



*Building girls of courage,  
confidence, and character who  
make the world a better place.*

January 31, 2025

Ben Sadler  
City Treasurer  
P.O. Box 1  
Gustavus, AK 99826

Dear Mr. Sadler:

Thank you for awarding Troop 23032 the Endowment Fund Grant Award of \$7,621.84 to support their community service projects. We are excited for the girls to have this opportunity.

Girl Scouts of Alaska (GSAK) is a nonprofit organization holding 501(c)(3) status (and the applicable business license); and Girl Scout Troop 23032 is a subordinate unit of our organization. As such, Troop 23032 is not a legal entity able to accept funds over \$250 (per IRS regulations). GSAK will need to serve as the pass-through entity for the troop's awarded grant.

Together with Troop Leader Liesl Barker, we are respectfully asking the city to consider an alternative payment method to allow GSAK to act in this role and support the troop's project. We are requesting that the full grant amount (minus the final 10% holdback to be disbursed upon project completion and report submission) be distributed directly to GSAK upfront (versus the grant cost reimbursable basis). This will allow GSAK to sub-award the funding to Troop 23032 to carry out their projects. GSAK will also support the troop in submitting the required grant reporting throughout the grant period.

GSAK understands that partial funding of the grant is to support the troop's installation of playground equipment at The Rookery at Gustavus, a licensed childcare business. GSAK also understands that the property is owned by The Rookery at Gustavus and the business will assume all ownership of the playground equipment installed, including maintenance and insurance coverage.

We appreciate your consideration and are available to discuss the grant terms at your convenience. We look forward to the troop being able to begin their planned projects.

Sincerely,

Jenni Pollard  
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[Girl Scouts of Alaska](#)  
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