



CITY OF GUSTAVUS

CITY COUNCIL GENERAL MEETING

Monday, January 12, 2026 at 7:00 PM
Gustavus City Hall

COUNCIL MEMBERS

Mayor Sally McLaughlin
Vice Mayor Lucas Beck
Council Members: Renee Patrick,
Justin Marchbanks, Karen Hutten,
Jim Kearns, Mike Taylor

CITY HALL

City Administrator – Kathy Leary
City Clerk – Liesl Barker
City Treasurer – Ben Sadler
Phone: 907-697-2451
clerk@gustavus-ak.gov

AGENDA

VIRTUAL MEETING INFORMATION

<https://tinyurl.com/2ht36k2b>

ID: 515 501 9406

PASSCODE: 1236

TEL: 253-215-8782

ROLL CALL

Reading of the City of Gustavus Mission Statement

APPROVAL OF MINUTES

MAYOR'S REQUEST FOR AGENDA CHANGES

COMMITTEE / STAFF REPORTS

1. Gustavus Volunteer Fire Department Quarterly Report
2. City Treasurer Monthly Report
3. City Administrator Monthly Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

CONSENT AGENDA

4. FY26-XXNCO Introduction of An Ordinance providing for the amendment of the City Held Accounts in Fiscal Year 2026 - Closing Out Capital Project CP24-02 Same Old Road Drainage. (Public Hearing 02-09-2026)
5. Approve 2026 city council meeting schedule change due to holidays: reschedule September 7 work session to take place on Tuesday, September 8, at 6PM

ORDINANCE FOR PUBLIC HEARING

6. FY26-08NCO An Ordinance providing for the amendment of the City Held Accounts in Fiscal Year 2025 - Endowment Fund Transfer (Introduced 12-08-2025)
7. FY26-09NCO Ordinance Providing for the Amendment of the City Held Accounts in Fiscal Year 2026 - Closing Capital Project CP 26-01 (Introduced 12-08-2025)
8. FY26-10NCO Ordinance Providing for the Amendment of City Held Accounts in Fiscal Year 2026 for the Old Post Office Building Renovation Project Phase 2 (Introduced 12-08-2025)
9. FY26-11NCO Ordinance Providing for the Amendment of the City Held Accounts in Fiscal Year 2026 - Transferring Gravel Pit Funds to AMLIP Current Capital (Introduced 12-08-2025)

UNFINISHED BUSINESS

NEW BUSINESS

10. Approve Job Description for Fire Chief

CITY COUNCIL REPORTS

11. Mayor Monthly Report
12. AML Draft Report

CITY COUNCIL QUESTIONS AND COMMENTS

PUBLIC COMMENT ON NON-AGENDA ITEMS

EXECUTIVE SESSION

ADJOURNMENT

POSTED ON: Month Day, 202X at P.O, Library, City Hall & <https://cms.gustavus-ak.gov/>

ADA NOTICE

Any person with a disability who requires accommodations in order to participate in this meeting should telephone the City Clerk's office at (907) 697-2451, at least 48 hours prior to the meeting in order to make a request for a disability related modification or accommodation.

MISSION STATEMENT

The City of Gustavus is a distinctive Alaskan City that provides high quality public services in a thoughtful, cost effective and professional manner to sustain a safe, beautiful tolerant environment to live, work, and play with respect for individual freedom and each other.

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-XXNCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	*Approximate, this is a dynamic value			
CP24-02 Same Old Road Drainage <i>Transferring funds and closing out CP24-02</i>	\$ 69,003.00	\$ 0.00	\$ 69,003.00	
AMLIP Capital Improv Long-Term <i>This transfer will move funds from FNBA Checking to Capital Project Long Term.</i>	\$ 685,027.83	\$ 754,030.83	\$ 69,003.00	
Total Change in City Held Account Balances			\$ 0.00	

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: January 12, 2026

DATE OF PUBLIC HEARING: February 9, 2026

PASSED and APPROVED by the Gustavus City Council this XX day of February XX, 2026.

