

MEMO 23-24

TO: Frank Schulte, City Administrator  
FROM: James Kowalski, Director of Public Services *J.K.*  
DATE: September 25, 2023  
SUBJECT: Recommendation – AEW Fees for Vernier & Mack Intersection Improvements  
AEW Project no. 0160-0455

On June 5, 2023, Council approved funds for design engineering for Vernier & Mack Intersection Improvements. In addition to the design of the project, AEW assisted in acquiring Highway Safety Improvement Program (HSIP) funds.

Since design efforts began, additional grant funding opportunities have become available, particularly Safe Routes to Schools (SRTS) and Wayne County ARPA funds.

The City has been approved for \$720,000.00 in grant funding through the FHWA Highway Safety Improvement Program (HSIP). Safe Routes to Schools (SRTS) funding was recently awarded to the City in the amount of \$600,000.00. AEW has been working with Wayne County regarding potential funding (ARPA or other) in hopes of receiving \$500,000.00. The total potential funding would cover a significant portion of the project cost.

The additional grant acquisition efforts have resulted in approximately \$30,000.00 of additional costs to AEW in excess of already approved design services.

Therefore, I am recommending that council approve the additional funds for design engineering that will be provided by Anderson, Eckstein and Westrick, Inc., 51301 Schoenherr Rd., Shelby Twp., MI 48315 in an amount not to exceed \$30,000.00.

This is not a budgeted item in the Fiscal Year 2023/2024 budget and would require a budget amendment and transfer from account no. 202-000-692.000, Transfer from prior year Reserve Fund Balance into the Major Streets Engineering account no. 202-451-974.803.

Please contact me if you have any questions regarding this matter.

I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

*Frank Schulte*  
\_\_\_\_\_  
Frank Schulte, City Administrator

*9-26-23*  
\_\_\_\_\_  
Date

**RECEIVED**

**SEP 26 2023**

**CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT**

Fund Certification:

Account numbers and amounts have been verified as presented.

*Shawn Murphy*  
\_\_\_\_\_  
Shawn Murphy, Treasurer/Comptroller

*9-26-23*  
\_\_\_\_\_  
Date



**ANDERSON, ECKSTEIN & WESTRICK, INC.**  
CIVIL ENGINEERS - SURVEYORS - ARCHITECTS

Shelby Township - Roseville - Livonia  
586.726.1234 | [www.aewinc.com](http://www.aewinc.com)

September 18, 2023

Jim Kowalski, Director of Public Services  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, Michigan 48236-2397

**Reference: Engineering Budget Amendments**  
**Vernier and Mack Intersection Improvements**  
AEW Project No. 0160-0455  
**Lake Front Park Splash Pad**  
AEW Project No. 0160-0465

Dear Mr. Schulte:

The City engaged Anderson, Eckstein & Westrick, Inc. (AEW) to design the Vernier and Mack Intersection Improvements project. In addition to the design of the project, AEW was engaged to assist in acquiring Highway Safety Improvement Program (HSIP) funds.

Since design efforts began, additional grant funding opportunities have become available, particularly Safe Routes to Schools (SRTS) and Wayne County ARPA funds.

The City has been approved for \$720,000 in grant funding through the FHWA Highway Safety Improvement Program (HSIP). Safe Routes to School (SRTS) funding was recently awarded to the City in the amount of \$600,000. We have been in touch with Wayne County regarding potential funding (ARPA or other) in hopes of receiving \$500,000 toward the project. The total potential grant funding would cover a significant portion of the project cost.

AEW has been intrinsically involved in the process of securing the SRTS and County ARPA funding. The additional grant acquisition efforts have resulted in approximately \$30,000 of additional costs to AEW in excess of design services. Therefore, we are requesting a budget amendment increase in the amount of



Jim Kowalski  
September 18, 2023  
Page 2

\$30,000 for Design Engineering for the Vernier and Mack Intersection Improvement project.

Additionally, the city has budgeted \$45,333 towards the Lake Front Park Splash Pad for construction engineering. Design engineering was previously approved in the amount of \$25,500. Due to the approach the City is taking toward this project, AEW's role is significantly reduced. Therefore, we believe AEW can provide all engineering services for the Splash Pad project for the currently approved amount of \$25,500. Therefore, we are recommending a budget amendment reduction in the amount of \$45,333 for Construction Engineering for the Lake Front Park Splash Pad project.

We sincerely appreciate your consideration of these requests.

If you have any questions, please advise.

Sincerely,

Ross Wilberding  
C=US, E=rwilberding@aewinco.com, O=Anderson,  
Eckstein & Westrick, Inc., CN=Ross Wilberding  
2023.09.18 14:29:06-04'00'

Ross Wilberding, PE

cc: Frank Schulte, City Administrator  
Sue Como, Assistant City Administrator  
Shawn Murphy, Deputy Controller

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