



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, September 08, 2025 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Geoff Fosse,
Jim Kearns, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451 | clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

ID: 515 501 9406

PASSCODE: XXXXXXXX

TEL: 253-215-8782

ROLL CALL

Reading of the City of Gustavus Mission Statement

APPROVAL OF MINUTES

- [1.](#) 08-11-2025 General Meeting Minutes

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

- Library Quarterly Report
- Conservation Lands Advisory Committee Quarterly Report
- City Treasurer Monthly Report
- City Administrator Monthly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

ORDINANCE FOR PUBLIC HEARING

- [6.](#) FY26-02 Ordinance providing for the amendment of Title 5 Chapter 10 Section 080 Qualification for City Council (Introduced 08-11-2025)
- [7.](#) FY26-03 Ordinance providing for the amendment of Title 4 Chapter 14 Section 030 Imposition of Room Rental Tax (Introduced 08-11-2025)
- [8.](#) FY26-04 Ordinance providing for the amendment of Title 4 Chapter 15 Section 030 Imposition of Sales Tax (Introduced 08-11-2025)

UNFINISHED BUSINESS

NEW BUSINESS

- [9.](#) CY25-XX Establishing the Endowment Fund Grant Special Advisory Committee (EFGC)
- [10.](#) CY25-XX Appointing Election Judges for the 2025 Municipal Election

CITY COUNCIL REPORTS

11. Mayor Monthly Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.



CITY OF GUSTAVUS CITY COUNCIL GENERAL MEETING

Monday, August 11, 2025 at 7:00 PM
Gustavus City Hall

Item #1.

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Members: Susan Warner, Geoff Fosse,
Jim Kearns, Lucas Beck, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
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Phone: 907-697-2451 | clerk@gustavus-ak.gov

MINUTES - PENDING

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/5h2spsuc>

ID: 515 501 9406

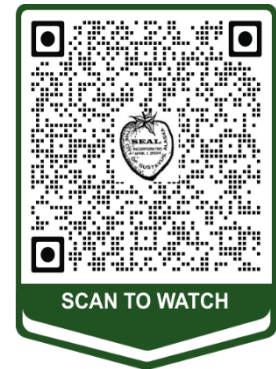
PASSCODE: 5432

TEL: 253-215-8782

ROLL CALL

PRESENT

Mayor Sally McLaughlin
Vice Mayor Shelley Owens
Council Member Susan Warner
Council Member Lucas Beck
Council Member Mike Taylor
Council Member James Kearns
Council Member Geoff Fosse



Reading of the City of Gustavus Mission Statement

Mission Statement read by Council Member Beck.

APPROVAL OF MINUTES

- 07-14-2025 General Meeting Minutes
- 07-30-2025 Special Meeting Minutes

Motion made by Council Member Kearns to approve by unanimous consent the 07-14-2025 General Meeting Minutes and the 07-30-2025 Special Meeting Minutes.

Seconded by Council Member Warner

Hearing no objections, the 07-14-2025 General Meeting Minutes and the 07-30-2025 Special Meeting Minutes were approved by unanimous consent.

MAYOR'S REQUEST FOR AGENDA CHANGES

There were no agenda changes.

Hearing no objections, Mayor McLaughlin announced the agenda set as presented by unanimous consent.

COMMITTEE / STAFF REPORTS

3. Disposal and Recycling Center Quarterly Report
Disposal and Recycling Center Manager/Operator, Ian Barrier submitted a written report and provided an oral summary.
Clarifying Questions: None
4. Marine Facilities Quarterly Report
Marine Facilities Coordinator, Kenn Magowan submitted a written report.
Clarifying Questions:
Mayor McLaughlin
Vice Mayor Owens
5. City Treasurer Monthly Report
City of Gustavus City Treasurer, Ben Sadler provided monthly financial documents and gave an oral summary.
Clarifying Questions: None
6. City Administrator Monthly Report
City of Gustavus City Administrator, Kathy Leary provided a written report and provided an oral report.
Clarifying Questions:
Vice Mayor Owens

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

CONSENT AGENDA

7. Approve Records Destruction Certificate
8. Approve Calculation of the Endowment Fund Grant Amount for the FY26 Cycle
Motion made by Vice Mayor Owens to adopt the consent agenda by unanimous consent as presented.
Seconded by Council Member Warner
Hearing no objections, the motion passed.

