

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
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 Farmington Hills, MI 48331
 (248) 489-4100 Tax ID# 38-3107356

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NOV - 1 2021

CITY OF GROSSE POINTE WOODS
 CLERK'S DEPARTMENT

October 12, 2021

City of Grosse Pointe Woods
 Attn: Bruce Smith, City Adminsitrator
 20025 Mack Plaza
 Grosse Pointe Woods, MI 48236

Invoice # 1076332

In Reference To: General Counsel

Professional Services Rendered Through September 30, 2021

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Administrator</u>		
9/17/2021 LAA Telephone conference and email correspondence with Acting City Administrator regarding City insurance coverage matters	0.20 \$155.00/hr	31.00
SUBTOTAL:	[0.20	31.00]
<u>City Council</u>		
9/10/2021 LAA Review of agenda materials for Committee of the Whole meeting; Review City Charter regarding the lease or sale of public property; Review the Master Deed and Zoning Map for information regarding the proposed sale of the City's parking lot	1.80 \$155.00/hr	279.00
LAA Telephone conference with Acting City Administrator regarding agenda items	0.20 \$155.00/hr	31.00
9/13/2021 LAA Telephone conference with Clerk regarding agenda matters	0.50 \$155.00/hr	77.50

			<u>Hrs/Rate</u>	<u>Amount</u>
9/13/2021	LAA	Telephone conference with Acting City Administrator regarding agenda items	0.30 \$155.00/hr	46.50
	LAA	Telephone conference with Mayor regarding agenda matters	0.60 \$155.00/hr	93.00
	LAA	Travel to City for Council and Committee of the Whole meetings	0.90 \$155.00/hr	139.50
	LAA	Attend City Council meeting	0.80 \$155.00/hr	124.00
	LAA	Attend Committee of the Whole meeting	1.00 \$155.00/hr	155.00
	LAA	Meet with Council Member McConnaghy regarding City business	0.40 \$155.00/hr	62.00
	LAA	Return travel from meeting	0.80 \$155.00/hr	No Charge
9/15/2021	LAA	Review of Attorney General Opinions and statutes regarding municipal expenditures; Review Beautification Commission Bylaws; Prepare memorandum to Council regarding municipal expenditures related to donations to private organizations	2.10 \$155.00/hr	325.50
9/20/2021	LAA	Receipt/review of agenda packet for Council meeting	1.70 \$155.00/hr	263.50
	LAA	Telephone conference with Mayor regarding agenda items	0.20 \$155.00/hr	31.00
	LAA	Travel to GPW for Council meeting	0.90 \$155.00/hr	139.50
	LAA	Attend Council meeting	0.90 \$155.00/hr	139.50

		<u>Hrs/Rate</u>	<u>Amount</u>
9/20/2021	LAA Return travel from Council meeting	0.90 \$155.00/hr	No Charge
9/24/2021	LAA Receipt/review of water and property tax payments for Council members pursuant to City Charter Section 5.1	0.20 \$155.00/hr	31.00
SUBTOTAL:		[14.20	1,937.50]
<u>General Administration</u>			
9/1/2021	LAA Receipt/review correspondence from Building Official regarding FEMA flood maps and deadline for adopting ordinance regarding flood regulations	0.40 \$155.00/hr	62.00
	LAA Receipt/review correspondence regarding firearms background check for J. Scherer	0.50 \$155.00/hr	77.50
9/2/2021	LAA Federal Subpoena (2112 Vernier): Telephone conference and email correspondence from Public Safety Department regarding subpoena for records; Receipt/review records in response to subpoena; Correspondence with Public Safety Department and Clerk regarding same	0.80 \$155.00/hr	124.00
9/3/2021	LAA Receipt/review correspondence from Clerk regarding election issues and ballots	0.70 \$155.00/hr	108.50
9/7/2021	LAA Telephone conference with City Administrator regarding procedural issues involving the consideration of the sale of public property; Telephone conference with Clerk regarding same	0.20 \$155.00/hr	31.00
	LAA Receipt/review of notice of trip and fall claim; Review information provided with notice; Review Wayne County Circuit Court docket and property records; Correspondence with Clerk regarding same	0.60 \$155.00/hr	93.00
	LAA Correspondence to Clerk regarding subpoena for documents in <i>Mahone v State Farm</i> , Case No. 21-10370	0.20 \$155.00/hr	31.00

