

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

RECEIVED

OCT 01 2025

CITY OF GROSSE POINTE WOODS

September 12, 2025

City of Grosse Pointe Woods  
Attn: Frank Schulte, City Administrator  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Invoice # 1084252

In Reference To: General Counsel

Professional Services Rendered Through August 31, 2025

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>City Council</u>			
8/4/2025	DAW Attend City Council and Committee of the Whole meetings and discussion with Mayor	1.50 \$165.00/hr	247.50
8/18/2025	DAW Attend City Council meeting and approve contracts after the meeting	2.70 \$165.00/hr	445.50
SUBTOTAL:		[ 4.20	693.00]
<u>Finance/Treasurer</u>			
8/5/2025	DAW Receipt/review of 2 correspondences from City Clerk with Freedom of Information Act request and response regarding candidates who filed to run for office; Correspondence in response	0.30 \$165.00/hr	49.50
SUBTOTAL:		[ 0.30	49.50]
<u>General Administration</u>			
8/1/2025	DAW Telephone message from Audrey Lawrie regarding	0.20	33.00

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

			<u>Hrs/Rate</u>	<u>Amount</u>
		broken sprinkler; Correspondence to City Administrator with voice message from Ms. Lawrie	\$165.00/hr	
8/1/2025	DAW	Receipt/review correspondence from City Administrator regarding Ms. Pitts' correspondence; Correspondence in response	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Administrative Clerk with links to Council and Committee of the Whole agendas and packets; Review agendas and packets	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from City Clerk regarding Freedom of Information Act privacy exemption for insurance policy number; Begin research on MCL 500.533 and MCL 15.243(1)(a) and the Privacy Act; Westlaw search; Correspondence to City Clerk with analysis and opinion	0.90 \$165.00/hr	148.50
	DAW	Receipt/review correspondence from Assistant City Administrator with P.A.A.T.S. contract with Helm; Correspondence to SMART General Counsel with the P.A.A.T.S./Helm contract; Receipt/review response from SMART General Counsel; Receipt/review 2 correspondences from Assistant City Administrator with P.A.A.T.S. insurance information; Telephone conference with Assistant City Administrator regarding SMART agreement status	1.40 \$165.00/hr	231.00
8/3/2025	DAW	Correspondence to Ms. Pitts in response to her email dated 7/31/25; Correspondence to City Administrator with copy of the communication for their information	0.40 \$165.00/hr	66.00
8/4/2025	DAW	Receipt/review correspondence from Assistant City Administrator regarding Ms. Lawrie's property damage complaint	0.10 \$165.00/hr	16.50
8/6/2025	DAW	Receipt/review correspondence from J. Shortley to City Administrator regarding AT&T permit amendment	0.10 \$165.00/hr	16.50

		<u>Hrs/Rate</u>	<u>Amount</u>
8/6/2025	JES Response to correspondence from S. Como regarding AT&T METRO Act permit; Provide suggestions for bond amount	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from City Clerk with correspondence to and from Ms. Davis regarding dog being kept in a hot garage and seeking ordinance amendment similar to an ordinance in Eastpointe	0.20 \$165.00/hr	33.00
	DAW Telephone conference with City Administrator regarding rezoning issues; Receipt/review 2 correspondences from City Administrator regarding rezoning issues	0.40 \$165.00/hr	66.00
	JES Preparation of METRO Act permit amendment for AT&T; Correspondence to AT&T Permit Manager	0.50 \$165.00/hr	82.50
	DAW Receipt/review correspondence from City Administrator with complaint from resident about Freedom of Information Act response and media concerning their failure to timely file a conditional Personal Residence Exception rescission form; Review previous correspondence on this matter from July 30; Research definition of "investigation"; Correspondence in response	0.80 \$165.00/hr	132.00
	DAW Begin preparation of draft correspondence to Council regarding zoning procedural matters	1.10 \$165.00/hr	181.50
8/7/2025	DAW Receipt/review correspondence from Administrative Clerk with summary of Council action on 8/4/25	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from Assistant City Administrator regarding comparable cities' bond requirements for AT&T permit extension	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from Plante Moran requesting information for the City's audit	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from City Clerk with rezoning protest petition filed today and rezoning petition map	0.20 \$165.00/hr	33.00

