

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of October 6, 2025

Item 1 **CALL TO ORDER**

Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**

Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**

Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**

Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6G) listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 09/15/25

B. Commission Minutes Received and Placed on File

1. Beautification Advisory Commission 08/13/25
2. Historical Commission 06/12/25
3. Planning Commission 08/26/25 with recommendation*

**This recommendation is being addressed tonight under item 7A.*

C. Monthly Financial Report

1. August 2025

D. Bids/Proposals/Contracts

1. Purchase - Two 3/4-Ton Pickup Trucks
 - a) Memo 09/18/25 - Director of Public Services Kowalski
 - b) Quote 09/10/25 - Gorno Ford
 - c) Quote ID Q56264 09/11/25 - ITU, Inc.
 - d) Photos of Pickup Trucks DPW #17 and P&R #3
2. Purchase – Small Tractor with V-Plow
 - a) Memo 09/25/25 - Director of Public Services Kowalski
 - b) Quote ID 946753 03/05/25 - AIS Construction Equipment
 - c) Email 09/11/25 - Gwen Bondar
 - d) Photos of current tractor
3. Metro Detroit Auto Recovery Team (MDART) Agreement
 - a) Memo 09/30/25 - Director of Public Safety Kosanke
 - b) Proposed Agreement
4. Metro Act Fees PA 48
 - a) Memo 10/06/25 - Treasurer/Comptroller Schmidt
 - b) Right-of-Way Telecommunications Permit Amendment
 - c) Amended Exhibit A: Public Right-of-Way to be Used by Telecommunications Facilities
 - d) Michigan Metro Act: GPW Route Map - September 2025 Project
 - e) Exhibit B: Bond
 - f) Statement of Financial Condition - Arch Insurance Company
5. Emergency Purchase of Pool Vacuums
 - a) Memo 10/01/25 – Director of Parks and Recreation Gafa
 - b) Invoice 68293 – 08/08/25 – Aquatic Source

E. Proclamation

1. National Breast Cancer Awareness Month (October)

F. Resolution

1. Grosse Pointe Gearheads for 501(c)(3) Nonprofit Organization Resolution
 - a) Memo 09/30/25 - City Administrator Schulte
 - b) Letter 09/29/23 – Internal Revenue Service/Tax Exempt and Government Entities
 - b) Proposed Resolution
 - c) Qualification Information
 - d) Local Civic Organization Qualification Requirements
 - e) Local Governing Body Resolution for Charitable Gaming Licenses

G. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a) Ghesquiere Park Walking Path - Proj. No. 0160-0482 - Final Payment Invoice - Warren Contractors & Development Inc. - 09/11/25 - \$44,395.21.
 - b) Lakefront Park Boat Launch Parking Lot & Wedgewood Resurfacing - Proj. No. 0160-0480 - Final Payment Invoice - Al's Asphalt Paving Co. - 09/23/25 - \$55,100.00.
 - c) Torrey Road Pump Station Generator – Proj. No. 0160-0473 – Pay Application No. 6 – Rauhorn Electric, Inc. – 09/29/25 - \$759,264.30.
2. McKenna - Building/Planning Services
 - a) Invoice No. 21849-113 - Building Services - August 2025 - 09/17/25 - \$49,445.32.
 - b) Invoice No. 22-064-46 - Planning Services - August 2025 - 09/30/25 - \$4,200.00.
 - c) Invoice No. 25-030-4 - GPW MSHDA Zoning Ordinance Update - August 2025 - 09/09/25 - \$3,875.00.
3. State of Michigan - MDOT 00183
 - a) Program #218128CON (Vernier Rd.) - 09/04/25 - \$7,674.80.
 - b) Program #219533CON (Sunningdale Dr.) - 09/04/25 - \$34,416.08.
4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1084252 - August 2025 - 09/12/25 - \$7,246.70.
5. WCA Assessing - Assessing Services - Invoice No. 092225 - October 2025 - 09/22/25 - \$7,911.08.

Prerogative of the of the Mayor/Council to read aloud the proclamation regarding National Breast Cancer Awareness Month (October).

Item 7 PUBLIC HEARINGS

Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Make a motion to close the Public Hearing.

Item 7A SPECIAL LAND USE: 20647 MACK AVENUE – PLAYA BOWLS

Prerogative of the City Council to concur with the City Planner's recommendation and approve the Special Land Use request for a fast-food / take-out restaurant (Playa Bowls) at 20647 Mack Avenue pending the following:

1. The proposed delivery hours are deemed acceptable to the City Council.
2. The proposed plan for a dumpster enclosure is deemed acceptable to the City Council.
3. The applicant submits a boundary survey of the subject property.
4. Administrative site plan approval is granted.

- Item 7B 6-FOOT SIDE YARD FENCE INSTALLATION AT 1684 BRY'S WITHOUT ADJACENT PROPERTY OWNER'S CONSENT
A letter of consent was submitted by adjacent property owners on September 24, 2025.
- *This application no longer requires City Council consideration, as the petitioner has since brought the fence into full compliance with all applicable provisions of the City's ordinances. Accordingly, the public hearing previously scheduled for this item is no longer required and no action will be taken.**
- Item 8 COMMUNICATIONS
- Item 8A RESIGNATION – TREE COMMISSION – CHRISTINA PITTS
Prerogative of the Mayor to accept the resignation of Christina Pitts from the Community Tree Commission with regret, and direct that appropriate thanks and recognition be sent to Ms. Pitts.
- Item 9 ORDINANCES
- Item 9A FIRST READING: AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CHAPTER 6 – ANIMALS; ARTICLE II – DOGS, CATS AND WILD ANIMALS; DIVISION 1 – GENERALLY, BY ADDING SECTION 6-41 – CARE OF ANIMALS
Prerogative of the City Council to approve this ordinance amendment regarding Chapter 6, Article II, Division 1, by adding section 6-41 - Care of Animals, and set a date of November 10, 2025 for a second reading and final adoption.
- Item 9B SECOND READING: AN ORDINANCE TO AMEND CHAPTER 44 – UTILITIES; ARTICLE III – CROSS CONNECTIONS; SECTIONS 44-198, 44-199, AND 44-204, TO UPDATE CROSS CONNECTION REGULATIONS
Prerogative of the City Council to approve this ordinance amendment regarding Chapter 44, Article III, Sections 44-198, 44-199, and 44-204, to update cross connection regulations as presented and make it effective 10 days after its enactment.
- Item 10 NEW BUSINESS/PUBLIC COMMENT
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- *Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.**
- Item 11 CLOSED SESSION (Requires Motion with Roll Call Vote)
Consideration of a Closed Session, Pursuant to MCL 15.268(f): To consider contents of an application for employment or appointment to a public office.

Item 12

ADJOURNMENT

Upon the conclusion of the closed session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is written in a cursive, flowing style.

Frank Schulte
City Administrator