			<u>Hrs/Rate</u>	<u>Amount</u>
9/7/2021	LAA	Receipt/review correspondence from Clerk regarding election security matters	0.30 \$155.00/hr	46.50
9/8/2021	LAA	Correspondence to City Administrator's office regarding Subrogation Agreement in connection with the CDBG home loan	0.20 \$155.00/hr	31.00
	LAA	Correspondence to Department of Public Works regarding subpoena response in <i>Mahone v State Farm</i> , Case No. 21-10370	0.30 \$155.00/hr	46.50
	LAA	Receipt/review of FEMA maps applicable to the City; Research legal authority and requirements for National Flood Insurance Program; Review sample ordinances on floodplain management regulations; Prepare ordinance adopting floodplain management regulations	3.30 \$155.00/hr	511.50
	LAA	Telephone conference with Clerk regarding Freedom of Information Act request related to heavy rain events; Telephone conference with Attorney Landa regarding same	0.90 \$155.00/hr	139.50
9/9/2021	LAA	Correspondence to Building Official, City Administrator and Clerk regarding floodplain management ordinance adopting FEMA maps; Telephone conference and email correspondence with EGLE representative regarding EGLE approval of draft ordinance	0.50 \$155.00/hr	77.50
	LAA	Receipt/review correspondence from Clerk regarding Freedom of Information Act request for heavy rain events	0.20 \$155.00/hr	31.00
9/10/2021	LAA	Telephone conference and email correspondence with insurance adjuster regarding slip and fall claim; Correspondence to Director of Public Works regarding same	0.80 \$155.00/hr	124.00
	LAA	Correspondence to Public Works and Public Safety regarding response to subpoena; Prepare letter to Counsel responding to subpoena; Correspondence with	0.90 \$155.00/hr	139.50

			<u>Hrs/Rate</u>	<u>Amount</u>
		Attorney Whitford regarding same		
9/13/2021	LAA	Telephone conference with Building Official regarding proposed sale of parking lot; Review Charter and state statutes regarding sale of public land; Review information regarding proposed sale	0.90 \$155.00/hr	139.50
9/14/2021	LAA	Telephone conference with Building Official regarding FEMA flood maps and floodplain regulations; Telephone conference and email correspondence with AEW Engineering regarding same; Telephone conference and email correspondence with State Coordinator for the National Flood Insurance Program; Review Flood Insurance Study for Wayne County for provisions applicable to the City	1.20 \$155.00/hr	186.00
	LAA	Telephone conference with Clerk regarding floodplain ordinance	0.20 \$155.00/hr	31.00
9/15/2021	LAA	Preparation of memorandum to Council regarding floodplain management ordinance; Correspondence with State Coordinator for Flood Insurance Program regarding regulations pertaining to Flood Insurance Program	1.90 \$155.00/hr	294.50
	LAA	Correspondence to Acting City Administrator regarding renewal of City insurance coverage	0.20 \$155.00/hr	31.00
9/16/2021	LAA	Correspondence to Clerk regarding FEMA floodplain maps and floodplain management ordinance; Evaluate regulations related to the National Flood Insurance Program; Review Charter provisions and applicable statutes regarding effective date of ordinance	0.90 \$155.00/hr	139.50
	LAA	Receipt/review of summary of coverage from City insurance provider regarding new insurance policy effective October 1, 2021; Compare coverage with current insurance policy; Prepare review of coverage analysis for City administration	1.60 \$155.00/hr	248.00

		<u>Hrs/Rate</u>	<u>Amount</u>
9/17/2021	LAA Telephone conference with B. Bucko regarding City insurance coverage; Receipt/review documents from B. Bucko regarding coverage issues and revised cyber liability quote; Review revised summary of coverage document; Prepare attorney letter to Council regarding City insurance coverage; Telephone conference with Clerk regarding same	3.20 \$155.00/hr	496.00
	LAA Correspondence to Clerk regarding FEMA Flood Insurance Study; Revise memo to Council regarding floodplain ordinance; Analyze FEMA flood maps	0.90 \$155.00/hr	139.50
	LAA Receipt/review correspondence from McGraw Morris firm regarding update to Freedom of Information Act request	0.10 \$155.00/hr	15.50
9/19/2021	LAA Correspondence to Acting City Administrator regarding City insurance coverage matters	0.30 \$155.00/hr	46.50
9/20/2021	LAA Correspondence with Acting City Manager and City Manager regarding insurance renewal and cancellation terms; Correspondence with City Manager regarding five-year history of sewer backup claims	0.90 \$155.00/hr	139.50
	LAA Review of insurance policy and renewal proposal; Telephone conference with City Administrator regarding same	0.80 \$155.00/hr	124.00
9/21/2021	LAA Correspondence to City Administrator's office regarding liquor license issue; Review licensing regulations regarding same	0.60 \$155.00/hr	93.00
	LAA Receipt/review of financial audit information from Plante Moran; Correspondence with Treasurer regarding same	0.40 \$155.00/hr	62.00
	LAA Telephone conference with Mayor regarding Senior Citizen Commission; Review ordinance regarding Commission membership; Review Commission Bylaws regarding membership and quorum for conducting business	0.60 \$155.00/hr	93.00