Sally A McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Liesl Barker, City Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-08NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 -ENDOWMENT FUND TRANSFER**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. In Fiscal Year 2026, the following City held account balance transfers to be made for reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

Amounts			
ACCOUNTS	Account Balance*	Amended balance	Change
<i>*Approximate, this is a dynamic value.</i>			
APCM – Endowment Account <i>2025 Endowment Funds for disbursement through grant application process.</i>	\$ 1,179,812.55	\$ 1,132,866.21	<\$ 46,946.34>
FNBA Endowment Fund Checking account <i>2025 Endowment Fund Grant Checking account for disbursement</i>	\$ 12,332.95	\$ 59,279.29	\$ 46,946.34
<hr/> Total Change in Account Balances			\$ 0.00

Section 4. The City Held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: *December 8, 2025, 2025*

DATE OF PUBLIC HEARING: *January 12, 2026*

PASSED and **APPROVED** by the Gustavus City Council this _____ day of _____, 2026.

Sally A McLaughlin, Mayor

Attest: Ben P Sadler, City Treasurer

Attest: Morgan E. Peterson-Park, Acting Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-09NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 –
CLOSING CAPITAL PROJECT CP26-01**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	*Approximate, this is a dynamic value			
CP26-01 New Council Computers <i>Transferring funds and closing out CP26-01</i>	\$	2,968.80	\$ 0.00	\$ 2,968.80
AMLIP Capital Improv Long-Term <i>This transfer will move funds from FNBA Checking to Capital Improvements Long Term.</i>	\$	685,027.83	\$ 687,996.63	\$ 2,968.80
Total Change in City Held Account Balances				\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: December 8, 2025

DATE OF PUBLIC HEARING: January 12, 2026

PASSED and **APPROVED** by the Gustavus City Council this XX day of _____, 2026.

Sally A McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Morgan E. Peterson-Park, Acting Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-10NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 FOR THE OLD POST OFFICE
BUILDING RENOVATION PROJECT PHASE 2**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Amended Balance	Change
	Account Balance*			
	*Approximate, this is a dynamic value			
CP26-03 Old Po Building Phase 2	\$	0.00	\$ 17,500.00	\$ 17,500.00
Funding to be transferred to AMLIP Capital Current Account				
AMLIP Capital Improv Long-Term	\$	685,027.83	\$ 667,527.83	\$ 17,500.00
This transfer will move funds from Capital Project Long-Term to Capital Project Current. These funds may be moved to FNBA Checking if needed to cover costs of the above-named Capital Project CP26-XX Old PO Building Renovation Phase 2.				
Total Change in City Held Account Balances				\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: December 8, 2025

DATE OF PUBLIC HEARING: January 12, 2026

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Sally A McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Morgan E. Peterson-Park, Acting Clerk

**CITY OF GUSTAVUS, ALASKA
ORDINANCE FY26-11NCO**

**AN ORDINANCE FOR THE CITY OF GUSTAVUS PROVIDING FOR THE AMENDMENT OF
THE CITY HELD ACCOUNTS IN FISCAL YEAR 2026 - TRANSFERRING GRAVEL PIT
FUNDS TO AMLIP CURRENT CAPITAL**

BE IT ENACTED BY THE GUSTAVUS CITY COUNCIL AS FOLLOWS:

Section 1. Classification. This is a **Non-Code Ordinance**

Section 2. For the Fiscal Year of 2026, the following City held account balance transfers are to be made for the reasons stated.

Section 3. For the current fiscal year, City held accounts are amended to reflect the changes as follows:

CITY HELD ACCOUNTS	Amounts		Change
	Account Balance*	Amended Balance	
	*Approximate, this is a dynamic value		
FNBA Checking	\$ 521,241.70	\$ 484,941.70	\$ 36,300.00
Transferring gravel pit funds to AMLIP Current Capital until needed to pay for City gravel.			
AMLIP Capital Improv Current	\$ 302,626.54	\$ 338,926.54	\$ 36,300.00
This transfer will move funds from FNBA Checking to AMLIP Capital Current Improvements.			
Total Change in City Held Account Balances			\$ 0.00

Section 4. The City held accounts are hereby amended as indicated.

Section 5. Effective Date. This ordinance becomes effective upon its adoption by the Gustavus City Council.

DATE INTRODUCED: December 8, 2025

DATE OF PUBLIC HEARING: January 12, 2026

PASSED and **APPROVED** by the Gustavus City Council this XX day of _____, 2026.

Sally A McLaughlin, Mayor

Attest: Ben Sadler, City Treasurer

Attest: Morgan E. Peterson-Park, Acting Clerk