			<u>Hrs/Rate</u>	<u>Amount</u>
8/7/2025	DAW	Receipt/review correspondence from Public Safety Director regarding internship program/partnership with Macomb Community College; Correspondence in response with correspondence to share with the college representative	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Director of Public Safety with a new National Opioid Settlement Agreement with Purdue and the Sackler family; Review Agreement; Correspondence in response approving execution and submittal	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Assistant City Administrator with the 2024-2026 Community Development Block Grant Agreement with Wayne County for review (62 pages); Correspondence in response	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondence from City Clerk regarding St John Personal Residence Exemption complaint with multiple (9) documents attached; Review documents	0.60 \$165.00/hr	99.00
	DAW	Continued research in Westlaw regarding Freedom of Information Act request pertaining to disclosure of information regarding a juvenile offender and a deceased juvenile; Correspondence to City Clerk	1.30 \$165.00/hr	214.50
8/8/2025	DAW	Telephone conference with Public Safety Director regarding K-9 contract issues	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from Public Safety Director with confirmation of National Opioid Settlement submittal for Purdue Settlement	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from Assistant City Administrator with cover memo for Community Development Block Grant	0.20 \$165.00/hr	33.00
8/9/2025	DAW	Receipt/review correspondence from Public Safety Director with lengthy correspondence from Mr. Hoebeke concerning trash can placement; Internet	0.40 \$165.00/hr	66.00

		<u>Hrs/Rate</u>	<u>Amount</u>
	search; Correspondence in response		
8/9/2025	DAW Receipt/review correspondence from Public Safety Director and City Administrator regarding animal care ordinance with copy of Eastpointe ordinance; Review proposed ordinance; Prepare draft of ordinance amendment; Correspondence in response with question regarding dog houses	1.70 \$165.00/hr	280.50
	DAW Continued preparation of draft correspondence to City Council regarding rezoning process; Correspondence to City Administrator with draft; Receipt/review correspondence with question from City Administrator; Receipt/review correspondence from Ms. Pitts regarding alleged incomplete application and lack of a traffic study; Correspondence to City Administrator regarding same	2.30 \$165.00/hr	379.50
8/10/2025	DAW Receipt/review correspondence from City Administrator regarding meeting on Monday; Review Zoning Ordinance for requirement of a traffic study or an application for rezoning	0.40 \$165.00/hr	66.00
8/11/2025	DAW Receipt/review of multiple correspondences from City Clerk and Planner regarding rezoning issues; Telephone conference with City Administrator; Assistant City Administrator, City Clerk and Planner	0.90 \$165.00/hr	148.50
	DAW Receipt/review correspondence from Clerk regarding questions from resident regarding public comment and whether public comment rules apply to the rezoning applicant	0.20 \$165.00/hr	33.00
	DAW Review of final contract with GPAAS; Approve contract and send with correspondence to Public Safety Director	0.20 \$165.00/hr	33.00
	DAW Receipt/review of 2 correspondences from Planner to Traffic Engineer Keller regarding independent review of traffic study for 20160 Mack Ave; Receipt/review	0.40 \$165.00/hr	66.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		correspondence from Planner with Fleis & Vandenbrink traffic study; Review document		
8/11/2025	DAW	Receipt/review correspondence from SMART General Counsel with long email thread and proposed indemnification language; Correspondence in response	0.50 \$165.00/hr	82.50
	DAW	Telephone conference (2) with City Administrator regarding public hearing questions	0.60 \$165.00/hr	99.00
8/12/2025	DAW	Review of proposed response by City Clerk to question concerning public comment; Review Council Rules of Order; Correspondence in response	0.30 \$165.00/hr	49.50
	JES	Correspondence to AT&T Permit Manager following up on correspondence sent on 8/6 regarding METRO Act Permit Amendment	0.10 \$165.00/hr	16.50
	JES	Response to correspondence from S. Como regarding recommendation for amount of bond to request for METRO Act Permits	0.10 \$165.00/hr	16.50
	DAW	Receipt/review correspondence from Public Safety Director with fully executed K-9 Agreement	0.10 \$165.00/hr	16.50
	DAW	Correspondence to City Clerk with guidance for responding to subpoena requests for records	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondence from Planner with questions concerning meeting agenda; Correspondence in response	0.60 \$165.00/hr	99.00
	DAW	Edit/revise draft Memo to Council regarding rezoning process	1.20 \$165.00/hr	198.00
8/13/2025	DAW	Receipt/review correspondence from City Administrator regarding draft communication; Finalize and send	0.30 \$165.00/hr	49.50
	DAW	Receipt/review correspondence from Vortex Collections agent, Mr. Mlenck; correspondence to City Administrator regarding next steps	0.30 \$165.00/hr	49.50

