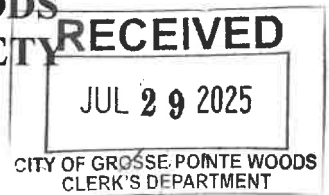




**CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY**



Date: July 29, 2025

To: City Administrator Frank Schulte
Assistant City Administrator Susan Como

F.S.

From: John G. Kosanke, Director of Public Safety

Subject: Patrol K-9 Program

The Department of Public Safety has been presented with an opportunity to increase its staff with the addition of a Patrol K-9 provided by the Grosse Pointe Animal Adoption Society. The entire cost of the K-9, excluding the salary and benefits of the K-9 handler, would be covered from fund-raising efforts by GPAAS. A few donations have already been secured for this program.

Police K-9 programs are highly beneficial to the communities which they serve. The presence of a K-9 unit can be a visible deterrent to criminal activity and can also alert officers to the presence of suspects, some of which may be armed, from a safe distance. Patrol K-9's are trained in tasks such as obedience, tracking, article search, area search, building search, narcotic detection and handler protection.

Our department previously had a K-9 on staff from April 2015 to March 2016 which was made possible by a generous donation from the K-9 Safety Partners of the Grosse Pointes. Although brief, K-9 Xander's career here was eventful and highly successful. A department K-9 policy already exists.

I am respectfully requesting Council approval to accept and enter into the agreement presented by the Grosse Pointe Animal Adoption Society to bring a new K-9 to the department. Agreement is attached and has been reviewed and approved by City Attorney Debra Walling.

AGREEMENT BETWEEN THE CITY OF GROSSE POINTE WOODS AND GROSSE POINTE ANIMAL ADOPTION SOCIETY FOR A K-9 PROGRAM

This Agreement is entered into this ____ day of _____, 2025, by and between the **City of Grosse Pointe Woods**, a Michigan municipal corporation ("City"), located at 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 and **Grosse Pointe Animal Adoption Society** ("GPAAS"), a nonprofit §501(c)(3) organization, duly organized and existing under the laws of the State of Michigan, located at 20542 Harper Ave, Harper Woods MI 48225.

1. PURPOSE

GPAAS has had a Service Agreement to provide animal shelter and adoption services for the City since 2012. That Service Agreement is current and still in effect. The purpose of this Agreement is to establish the terms and conditions under which GPAAS will fund the creation of and provide ongoing financial support for a K-9 program for the Grosse Pointe Woods Public Safety Department.

2. TERM

This Agreement shall commence on _____, 2025 and shall continue in effect during the working life of the K-9, or until its retirement, unless terminated earlier in accordance with Section 10 of this Agreement. This Agreement may be extended by mutual written agreement of the parties.

3. RESPONSIBILITIES OF GPAAS

GPAAS agrees to:

- Provide all funding for the K-9 Program, including but not limited to purchase of the K-9 dog, training the K-9 and K-9 officer, enrollment in the K-9 ATF Training Academy in Taylor, Michigan, K-9 equipment and certification, K-9 supplies, veterinary care, food, K-9 vehicle and related equipment, insurance cost directly attributed to the K-9 Program, and temporary boarding for the K-9 when necessary.
- Support public awareness and community engagement related to the K-9 Program.
- Plan and hold fundraising events and solicit funds from businesses and private individuals to fund and support the K-9 Program.
- Restrict and separately account for all donations to the K-9 Program.
- Submit an annual report to the City detailing donations and expenditures.

4. RESPONSIBILITIES OF THE CITY

The City agrees to:

- Make all purchases for the K-9 Program, including but not limited to purchasing the K-9 dog, the K-9 vehicle and equipment, enrollment in the required K-9 training, veterinary

care, and food. These expenditures will be made by the City with funding provided in advance by GPAAS.

- Maintain ownership and control of the K-9 and related equipment and supplies purchased under this program.
- Dedicate an officer to be trained as the K-9 handler and pay their salary.
- Ensure proper training and certification of the K-9 and the K-9 handler.
- Provide housing, maintenance, and daily care for the K-9. The K-9 will live with the K-9 handler, who is a Public Safety Officer employed by the City, and who will provide housing, maintenance, and daily care for the K-9.
- Use funds provided by GPAAS solely for K-9 Program purposes.
- Cooperate with GPAAS in promotional and fundraising efforts.

5. PHASING OF THE PROGRAM

- GPAAS will provide the City with all funds donated to the K-9 Program within 30 days of receipt. The City will use the funds for food, veterinary care, temporary boarding if necessary, and other expenses directly related to the K-9 Program.
- The K-9 handler and the K-9 will attend all necessary training and the City will pay for the training using funds provided in advance by GPAAS. The City will pay the K-9 handler's salary while attending the training.
- GPAAS may temporarily, but for no more than one year, pay the cost for the City to retrofit an existing patrol vehicle for the K-9 program. It is understood by the parties that GPAAS' promise to provide funding for a new and dedicated vehicle for the K-9 Program is critically important and was a major inducement to enter this Agreement because the City does not have an additional vehicle to permanently dedicate for this purpose, nor does it intend to buy one.
- GPAAS will provide the funds for the City to purchase a new Police vehicle suitable for a K-9 Program with Major Standard Equipment and the Additional Equipment needed to outfit for K-9 including dual weapon rack, window guards, K-9 cage/crate, Pit Bar Elite push bumper, hot and pop system, ACE watch dog system, overhead light bars, additional wiring/antennas, window tint, and badging of vehicle.

6. FUNDING AND DONATIONS

- All funds donated by GPAAS to the City shall be deposited into a designated K-9 Program account.
- The City shall provide an accounting of how the funds are used upon request and at least annually.

7. INSURANCE AND LIABILITY

- The City shall maintain liability insurance covering the activities of the K-9 unit.
- GPAAS shall not be held liable for any actions of the K-9 or its handler.
- Funds provided by GPAAS shall be used by the City to pay the insurance costs directly attributable to the K-9 Program.

8. PUBLICITY

Both parties agree to acknowledge the other's contributions in public communications about the K-9 Program, including press releases, social media, and public events.

9. RECORDS AND AUDITS

The City agrees to maintain records of all K-9 Program expenditures and allow GPAAS reasonable access for review and audit purposes. GPAAS agrees to maintain records of all K-9 donations and allow the City reasonable access for review and audit purposes.

10. TERMINATION

This Agreement may be terminated by either party upon 90 days' written notice. Upon termination, any unused funds raised by the City, the K-9, all equipment and supplies, and the K-9 vehicle and equipment shall be retained by the City. Upon termination, any unused funds raised solely by GPAAS for this K-9 Program must be transferred to another K-9 Program.

11. AMENDMENTS

This Agreement may be amended only in writing and signed by authorized representatives of both parties.

12. MISCELLANEOUS

- This Agreement is governed by the laws of the State of Michigan.
- If any provision is found unenforceable, the remainder of the Agreement shall remain in effect.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF GROSSE POINTE WOODS

By: _____

Printed Name: _____

Title: _____

GROSSE POINTE ANIMAL ADOPTION SOCIETY

By: _____

Printed Name: _____

Title: _____