

# **Citizen's Recreation Commission Meeting Minutes**

**Meeting of the Citizen's Recreation Commission was held on October 12, 2021 at Grosse Pointe Woods, Michigan.**

**CALLED TO ORDER: 7:05**

**PRESENT:**

Lindsay Fratarolli  
Barb Janutol  
Mark Miller  
Amanda Starkey  
Amanda York

**ABSENT:**

Gib Heim  
Tony Rennpage  
Sarah Seger

**ALSO, PRESENT:** Angela Coletti Brown, Nicole Gerhart, Catherine Dumke Derbyshire, and Melinda Billingsly

**APPROVAL OF THE AGENDA:**

**Motion** was made for acceptance of the agenda for October 12, 2021 by Mark Miller and seconded by Lindsay Fratarolli.

**Approval of motion:**

**Yes:** Fratarolli, Janutol, Miller, Starkey and York

**No:** None

**Absent:** Heim, Rennpage and Seger

**APPROVAL OF THE MINUTES:**

**Motion** to accept the corrected minutes (removed "Virtual" from the heading) from September 14, 2021 was made by Lindsay Fratarolli and seconded by Amanda York.

**Approval of motion:**

**Yes:** Fratarolli, Janutol, Miller, Starkey and York

**No:** None

**Absent:** Heim, Rennpage and Seger

**COUNCIL MEETING REPORT:**

- The sketches for improvements to Chene –Trombley Park will be presented to Council sometime in the next month. Angela Brown will let us know when it is listed on the Council meeting agenda.
- Council has agreed to be added as a sponsor for the Grosse Pointe Thanksgiving Parade.

## **SUPERVISOR'S REPORT:**

- The Fall Fest held on Saturday, September 18<sup>th</sup> was a great success! Ms. Byron reported that there were around 800 attendees.
- The October 15<sup>th</sup> Hob Nob and Goblin is sold out. (800 tickets were sold).
- The Polar Express tickets will go on sale November 6<sup>th</sup>. Folks wishing to attend may only purchase tickets through "signupgenius.com". More specific information is on the city website and will be included in the next event eblast.
- Ms. Gerhart presented the following information regarding the improvements to the Lake Front Park marina, boat launch and kayak launch and storage. This information is not new and was included in the boat/kayak rack rental information, but explains the increase in rental fees for next year.

In the last five years, the City of Grosse Pointe Woods has invested **\$637,000.00** into the marina. Below are the most recent improvements that has been made to the Lake Front Park marina, boat launch, and kayak racks.

In 2017, the Department of Public Works added new kayak rack with 36 additional spaces for residents at a cost of \$10,000.00.

In 2017, the City of Grosse Pointe Woods purchased new floating docks for the jet skis and the boat ramp at a cost of \$23,000.00.

In 2018, the City of Grosse Pointe Woods installed new shore power boxes in the marina at a cost of \$360,000.00.

In 2018, the City of Grosse Pointe Woods installed a new water main in the marina at a cost of \$126,000.00.

In the Spring of 2018, the Department of Public Works raised all the docks 12 inches due to the lake level rising at a cost of \$16,000.00.

In the Spring of 2019, the Department of Public Works raised all the docks another 12 inches due to the record breaking lake levels, installed a berm to hold back Lake St. Clair water levels, and built steps to safely cross the berm onto the docks at a cost of \$50,000.00.

In the Spring of 2021, the City Council approved an additional 36 kayak storage rack to be installed and purchase of a new kayak launch pad at a cost of \$52,000.00.

After a survey of the other Grosse Pointe marina fees, it was determined that Grosse Pointe Woods was charging significantly less for boat wells and kayak storage. Based on the \$637,000.00 in improvements to the marina, it was recommended and approved by City Council to increase fees for all Marina users by 5% in 2020, and by 3% for each of the following four years from 2021-2025.

**OLD BUSINESS:**

- Winter Fest 2022: January 29<sup>th</sup>, 2022
  - Kick off for our Snow Creation Contest will be included in the day's events.
  - Event activities were discussed. The decision was made to not include the magician again.
  - Chamberlin Pony Rides has been contacted but hasn't approved our date as yet. They are scheduling next year's events in January 2022. We are including them in our planning. Their cost for our 2020 Winter Fest was \$1050.00.
  - Wahl Tent Rental quoted \$2715.00 for a 30X60 ft. tent with windowed sides, heaters with propane, and set up. This should accommodate the superheroes, photo booth and DJ activities, since we will not be using the Community Center rooms this year.
  - We are anticipating using the other tents as shelter for eating. Rental of heaters was \$670.00 in 2020.
  - Super Heroes quoted around \$1000.00 for 3 heroes/ 2 hours.
  - We are expecting at least a 25% increase in cost for the DJ and the photo booth. They have not yet been confirmed, but the cost in 2020 for their services was \$760.00.
  - We are also anticipating an increase in the cost of food supplies. The 2020 cost for cookies, hot chocolate and cups was \$500.00
  - We need to include a budget amount for decorations/signage/flyers...\$500.00.

**Motion #1:** A motion was made by Mark Miller and seconded by Lindsay Fratarolli to request council approval for Winterfest funds, not to exceed the amount of \$8500.00 total requested expenses from account number 101-105-880.200. The budget is an increase from 2020 due to COVID restrictions and protocol.

**Approval of motion:**

**Yes:** Fratarolli, Janutol, Miller, Starkey and York

**No:** None

**Absent:** Heim, Rennpage and Seger

**Motion #2:** A motion was made by Mark Miller and seconded by Lindsay Fratarolli to request council approve a budget amendment of \$4200.00 from the prior year fund balance account #101-000-699.000, to account #101-105-880.200 to cover the remainder of the budget request in Motion #1.

**Approval of motion:**

**Yes:** Fratarolli, Janutol, Miller, Starkey and York

**No:** None

**Absent:** Heim, Rennpage and Seger

**NEW BUSINESS:**

- Tony Rennpage has agreed to take over the Citizen's Recreation Commission treasurer's position.

**PUBLIC COMMENT:**

No public comment.

**Motion:** A motion for immediate certification of these October 12, 2021 minutes was made by Mark Miller and seconded by Lindsay Fratarolli.

**Approval of motion:**

**Yes:** Fratarolli, Janutol, Rennpage, Starkey and York

**No:** None

**Absent:** Heim, Miller and Seger

**ADJOURNMENT:**

**Motion** was made to adjourn the meeting by Mark Miller and seconded by Lindsay Fratarolli

**Approval of motion:**

**Yes:** Fratarolli, Janutol, Rennpage, Starkey and York

**No:** None

**Absent:** Heim, Miller and Seger

**Meeting Adjourned at 8:12 pm.**

Respectfully submitted by: Barbara Janutol, Secretary of the Grosse Pointe Woods Citizen's Recreation Commission.