ORDINANCE FOR PUBLIC HEARING

9. FY26-01NCO Ordinance providing for the amendment of the City held accounts in fiscal year 2026 for AMLIP Repair and Replace Fund (Introduced July 14, 2025)
Mayor McLaughlin opened the public hearing at 7:24 PM.

Public Testimony: None

Mayor McLaughlin closed the public hearing at 7:25 PM.

Motion made by Council Member Kearns to approve FY26-01NCO Ordinance providing for the amendment of the City held accounts in fiscal year 2026 for AMLIP Repair and Replace Fund

Seconded by Council Member Taylor

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

UNFINISHED BUSINESS

None

NEW BUSINESS

10. QUASI-JUDICIAL Matter City of Gustavus waives the right to file a protest of the renewal of ARAMARK Sports and Entertainment Services, LLC Alcohol Beverage Dispensary- Seasonal License

There were zero council member conflicts of interest of Ex Parte communication to declare.

Applicant Representative was not present.

Mayor McLaughlin opened the Public Hearing at 7:27pm.

Public Testimony: None

Mayor McLaughlin closed the Public Hearing at 7:27 pm

Motion made by Vice Mayor Owens that the City of Gustavus waives the right to file a protest of the renewal of ARAMARK Sports and Entertainment Services, LLC Alcohol Beverage Dispensary- Seasonal License

Seconded by Council Member Warner

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

11. Approve job description for Fire Chief

Motion made by Council Member Beck to approve the job description for the Fire Chief.

Seconded by Council Member Kearns

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

12. CY25-15 Supporting Sea Otter Management in Southeast Alaska

Motion made by Council Member Kearns to approve CY25-15 Supporting Sea Otter Management in Southeast Alaska.

Seconded by Council Member Fosse

Public Comment: None

Council Debate:

Council Member Beck

Vice Mayor Owens

Council Member Taylor

Council Member Kearns

Council Member Warner

Council Member Fosse

Mayor McLaughlin

Council Member Kearns

Voting Nay: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

0 yea/ 7 nay

Motion Failed

13. CY25-16 Gustavus Amendment of Title 4 Chapter 14 Section 030 (b)-Imposition of Room Rental Tax and Title 4 Chapter 15 Section 030 (b)-Imposition of Sales Tax

Motion made by Council Member Warner to approve CY25-16 Gustavus Amendment of Title 4 Chapter 14 Section 030 (b)-Imposition of Room Rental Tax and Title 4 Chapter 15 Section 030 (b)-Imposition of Sales Tax.

Seconded by Vice Mayor Owens

Public Comment: None

Council Debate:

Council Member Warner

Council Member Taylor

Motion by Council Member Taylor to amend CY15-16 in the now, therefore be it resolved section to delete the word tax after room rental and replace that with word sales.

Seconded by Vice Mayor Owens

Point of information by Clerk Barker - In the ordinance it is referred to as room rental tax. Suggested correction to read imposition of 3% sales tax in addition to 4% room rental tax.

Motion by Mayor McLaughlin to amend the amendment to have the therefore be it resolved to read "...to allow the imposition of 3% sales tax in addition to 4% room rental tax, for a total of 7%, beginning January 1, 2026."

Seconded Council Member Kearns

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to the amendment as amended

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to main motion as amended

Council debate continued: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

14. CY25-17 Establishing a Special Code of Ordinances Review Advisory Committee

Motion by Council Member Kearns to approve CY25-17 Establishing a Special Code of Ordinances Review Advisory Committee

Seconded by Council Member Warner

Public Comment: None

Council Debate:

Motion made by Vice Mayor Owens to amend CY25-17 under the scope in the fourth bullet point to strike for review and insert to the.

