: None
Mayor Owens closed the public hearing at 7:37 PM.
Motion made by Council Member Patrick to approve FY25-01NCO AMLIP Repair and Replace.
Seconded by Council Member Bishop
Council Debate: None
Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor
Motion Passed.

8. FY25-02NCO AMLIP Gravel Pit Fund (Introduction 8-12-2024) *(39 minutes 10seconds)*
Mayor Ownes opened the public hearing at 7:39PM.
Public Testimony: None
Mayor Ownes closed the public hearing at 7:40 PM.
Motion made by Vice Mayor B. Taylor to approve FY25-02NCO AMLIP Gravel Pit Fund.
Seconded by Council Member Mackovjak
Council Debate: None
Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor
Motion Passed.

9. FY25-03NCO Capital Project Funding 2024- Heat Pump Project (Introduction 8-12-2024) *(41 minutes 34 seconds)*
Mayor Ownes opened the public hearing at 7:41 PM.
Public Testimony: None
Mayor Owens closed the public hearing at 7:42 PM.
Motion made by Council Member Bishop to approve FY25-03NCO Capital Project Funding 2024-Heat Pump Project.
Seconded by Vice Mayor B. Taylor
Council Debate: None
Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor
Motion Passed.

10. FY25-04 Providing Amendments to City Ordinance Title 5 Elections Chapter 5.10 City Elections, Sections 5.10.010 Definitions, 5.10.120 Publishing Names, 5.10.130 Election Officials, Chapter 5.20 Election Equipment And Materials, Sections 5.20.050 Other Materials, Chapter 5.30 Election Procedures, Sections 5.30.010 Time For Opening and Closing Polls, 5.30.020 Distribution of Ballots, 5.30.030 Distribution of Other Election Materials, 5.30.040 Preparation Of Ballot Box, 5.30.050 Voting; General Procedure, 5.30.060 Voting; Spoiled Ballots, 5.30.070 Voting; Questioned Ballots, 5.30.120 Ballots; Counting and Tallying, 5.30.140 Report of Election Results, 5.30.150 Posting Certificates of Preliminary Election Results, Chapter 5.40 Absentee Voting, Sections 5.40.040 Absentee Voting Procedures, 5.40.050 Absentee Ballots; Delivery, 5.40.070 Absentee Ballots; by Mail, 5.40.080 Voting At The Polls, Absentee Voter; Surrender Of Materials, 5.40.90 Retention of Absentee Ballots; Delivery, 5.40.100 Personal Representative Voting, 5.40.110 Personal Representative Voting; Eligible Persons, 5.40.120 Personal Representative Voting; Requests, 5.40.130 Personal Representative Voting; Ballot And Envelope Form, 5.40.140 Personal Representative Voting; Procedures, Chapter 5.50 Review of Elections Returns, Sections 5.50.010 Election review Committee; Meeting, 5.50.020 Review to be Public, 5.50.050 Procedure for Questioned Ballot Review, 5.50.070 Absentee Ballot, 5.50.080 Counting Absentee and Question Ballots, 5.50.090 Defective Ballots, 5.50.100 Certifying Result, 5.50.120 Certificate of Elections, Chapter 5.60 Contest of Elections, Sections 5.60.010 Contest Of Elections; Contestant, 5.60.020 Notice of Contest and Procedure, and 5.60.400 Prohibited practices alleged (Introduction 8-12-2024) *(43 minutes 25 seconds)*

Mayor Ownes opened the public hearing at 7:43 PM.

Public Testimony: None

Mayor Owens closed the public hearing at 7:45 PM.

Motion made by Council Member Mackovjak to approve FY25-04 Providing Amendments to City Ordinance Title 5 Elections Chapter 5.10 City Elections, Sections 5.10.010 Definitions, 5.10.120 Publishing Names, 5.10.130 Election Officials, Chapter 5.20 Election Equipment And Materials, Sections 5.20.050 Other Materials, Chapter 5.30 Election Procedures, Sections 5.30.010 Time For Opening and Closing Polls, 5.30.020 Distribution of Ballots, 5.30.030 Distribution of Other Election Materials, 5.30.040 Preparation Of Ballot Box, 5.30.050 Voting; General Procedure, 5.30.060 Voting; Spoiled Ballots, 5.30.070 Voting; Questioned Ballots, 5.30.120 Ballots; Counting and Tallying, 5.30.140 Report of Election Results, 5.30.150 Posting Certificates of Preliminary Election Results, Chapter 5.40 Absentee Voting, Sections 5.40.040 Absentee Voting Procedures, 5.40.050 Absentee Ballots; Delivery, 5.40.070 Absentee Ballots; by Mail, 5.40.080 Voting At The Polls, Absentee Voter; Surrender Of Materials, 5.40.90 Retention of Absentee Ballots; Delivery, 5.40.100 Personal Representative Voting, 5.40.110 Personal Representative Voting; Eligible Persons, 5.40.120 Personal Representative Voting; Requests, 5.40.130 Personal Representative Voting; Ballot And Envelope Form, 5.40.140 Personal Representative Voting; Procedures, Chapter 5.50 Review of Elections Returns, Sections 5.50.010 Election review Committee; Meeting, 5.50.020 Review to be Public, 5.50.050 Procedure for Questioned Ballot Review, 5.50.070 Absentee Ballot, 5.50.080 Counting Absentee and Question Ballots,

