

CLERK'S REPORT
DECEMBER 14, 2020
Submitted by Karen Platt

Council ATTENDANCE SHEET is attached

Training

- ✓ I joined a twice weekly COVID-19 Statewide Community Coordination Call
- ✓ There are a lot of free professional development opportunities available during the pandemic. So many that it can be overwhelming to do any of them. I am hoping to just pick one opportunity per/month.
- ✓ Government Social Media Virtual Conference which was cancelled last year due to the pandemic will be March 23-25

Elections

- ✓ The Council Candidate Forum was on October 1st via zoom with volunteer coordinators Artemis BonaDea and Meadow Brook. A big thank you to the both of them.
- ✓ Our two new council members Tania Lewis and John Buchheit as well as our new Mayor, Brittney Cannamore and Vice Mayor, Joe Vanderzanden were sworn in on October 12th.
- ✓ In addition to our Municipal Election absentee voting and poll day, I was responsible for the General Election Absentee voting. We saw more early in person voting than ever.
- ✓ I had 12 amazing volunteers on polling day who managed the polls, cleaning and social distancing. Another big thank you goes out to those volunteers. Some volunteers have been helping at the polls for years and for some it was their first time. Everyone missed the cookies!

Around the Office

- ✓ With elections over, I am focusing my attention on updating Title 5 Elections, improving communication to the public, beginning work on a clerk manual and records retention.
- ✓ I am trying to learn how to use YouTube to live stream our meetings and be ADA compliant for meetings posted to our website. So far, not so good. I will keep trying.
- ✓ I am beginning work towards a social media presence on Facebook with the help of Mayor Cannamore and Council Member Lewis. We hope to have that done soon.
- ✓ We've added about 20 people to the news group email distribution list. Please spread the word as this is our best way of getting information out at the moment besides our bulletin boards and website.
- ✓ I'm not alone anymore :) The City Administrator is back working in the office most mornings.