

**CITY OF GUSTAVUS, ALASKA  
RESOLUTION CY26-08**

**A RESOLUTION BY THE CITY OF GUSTAVUS ESTABLISHING POLICY & PROCEDURE  
FOR TRAVEL AND ATTENDANCE AT CONFERENCE AND TRAINING ACTIVITIES**

**WHEREAS**, the City of Gustavus recognizes that City employees' attendance at professional conferences, conventions and training will improve and/or enhance their abilities in their work and them to obtain innovative techniques to improve existing and future services, as allowed by the budget; and,

**WHEREAS**, travel may be required for participation in state and federal grants, to fulfill professional license requirements, for professional personnel development, and to further the City's economic development efforts; and,

**WHEREAS**, travel may be required for on-going staff and council member training and for attendance at professional conferences; and,

**WHEREAS**, a clear policy and procedure for obtaining travel and attendance approval and to make travel arrangements is necessary for consistency and conformity;

**NOW THEREFORE BE IT RESOLVED**, that the City Council of Gustavus, Alaska hereby adopts the attached Policy and Procedure for Travel and Attendance at Conference and Training Activities.

**PASSED** and **APPROVED** by the Gustavus City Council this XX<sup>th</sup> day of \_\_\_\_\_, 20XX, and effective upon adoption.

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Sally A McLaughlin, Mayor

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Attest: Liesl M Barker, City Clerk