5.50.090 Defective Ballots, 5.50.100 Certifying Result, 5.50.120 Certificate of Elections, Chapter 5.60 Contest of Elections, Sections 5.60.010 Contest Of Elections; Contestant, 5.60.020 Notice of Contest and Procedure, and 5.60.400 Prohibited practices alleged (Introduction 8-12-2024)”

Seconded by Vice Mayor B. Taylor

Council Debate: None

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor
Motion Passed

UNFINISHED BUSINESS

None

NEW BUSINESS

11. QUASI-JUDICIAL Matter City of Gustavus waives the right to file a protest of the renewal of the Excursion Restaurant LLC Restaurant Eating Place Seasonal liquor license *(51 minutes 25 seconds)*

There were no Council Member conflicts of interest of Ex Parte communication to declare.

Applicant Representative, David Olney provided a brief overview of the application.

Mayor Owens opened the Public Hearing at 7:53 PM

Public Testimony: None

Mayor Owens closed the Public Hearing at 7:54 PM

Motion made by Vice Mayor B. Taylor that the City of Gustavus waives the right to file a protest of the renewal of the Excursion Restaurant LLC Restaurant Eating Place Seasonal liquor license.

Seconded by Council Member Patrick

Council Debate: None

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor

Motion Passed.

12. CY24-16 Appointing Elections Officials for the 2024 municipal elections
(55 minutes 45 seconds)

Motion made by Council Member Patrick to approve CY24-16 Appointing Election Officials for the 2024 municipal elections.

Seconded by Vice Mayor B. Taylor

Motion made by Council Member Bishop to amend CY24-16 Appointing Elections Officials for the 2024 municipal elections to substitute the word judge for official throughout the document.

Seconded by Vice Mayor B. Taylor

Council Debate: None

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor

Motion Passed.

Resolution as amended read by Vice Mayor B. Taylor

Public comment: None

Council debate: None

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor

13. Approve updated job description for the Public Services Librarian

(1 hour 01 minutes 34 seconds)

Motion made by Council Member M. Taylor to approve updated job description for the Public Services Librarian.

Seconded by Council Member Patrick

Public Comment:

Justin Marchbanks

Council Debate:

Vice Mayor B. Taylor

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor

Motion Passed.

14. Merit based increase for DRC Manager Operator and City Treasurer

(1 hour 09 minutes 10 seconds)

Motion made by Council Member Bishop to approve merit-based increase for DRC Manager Operator and City Treasurer.

Seconded by Council Member M. Taylor

Public Comment: Artemis Bona Dea - DRC well deserved

Council Debate:

Vice Mayor B. Taylor

Council Member M. Taylor

Motion made by Vice Mayor B. Taylor to amend Kyle's motion to approve a merit-based increase of one dollar (\$1) an hour for the City Treasurer and one dollar and fifty cents (\$1.5) an hour for the DRC Manager Operator.

Seconded by Council Member Patrick

Council Debate:

Vice Mayor B. Taylor

Council Member M. Taylor

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor

Voting Yea: Mayor Owens, Vice Mayor B. Taylor, Council Member Patrick, Council Member Mackovjak, Council Member Bishop, Council Member M. Taylor

Motion Passed.

CITY COUNCIL REPORTS

15. Mayor's Monthly Report *(1 hour 25 minutes 40 seconds)*

Mayor Owens provided an oral report.

CITY COUNCIL QUESTIONS AND COMMENTS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS *(1 hour 29 minutes 01 seconds)*

Artemis Bona Dea - increase the for public comment during meetings

Sally McLaughlin - wanting community to feel comfortable to come to meetings/waiving the not repeating what someone has already spoken too rule

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:34 PM.

POSTED ON: September 4, 2024 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

VISION STATEMENT

We envision a distinctive community:

- That prospers while and by protecting its natural resources;*
- With a sustainable economy and infrastructure that assures public health and safety while promoting personal development and initiative; and*
- Where all members take social responsibility and actively participate in decision making affecting growth, development, regulation and enforcement; and*
- In which people retain a closeness with and caring for each other individually and collectively while working together to accomplish community goals and preserve community traditions.*

Shelley K. Owens, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date