			<u>Hrs/Rate</u>	<u>Amount</u>
9/22/2021	LAA	Receipt/review correspondence from Council Member Vaughn regarding insurance renewal; Receipt of correspondence from B. Bucko regarding insurance issues	0.30 \$155.00/hr	46.50
	LAA	Correspondence to City Administrator regarding appraisal for proposed sale of parking lot; Review appraisal	0.50 \$155.00/hr	77.50
	LAA	Preparation of Indemnification and Hold Harmless Agreement for use of parking lot for Ford House special events	1.70 \$155.00/hr	263.50
9/27/2021	LAA	Review of attorney confirmation for financial statement audit; Telephone conference with Treasurer about information for audit; Telephone conference with K. Alestra from Plante Moran regarding audit	0.90 \$155.00/hr	139.50
	LAA	Receipt/review correspondence from Council Member Granger regarding information for weekly City emails regarding ballot proposals	0.20 \$155.00/hr	31.00
	LAA	Receipt/review correspondence from Clerk regarding sponsorship of Chambers of Commerce Parade; Review parade sponsorship materials; Telephone conference with Chambers of Commerce regarding sponsorship; Review information related to Grosse Pointe Woods Foundation; Telephone conference with Clerk regarding same	1.50 \$155.00/hr	232.50
	LAA	Preparation of Agreement with Gro-Town for seed distribution	2.00 \$155.00/hr	310.00
9/28/2021	LAA	Preparation of response to audit	0.90 \$155.00/hr	139.50
	LAA	Correspondence with Clerk and Director of Public Works regarding contract for use of salt barn	0.30 \$155.00/hr	46.50
	LAA	Correspondence with City Administrator regarding Gro-Town Agreement for seed distribution	0.30 \$155.00/hr	46.50

			<u>Hrs/Rate</u>	<u>Amount</u>
9/28/2021	LAA	Correspondence with Chambers representative regarding parade	0.40 \$155.00/hr	62.00
	LAA	Receipt/review of information from Clerk regarding communications related to ballot proposals	0.40 \$155.00/hr	62.00
	LAA	Receipt/review correspondence from Director of Public Works regarding GFL invoice for collection of flood items	0.20 \$155.00/hr	31.00
	LAA	Continued review and preparation of license agreement for use of parking lot	2.10 \$155.00/hr	325.50
9/29/2021	LAA	Review of Campaign Finance Act regarding communications regarding ballot proposals; Review Secretary of State information and case law regarding statutory gag order on communications to voters 60 days prior to the election	1.00 \$155.00/hr	155.00
	LAA	Correspondence with Clerk regarding effective date of ordinance adopting floodplain regulations; Review Home Rule City Act, City Charter and other regulations pertaining to the effective date of the regulations	0.80 \$155.00/hr	124.00
	LAA	Correspondence with Clerk, Mayor and City Administrator's office regarding parade sponsorship	0.50 \$155.00/hr	77.50
	LAA	Telephone conference and email correspondence with Public Works Director and City Administrator regarding engineering report on sewers	0.30 \$155.00/hr	46.50
	LAA	Multiple email correspondence with City Administrator about Tokio Marine insurance matters; Telephone conference with City Administrator regarding same	0.80 \$155.00/hr	124.00
	LAA	Telephone conference with City Clerk regarding Election Commission meeting	0.20 \$155.00/hr	31.00

		<u>Hrs/Rate</u>	<u>Amount</u>
9/30/2021	LAA Receipt/review of legal notice from GLWA regarding inspection of electrical equipment; Correspondence with McGraw Morris regarding same	0.20 \$155.00/hr	31.00
	LAA Preparation of factual communication about ballot proposals for distribution to public; Correspondence with Mayor and City Administrator regarding same	0.90 \$155.00/hr	139.50
	LAA Receipt/review correspondence from Tokio Marine representatives regarding insurance renewal terms; Review coverage documents and compare against summary of coverage document provided by insurance agent in preparation for telephone conference with Tokio Marine representatives	1.50 \$155.00/hr	232.50
	LAA Multiple telephone conferences with Tokio Marine representatives, City Administrator, Treasurer and Mayor regarding insurance coverage issues	1.20 \$155.00/hr	186.00
	LAA Telephone conference and email correspondence with City Administrator, Mayor and Attorney Diemer regarding insurance issues; Review court opinion discussing Tokio Marine	0.80 \$155.00/hr	124.00
	LAA Multiple email correspondence with Tokio Marine representatives regarding insurance coverage and premium payment	0.50 \$155.00/hr	77.50
	LAA Receipt/review of documents and correspondence from Bob Bucko regarding excess insurance coverage under renewed policy; Telephone conference with Bob Bucko, City Administrator, Treasurer and Mayor regarding renewal policy terms and issues	0.60 \$155.00/hr	93.00
	LAA Receipt/review correspondence from Tokio Marine regarding claim loss due to flooding	0.40 \$155.00/hr	62.00
	LAA Receipt/review of information pertaining to cyber liability	0.30 \$155.00/hr	46.50

