

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF GROSSE  
POINTE WOODS HELD ON MONDAY, SEPTEMBER 18, 2023, IN THE COUNCIL-  
COURTROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA  
DR., GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:01 p.m. by Mayor Bryant.

PRESENT: Mayor Bryant  
Council Members: Brown, Gafa, Granger, McConaghy, Vaughn  
ABSENT: Koester

Also Present: City Administrator Schulte  
City Attorney Morita  
City Clerk Antolin  
Assistant City Administrator Como  
Director of Public Services Kowalski  
Director of Public Safety Kosanke

Motion by McConaghy, seconded by Vaughn, that Councilmember Koester be excused from tonight's meeting.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Council, Administration, and the audience Pledged Allegiance to the U.S. Flag.

The following Commission member was in attendance:

- Catherine Dumke, Senior Citizens' Commission
- Mike Fuller, Planning Commission

**Motion** by Granger, seconded by Gafa, that all items on the **Consent Agenda be approved as presented.**

**A. Approval of Minutes**

1. Council 09/11/23
2. Committee-of-the-Whole 09/11/23
3. Historical Commission 05/11/23
4. Tree Commission 06/07/23

**B. Bids/Proposals/Contracts**

1. CLEMIS Agreement for I.T. Services
  - a. Memo 09/11/23 - Director of Public Safety
  - b. Proposed Agreement

\*Council approved the CLEMIS Agreement for I.T. Services with Oakland County, with a current tier 2 agency annual cost of \$18,846.00, funds to be taken from the Contractual Services-Public Safety Administration Account # 101-305-818.000; authorizing the City Administrator to sign the agreement.

2. FY 2023/2024 General Liability & Property Insurance
  - a. Memo 09/05/23 - City Administrator
  - b. HCA Asset Management Report 07/17/23
  - c. Committee-of-the-Whole Minutes Excerpt 09/11/23

\*Council approved to add replacement insurance with blanket coverage utilizing the new appraisal valuations of the city's building properties provided by HCA Asset Management with an increased premium cost of \$22,379.00, and approved the prorated cost for the remainder of the FY 2023/2024 policy in an amount no to exceed \$13,060.00 and continue the have Nickel & Saph Inc. Insurance Agency as the city's general liability and property insurance provider. A budget amendment is required with funds taken from the accounts listed on the City Administrator's memo dated September 5, 2023.

3. AEW Fees for Torrey Road Pump Station Generator
  - a. Memo 09/12/23 - Director of Public Services
  - b. Design engineering Fees - City engineer
  - c. Concept Design Narrative - Peter Basso Associates
  - d. Committee-of-the-Whole Minutes Excerpt 09/11/23

\*Council approved funds for soliciting bids and design engineering for the installation of the Torrey Road Pump Station Generator provided by Anderson, Eckstein and Westrick, Inc. (AEW) in an amount not to exceed \$110,000.00, and a budget transfer

from the Water/Sewer Fund Balance Account # 592-000-697.000 into the Torrey Road Contractual Services Account # 592-542-818.000.

**C. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a. Vernier Rd. Water Main Replacement - Invoice# 0145784 - Proj.# 0160-0446 - 09/06/23 - \$12,833.58.
  - b. 2022 Misc. concrete Repair Program - Invoice# 0145785 - Proj.# 0160-0450 - 09/06/23 - \$985.79.
  - c. Vernier & Mack Ave. Intersection Improvement - Invoice# 0145786 - Proj.# 0160-0455 - 09/06/23 - \$10,062.50.
  - d. Hampton Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145787 - Proj.# 0160-0456 - 09/06/23 - \$20,624.44.
  - e. Roslyn Rd. Water Main & Resurface (Mack/Marte) - Invoice# 0145788 - Proj.# 0160-0464 - 09/06/23 - \$74,858.20.
  - f. 2023 Sewer CCTV Investigation - Invoice# 0145789 - Proj.# 0160-0467 - 09/06/23 - \$1,347.20.
  - g. 2023 Sidewalk Repair Program - Invoice# 0145791 - Proj.# 0160-0470 - 09/06/23 - \$437.85.
  - h. 2023 Sidewalk Grinding Program - Invoice# 0145792 - Proj.# 0160-0471 - 09/06/23 - \$400.05.
  - i. 2023/2024 General Engineering - Invoice# 0145793 - Proj.# 0160-0472 - 09/06/23 - \$617.85.
  - j. Hampton Rd. Water Main & Resurfacing Project - Proj.# 0160-0456 - Pay Estimate No. 4 - Pamar Enterprises, Inc. - 09/11/23 - \$478,496.82.
2. Hallahan & Associates, P.C. - Professional Services - Invoice# 20873 - August 2023 - 09/05/23 - \$967.28.
3. Keller Thoma - Legal Services - Invoice# 124623 - August 2023 - 09/01/23 - \$43.75.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. – Legal Services – Invoice# 1080068 – August 2023 – 09/13/23 - \$2,601.45.
5. WCA Assessing - Assessing Services - Invoice# 091123 - October 2023 - 09/11/23 - \$7,175.58.
6. York, Dolan & Tomlinson - Legal Services - Invoice# 122 - August 2023 - 09/05/23 - \$5,936.50.

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

**Motion** by McConaghy, seconded by Granger, that all items on tonight's **agenda be received, placed on file, and taken in order of appearance.**

Motion carried by the following vote:

Yes: Brown, Bryant, Gafa, Granger, McConaghy, Vaughn  
No: None  
Absent: Koester

Under New Business/Public Comment, the following individual was heard:

- Councilmember Granger requested an update timeline for the dog park near city hall. The fence will be installed in approximately two weeks and entry into the park is being completed by PointeAlarm. Completion of the project is to be determined.

**Motion** by Granger, seconded by Vaughn, to **adjourn tonight's meeting** at 7:06 p.m. PASSED UNANIMOUSLY.

Respectfully submitted,

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Paul P. Antolin  
City Clerk

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Arthur W. Bryant  
Mayor