Seconded by Council Member Warner

Council Debate:

Vice Mayor Owens

Mayor McLaughlin

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to the main motion as amended

Council debate continued:

Council Member Taylor

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

15. FY26-02 Introduction to the amendment of Title 5 Chapter 10 Section 080 Qualification for City Council (Public Hearing 09-08-2025)

Motion by Council Member Beck to introduce FY26-02 Introduction to the amendment of Title 5 Chapter 10 Section 080 Qualification for City Council.

Seconded by Vice Mayor Owens

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/0 nay

Motion Passed

16. FY26-03 Introduction to the amendment of Title 4 Chapter 14 Section 030 Imposition of Room Rental Tax (Public Hearing 09-08-2025)

Motion by Council Member Kearns to introduce FY26-03 Introduction to the amendment of Title 4 Chapter 14 Section 030 Imposition of Room Rental Tax.

Seconded by Council Member Beck

Public Comment: None

Council Debate:

Clerk - Section 4. Effective Date needs to add after ratification by voters

Vice Mayor Owens

Motion by Mayor McLaughlin to amend Section 4 Effective Date to insert after City Council "and ratification by the voters in the October 2025 municipal election."

Second by Council Member Beck

Council Debate:

Council Member Taylor

Mayor McLaughlin

Motion by Mayor McLaughlin to recess for 5 minutes.

Seconded by Council Member Warner.

Any objections to approving by unanimous consent.

Hearing none, motion is approved.

*Clerk note City Council went into recess at 8:03pm

Back to in session at 8:07pm

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

Back to main motion as amended

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

17. FY26-04 Introduction to the amendment of Title 4 Chapter 15 Section 030 Imposition of Sales Tax (Public Hearing 09-08-2025)

Motion made by Council Member Taylor to introduce FY26-04 Introduction to the amendment of Title 4 Chapter 15 Section 030 Imposition of Sales Tax.

Seconded by Council Member Fosse

Public Comment: None

Council Debate:

Motion made by Vice Mayor Owen to amend Section 4 Effective Date to insert after City Council "and ratification by the voters in the October 2025 municipal election."

Seconded by Council Member Kearns

Council Comment: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed.

Back to main motion as amended

Council debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/0 nay

Motion Passed

18. Approve amendment of Endowment Fund Grant Policy and Procedure Section 2

Motion made by Council Member Fosse to approve amendment of Endowment Fund Grant Policy and Procedure Section 2.

Seconded by Council Member Beck

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner, Council Member Beck, Council Member Taylor, Council Member Kearns, Council Member Fosse

7 yea/ 0 nay

Motion Passed

19. Merit based increase of \$1 per hour for City Clerk

Motion made by Council Member Warner to approve a Merit based increase of \$1 per hour for City Clerk.

Seconded by Council Member Kearns

Public Comment: None

Council Debate: None

Voting Yea: Mayor McLaughlin, Vice Mayor Owens, Council Member Warner,
Council Member Beck, Council Member Taylor, Council Member Kearns, Council
Member Fosse

7 yea/ 0 nay

Motion Passed

CITY COUNCIL REPORTS

20. Mayor Monthly Report

Mayor McLaughlin submitted a written report and provided an oral summary.

Clarifying Questions:

Council Member Taylor

Vice Mayor Owens

CITY COUNCIL QUESTIONS AND COMMENTS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business and hearing no objections, the meeting was adjourned at 8:20 PM.

POSTED ON: August 6, 2025 at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.

Sally A. McLaughlin, Mayor

Date

Attest: Liesl M. Barker, City Clerk

Date

**CITY OF GUSTAVUS
ORDINANCE FY26-02**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 5 CHAPTER 10 SECTION 080 QUALIFICATION FOR CITY COUNCIL**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 5 Chapter 10 Section 080 to be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 5 -

Chapter 5.10 -

Section 5.10.080

(a)All elections of council officials shall be non-partisan.