		<u>Hrs/Rate</u>	<u>Amount</u>
SUBTOTAL:		[47.20	7,316.00]
<u>Michigan Tax Tribunal</u>			
9/3/2021	SSM Welltower 20-001759: File review regarding discovery status; correspondence to opposing counsel regarding same	0.30 \$145.00/hr	43.50
	SSM Welltower 21-001971: File review regarding discovery status; Correspondence to opposing counsel regarding same	0.30 \$145.00/hr	43.50
9/7/2021	SSM Welltower 21-001971: File review regarding discovery status; Draft Motion to Compel and correspondence regarding same	0.60 \$145.00/hr	87.00
9/8/2021	SSM Welltower 21-001959: File review regarding discovery status; Draft Motion to Compel and correspondence regarding same	0.60 \$145.00/hr	87.00
9/9/2021	SSM Cook Road 2017: Review of file regarding status of discovery; Draft Motion to Compel and correspondence regarding same	0.70 \$145.00/hr	101.50
	SSM Welltower 20-001399: Review of file regarding status of discovery; Draft Motion to Compel and correspondence regarding same	0.60 \$145.00/hr	87.00
9/10/2021	SSM Lochmoor: Review of file regarding discovery; Draft Motion to Compel and correspondence regarding same	0.60 \$145.00/hr	87.00
9/14/2021	SSM Welltower 20-001399: Receipt/review of correspondence from Petitioner's attorney regarding discovery responses; Review file regarding same; correspondence to Petitioner's attorney; Receipt of correspondence regarding adjournment; correspondence to Assessor regarding same; Note to file	0.50 \$145.00/hr	72.50

			<u>Hrs/Rate</u>	<u>Amount</u>
9/15/2021	SSM	Welltower 20-001399: Telephone conference with Assessor; Note to file regarding same	0.30 \$145.00/hr	43.50
9/20/2021	SSM	Cook Road 2017: Review of file regarding inspection requests; revise Motion to Compel Discovery Responses to include Motion to Compel Inspection	0.40 \$145.00/hr	58.00
	SSM	TCF: Receipt/review of memo regarding overdue discovery responses from Petitioner's representative; Correspondence regarding same to Petitioner's representative; Note to file	0.30 \$145.00/hr	43.50
9/29/2021	SSM	Welltower 20-001399: Receipt/review of discovery responses; Correspondence regarding same	0.40 \$145.00/hr	58.00
	SSM	Welltower 21-0001971: Receipt/review of discovery responses; Correspondence regarding same	0.40 \$145.00/hr	58.00
	SSM	Cook Road 2017: Receipt/review of discovery responses; Correspondence to Appraiser regarding same; Correspondence to client regarding same	0.70 \$145.00/hr	101.50
	SSM	Cook Road 2017: Receipt/review of memo from Petitioner's attorney regarding inspection; Mem of Appraiser regarding same; Receipt of memo from Appraiser; Respond to same; Note to file	0.40 \$145.00/hr	58.00
SUBTOTAL:			[7.10	1,029.50]
For professional services rendered			68.70	\$10,314.00
Additional charges:				
			<u>Qty/Price</u>	
<u>Michigan Tax Tribunal</u>				
9/21/2021		Michigan Tax Tribunal E-Filing Fee - Motion to Compel (Lochmoor Club)	1 50.00	50.00

	<u>Qty/Price</u>	<u>Amount</u>
9/21/2021 Michigan Tax Tribunal E-Filing Fee - Motion to Compel (Cook Road 2017)	1 50.00	50.00
Photocopies - Motion to Compel (Lochmoor Club)	56 0.20	11.20
Photocopies - Motion to Compel (Cook Road 2017)	30 0.20	6.00
Postage - Motion to Compel (Lochmoor Club)	1 1.80	1.80
Postage - Motion to Compel (Cook Road 2017)	1 1.40	1.40
9/29/2021 Photocopies - Plaintiff's Discovery Documents (Cook Road 2017)	141 0.20	28.20
 SUBTOTAL:		<u>[148.60]</u>
 Total costs		<u>\$148.60</u>
 Total amount of this bill		\$10,462.60
 Previous balance		\$21,516.44
9/16/2021 Payment - thank you. Check No. 61270		(\$13,920.44)
9/21/2021 Payment - thank you. Check No. 61296		(\$7,596.00)
 Balance due		<u>\$10,462.60</u>
 Sm 10/14/21	101210801.300 148.60	
	101210801.000 10,314.00	

Frank Schultz

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Lisa A. Anderson, Shareholder	59.90	155.00
Stephanie Simon-Morita, Associate	7.10	145.00