



## Project Planning: Attachment C

# City of Gustavus Capital Improvement Plan Project Nomination Short Form

### Project eligibility

Does the proposed project represent a major, nonrecurring expense? YES ☐ NO ☐

Will the proposed project result in a fixed asset (e.g., land, major equipment, building or other structure, road or trail) with an anticipated life of at least two years? YES ☐ NO ☐

Will the project provide broad community benefit? YES ☐ NO ☐

*If you were able to answer YES to all three questions, please provide the following additional information:*

1. Project title (Suggested heading in CIP): 301 Community Chest Door Replacement
2. Project description and benefit. Describe the project in half a page or less, including specific features, stages of construction, etc. Explain how the project will benefit the Gustavus community. See page 2
3. Plans and progress. Describe in one or two paragraphs what has been accomplished so far (if anything). This may include feasibility study, conceptual design, final design/engineering/permitting, fundraising activity, and total funds raised to date.  
In planning phase
4. Project cost:
  - A. TOTAL COST (including funds already secured) = \$4500
  - B. For construction projects, break out preconstruction costs (feasibility/design/permitting):  
Preconstruction costs = \$2500 Door+Shipping Construction costs = \$2000 Labor
5. Timeline: Indicate when you hope to complete each phase of the project.  
Please keep in mind that the CIP will not be published until the end of September.  
Legislative funding (if any) would not be available until July of next year (or later) for state funding and October of next year (or later) for federal funding.
  - A. For projects that consist of land or equipment purchase only, state when the purchase would be made: \_\_\_\_\_

For construction projects:

  - B. Preconstruction phase to be completed by July 31st
  - C. Construction phase to be completed by Before October 31st

6. Provide a quality digitized photo, drawing, map, or other graphic image of your project if possible.

The specific features of this project would include removal of the old door and likely modifications of the framing to accommodate the new door.

Construction phases would most likely proceed in the following stages;

- (1: Finding individuals or business to preform work,
- (2: Assessment of current framing and current rough opening,
- (3: Source appropriate materials for project, such as door, lumber, and hardware,
- (4: Have work preformed

Replacing the door at the 301 building would benefit the community because it would secure the 301 building from unwanted guests and protect from potential theft or vandalism. It would also show visitors and our community that our city cares about its older buildings.