(b)A person filing for office for a city seat must be:

(1)A United States citizen who is qualified to vote in state elections and

(2)A **domiciled** resident of the City of Gustavus for one (1) year immediately preceding the election for which declaring candidacy and

(3) Not disqualified under Article V of the Constitution of the State of Alaska which provides that:

"No person may vote who has been convicted of a felony involving moral turpitude unless his civil rights have been restored. No person may vote who has been judicially determined to be of unsound mind unless the disability has been removed."

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

Date Introduced: August 11, 2025

Date of Public Hearing: September 8, 2025

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____, 2025

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS
ORDINANCE FY26-03**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 4 CHAPTER 14 SECTION 030 IMPOSITION OF ROOM RENTAL TAX**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 4 Chapter 14 Section 030 to be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 4 -

Chapter 4.14 -

Section 4.14.030

- (a) There shall be levied and collected a tax equal to four (4) percent on hotel/motel room rentals within the city.

(b) There shall be sales tax applied to any sale subject to the room tax in Section 4.15.030.

~~(b) There shall be no room tax on any sale subject to sales tax in Section 4.15.030.~~

- (c) Each guest is responsible for the room rental tax imposed by this chapter and the **sales tax imposed by Section 4.15.030. The total tax** shall be due and payable the month the guest departs. The tax shall apply to all rentals where the guest indicated that the room, or rooms, will be occupied by the guest for less than thirty (30) days. Rentals which are less than thirty (30) consecutive days shall be subject to the room tax even if the room or rooms were originally taken with the intent to use or occupy for thirty (30) or more consecutive days. Any unpaid tax shall be due and payable when the guest ceases to occupy or use space in the hotel/motel **or other room rental accommodations.**

- (d) Every hotel/motel operator renting rooms **or any other person renting rooms** subject to taxation under this chapter shall collect the taxes imposed by this chapter from the guest ~~at the time of collection~~ and shall transmit the same, monthly, to the city, unless the operator is allowed or directed by ~~the city administrator or city treasurer~~ to file for a different time period (i.e. quarterly or annually).

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council and ratification by the voters in the October 2025 municipal election.

Date Introduced: August 11, 2025

Date of Public Hearing: September 8, 2025

PASSED and **APPROVED** by the Gustavus City Council this 11th day of August, 2025.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS
ORDINANCE FY26-04**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
TITLE 4 CHAPTER 15 SECTION 030 IMPOSITION OF SALES TAX**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

- Section 1. Classification. This ordinance is of general and permanent nature and shall become a part of the City of Gustavus Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and its application to other persons, or circumstances shall not be affected thereby.
- Section 3. Enactment. Now therefore, it is enacted by the Gustavus City Council that Title 4 Chapter 15 Section 030 to be amended as follows:

Bold and Underlined items are additions. Strikeout items are deletions.

TITLE 4 -

Chapter 4.15 -

Section 4.15.030

- (a) There shall be levied and collected a tax equal to three (3) percent of the selling price on retail sales, rentals made, and services performed within the city.
- (b) There shall be ~~no sales tax on any~~ **applied to any** sale subject to the room tax in [Section 4.14.030](#).
- (c) The taxability of a sale of goods is determined by the delivery of **or receipt of the goods in the city.** ~~tangible personal property.~~ The taxability of a rental ~~made~~ is determined by the place where the ~~service is performed or~~ rental property is located, ~~except as provided below,~~ **The sale of a service is subject to the sales tax if the service is provided or performed within the city.**
 - (1) Where a buyer, **purchaser or customer** receives a service within the corporate limits of the City of Gustavus, and the service begins, or is conducted in any part, or ends therein, or where the buyer, **purchaser or customer** receives an entire service therein the sale is subject to the City of Gustavus Sales Tax.
 - (2) A person who furnishes proof, in the form required by the city ~~treasurer clerk,~~ that **they have** ~~he has~~ paid the **sales** tax in some jurisdiction other than the city, on the sale of a service, is required to pay the city's sales tax to the extent {of the difference} of the amount of sales tax paid elsewhere and the amount of **sales** tax levied by the city. This paragraph applies to a sales tax in any taxing jurisdiction, whether inside or outside the state.

