



MCKENNA

HEADQUARTERS  
235 East Main Street  
Suite 105  
Northville, Michigan 48167

O 248.596.0920  
F 248.596.0930  
MCKA.COM

Frank Schulte  
City Administrator  
City of Grosse Pointe Woods  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

September 17, 2025

Invoice No:

21849 - 113

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OCT 01 2025

CITY OF GROSSE POINTE WOODS

Project 21849 Grosse Pointe Woods Building Services

**Professional Services from August 1, 2025 to August 31, 2025**

Building Department Services - 85% of Revenue

**Contract Amount**

Number of Permit Revenue	58,759.20
Fee Each	.85
Total Fee	49,945.32

<b>Total Fee</b>	<b>\$49,945.32</b>
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Vehicle Credit	(500.00)
<b>Total</b>	<b>(\$500.00)</b>

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Vice President		
	7.50	
Associate Planner		
	10.25	
<b>Total</b>		<b>0.00</b>

<b>Invoice Total</b>	<b>\$49,445.32</b>
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THANK YOU. Please remit to above address and indicate project number on voucher.

SS  
#1  
101-371-816.000



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CITY OF GROSSE POINTE WOODS

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Frank Schulte  
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20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

September 30, 2025

Invoice No: 22-064 - 46

Project 22-064 Grosse Pointe Woods Planning Services

Professional Services from August 1, 2025 to August 31, 2025

Professional Hourly Services

	Hours	Rate	Amount
Vice President			
	4.50	135.00	607.50
Prepare and attend the City Council meeting on August 18, 2025 re: 20160 Mack Avenue Rezoning (Map Amendment).			
Associate Planner			
	1.75	90.00	157.50
Prepared packet materials for 8/26 PC Meeting.			
	3.00	90.00	270.00
Attended and facilitated 8/26 PC meeting.			
	.25	90.00	22.50
Discussed Traffic Study with TIA Traffic engineers.			
	.25	90.00	22.50
Prepared noticing for 20647 Mack Avenue SLU application.			
	.50	90.00	45.00
Prepared noticing for 2086 Ridgemont.			
	.50	90.00	45.00
Prepared summary of 8/26 PC Meeting to share with City Administration.			
	1.25	90.00	112.50
Responded to Planning and Zoning questions.			
	.25	90.00	22.50
Review 2086 Ridgemont variance report.			
<b>Total</b>			<b>\$1,305.00</b>

2025 Review Services

Sign Review #1 - 19815 Mack (Myndthera)

	Hours	Rate	Amount
Vice President			
	.50	135.00	67.50

Project	22-064	Grosse Pointe Woods Planning Services		Invoice	46
	Associate Planner				
		.25	90.00	22.50	
	<b>Total</b>				<b>\$90.00</b>
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	ZBA Variance Review-2086 Ridgemont				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
	Vice President				
		3.50	135.00	472.50	
	<b>Total</b>				<b>\$472.50</b>
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	Sign Review #1 - 19535 Mack (Haven Dental)				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
	Vice President				
		1.00	135.00	135.00	
	<b>Total</b>				<b>\$135.00</b>
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	SPR. #1- 20647 Mack (Playa Bowls)				
	Site Plan Review - \$800 + \$75/acre				
					<b>\$800.00</b>
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	SLU. #1- 20647 Mack (PlayaBowls)				
	Special Land Use - \$700 + \$50/acre				
					<b>\$700.00</b>
-----					
	19271 Mack - Churchill's; Site Plan #2				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
	Associate Planner				
		1.00	90.00	90.00	
	<b>Total</b>				<b>\$90.00</b>
-----					
	20397 Mack (Plat. Oil) - Sign Review #2				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
	Associate Planner				
		.75	90.00	67.50	
		2.00	90.00	180.00	
	<b>Total</b>				<b>\$247.50</b>
-----					
	19299 Mack Ave: Toothworks: Wall Sign				
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
	Associate Planner				
		1.50	90.00	135.00	
	<b>Total</b>				<b>\$135.00</b>
-----					
	19299 Mack Ave: Toothworks Monument Sign				

Project	22-064	Grosse Pointe Woods Planning Services	Invoice	46
		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Vice President		1.00	135.00	135.00
Associate Planner		1.00	90.00	90.00
<b>Total</b>				<b>\$225.00</b>
			<b>Invoice Total</b>	<b><u>\$4,200.00</u></b>

THANK YOU. Please remit to above address and indicate project number on voucher.

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Frank Schulte  
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20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

September 9, 2025

Invoice No: 25-030 - 4

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CITY OF GROSSE POINTE WOODS

Project 25-030 Grosse Pointe Woods MSHDA Zoning Ordinance Update  
Professional Services from August 1, 2025 to August 31, 2025

Professional Services

Continued progress on the Zoning Ordinance Rewrite: Complete scope of services to include:

Step 1: Technical Review and Proposed Table Of Contents

Step 2: First Planning Commission Meeting

Step 3: Zoning Ordinance First Draft

Step 4: First Draft Review and Preparation Of A Second Draft

Step 5: Community Open House (Or Other Engagement As Desired)

Step 6: Adoption Process

Contract Amount

Total Fee	50,000.00		
Percent Complete	25.00	Total Earned	12,500.00
		Previous Fee Billing	8,625.00
		<b>Total Fee</b>	<b>\$3,875.00</b>
		<b>Invoice Total</b>	<b>\$3,875.00</b>

Outstanding Invoices

Number	Date	Balance
3	8/18/2025	3,625.00
<b>Total</b>		<b>\$3,625.00</b>

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PJ