

CITY ADMINISTRATOR'S REPORT January 2023 General Meeting

- We have started on budget preparations for FY 2024. I'm thankful to have Ben working with on this with Phoebe who is on contract for guidance during the process. Ben will be working with departments to prepare both the operating and capital budgets. He will provide a schedule for the process through June of 2023.
- We are close to the finalizing the Professional Services Agreement for septage holding tank purchase and transport along with septic pumping services with Juneau Septic. There are still a few details to negotiate before we can say with certainty that it will happen. John Barry is working on site drawings for submittal to ADEC for the permit. If all falls into place, we hope to be able to transport the tanks and put out an RFQ for installation this spring.
- Paul Berry and I are working with Solstice grant writer Sharon Boyette who is preparing the SWIFR Grant - Solid Waste Infrastructure for Recycling - for the new compost building at the DRC. There is a lot of information to provide that has to be included in the grant application, much of which Paul and I have already provided. There will be a review process as well, in case any council members wish to help with the review process. The grant is due February 15th. Additionally, Solstice will be preparing a congressionally directed funding request for a comprehensive package for the new recycling facility including a horizontal baler.
- Mayor Taylor, John Barry, and I are consulting with DOT planners and engineers as well as Olivia Pfeifer of Solstice in preparation of the STIP/CTP application for the Good River Bridge Repair and Bank Stabilization project.
- Ben and I will be meeting to update the Marine Facilities Coordinator position description so that we can post the position in early February to be on-board hopefully by the end of March, beginning of April. We are looking at adjusting the position description to include some additional maintenance items for the City.
- Had a discussion with GBC and Fairweather Construction about the future of the gravel pit. Since this is something that affects several community goals, from roads to DRC to private maintenance and development, it is imperative that we have a plan in place to protect and extend its use well into the future. Included in that discussion was that any planning and consideration should be viewed as a return on investment, and that the gravel royalty percentage, not counting the tax revenue, has return potential for the City. In other words, we will have to invest some money to make some money. Barging in material for any purpose is cost prohibitive.
- Worked with Fire Chief Martinez to update scoping documents. One document is for the radio tower/antenna/booster installation at the Fire Hall. The other is the GVFD Truck with Skid Unit for CAPSIS input which is due imminently. We hope to have both approved tonight. We will need to prepare an NCO for the next 2 council meetings for the tower/antenna project and get out an RFQ so that it is ready for spring construction.
- Attended the Town Hall meeting with Representative Story and Senator Kiel. They provided an overview of how the house and senate are shaping up and what they knew of the governor's budget and some expectations moving forward. We were able to ask questions, although it is too early to know potential outcomes on certain issues because the house has yet to organize. The best we can hope for is flat funding for the Community Assistance Program.

Any comments or suggestions?