- (d) Every seller making sales, rentals or performing services subject to taxation under this chapter **or any facilitator of sales, rentals, or services who charges the total price to the buyer, purchaser, or customer,** shall collect **the sales tax** ~~taxes~~ imposed by this chapter from the buyer, **purchaser, or customer** at the time of collection and shall transmit the same, monthly, to the city.

Section 4. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council and ratification by the voters in the October 2025 municipal election.

Date Introduced: August 11, 2025

Date of Public Hearing: September 8, 2025

PASSED and **APPROVED** by the Gustavus City Council this 11th day of August, 2025.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-XX**

**A RESOLUTION BY THE CITY OF GUSTAVUS ESTABLISHING THE ENDOWMENT FUND
GRANT SPECIAL ADVISORY COMMITTEE (EFGC)**

WHEREAS, the Gustavus City Council recently adopted CY25-11, a resolution establishing Policy and Procedure for the implementation and awarding of Endowment Fund Grants; and,

WHEREAS, the Policy and Procedure requires an Endowment Fund Grant Special Advisory Committee (EFGC) to be established at the October General Meeting of the City Council; and

WHEREAS, the Council will need time to accept and review applications prior to appointing committee members to the EFGC;

NOW THEREFORE BE IT RESOLVED, that, in accordance with CY25-11, the Gustavus City Council hereby establishes the Endowment Fund Grant Special Advisory Committee (EFGC), comprising the City Treasurer, serving in an advisory capacity only, and a minimum of three (3) and maximum of seven (7) Gustavus community members who have applied to the City, have been nominated by the Mayor and approved by the City Council. As an official advisory committee, the EFGC must comply with the requirements of the Alaska Open Meetings Act, CoG 2.40.150, and Resolution CY25-12. This committee will serve for the 2025 Endowment Fund Grant cycle and will automatically dissolve when duties have been completed. The EFGC will be guided by policy and procedure as set out in CY25-11.

PASSED and **APPROVED** by the Gustavus City Council this XXth day of _____, 2025, and effective upon adoption.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
RESOLUTION CY25-XX**

**A RESOLUTION BY THE CITY OF GUSTAVUS APPOINTING ELECTION JUDGES FOR THE
2025 MUNICIPAL ELECTION**

WHEREAS, the City of Gustavus Code of Ordinance 5.10.130 (b) requires that for each municipal election “Prior to each election, the clerk with the approval through a resolution of the council, shall appoint at least three (3) city voters as election judges to be the election board at the designated polling place.”; and,

WHEREAS, one election judge shall be designated chair of the board. The election judges shall not be council members, candidates for office, or immediate relatives of candidates; and,

WHEREAS, if an appointed election judge fails to appear and subscribe to the oath on election day or becomes incapacitated during the time of the election or the counting of the ballots, the remaining judges shall appoint a qualified voter to fill the vacancy; and,

WHEREAS, the City of Gustavus Council hereby authorizes the following qualified electors:

Liesl Barker	Election Supervisor	_____	Election judge
_____	Election Board Chair	_____	Election judge
_____	Election judge	_____	Election judge
_____	Election judge	_____	Election judge
_____	Election judge	_____	Election judge
_____	Election judge	_____	Election judge
_____	Election judge	_____	Election judge

WHEREAS, the clerk may appoint as many election judges as needed to conduct an orderly election and to relieve the election judges of undue hardship.

NOW THEREFORE BE IT RESOLVED, that the Gustavus City Council approves these electors as the 2025 Municipal Election judges:

AMENDMENT PASSED and **APPROVED** by the Gustavus City Council this XX day of _____ 2025, and effective upon adoption.

Sally A. McLaughlin, Mayor

Attest: Liesl M. Barker, City Clerk