		<u>Hrs/Rate</u>	<u>Amount</u>
8/13/2025	DAW Receipt/review correspondence from National Transportation Safety Organization with review of the Fleis & Vandenbrink traffic memo regarding 20160 Mack Ave.	0.40 \$165.00/hr	66.00
8/14/2025	DAW Receipt/review correspondence from City Clerk to Ms. Aldrich regarding comment time for rezoning applicant	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from Clerk with correspondence from Ms. Pitts regarding 3-minute limit applying to the rezoning applicant	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from the Helm Finance Director regarding SMART Interlocal Agreement	0.10 \$165.00/hr	16.50
	DAW Receipt/review correspondence from City Clerk to WCA with subpoena for complaints regarding former WCA employee; Correspondence in response	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from Planner to independent traffic consultant; Receipt/review correspondence from NTSO with review of Fleis & Vandenbrink traffic analysis for 20160 Mack Ave.	0.20 \$165.00/hr	33.00
	DAW Receipt/review correspondence from Assessor and from City Clerk regarding subpoena response; Draft response	0.30 \$165.00/hr	49.50
	DAW Receipt/review of 2 correspondences from SMART Manager of Community Mobility Programs with revised Interlocal Agreement; Review Agreement; Correspondence to Assistant City Administrator	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Planner with proposed timeline for review and editing; Correspondence in response	0.70 \$165.00/hr	115.50
8/15/2025	DAW Receipt/review correspondence from Planner with draft response to Planning Commissioner for review	0.40 \$165.00/hr	66.00

			<u>Hrs/Rate</u>	<u>Amount</u>
8/15/2025	DAW	Receipt/review correspondence from Planner with 3 memos/reports for Council agenda	0.40 \$165.00/hr	66.00
	JES	Correspondence to S. Como regarding status of waiting for more information from AT&T for METRO Act Permit	0.10 \$165.00/hr	16.50
	JES	Receipt/review and respond to correspondence from AT&T Permit Manager regarding she is still working on getting route map and contacts;	0.10 \$165.00/hr	16.50
	DAW	Telephone conference with City Clerk regarding agenda for 8/18/25 meeting	0.20 \$165.00/hr	33.00
	DAW	Receipt/review correspondence from City Clerk with draft prerogative statements for review; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW	Receipt/review of multiple correspondence from Planner, City Clerk and City Administrator regarding Council agenda	0.40 \$165.00/hr	66.00
	DAW	Receipt/review correspondence from Clerk's office with agenda and packet for 8/18 meeting	0.40 \$165.00/hr	66.00
8/17/2025	DAW	Receipt/review correspondence from City Clerk with correspondence from Public Safety records regarding a discovery request and police report in a criminal case; Correspondence in response	0.30 \$165.00/hr	49.50
	DAW	Receipt/review of telephone message from a Councilmember regarding equal protection issue	0.10 \$165.00/hr	16.50
8/18/2025	DAW	Telephone conference with Councilmember regarding 8/18 meeting agenda	0.50 \$165.00/hr	82.50
	DAW	Receipt/review correspondence from Deputy City Clerk to Public Safety regarding criminal defense attorney's discovery request	0.10 \$165.00/hr	16.50

			<u>Hrs/Rate</u>	<u>Amount</u>
8/18/2025	DAW	Receipt/review correspondence from City Administrator with correspondence to Public Safety Director regarding protest demonstration at City Hall	0.20 \$165.00/hr	33.00
	DAW	Receipt/review correspondence from Public Safety Director with correspondence from Ms. Aldrich regarding location(s) of protestors for planned demonstration tonight at 6:00 p.m.	0.20 \$165.00/hr	33.00
	DAW	Telephone conference with City Administrator and Mayor regarding procedural issues	0.30 \$165.00/hr	49.50
	DAW	Telephone conference with Assistant City Administrator regarding Helm/PAATS issues	0.60 \$165.00/hr	99.00
8/19/2025	DAW	Receipt/review of 2 correspondences from Councilmember regarding City Charter and election matters; Research and respond	1.50 \$165.00/hr	247.50
	DAW	Receipt/review correspondence from Engineer with completed 2025 Sewer Rehabilitation contract	0.10 \$165.00/hr	16.50
	JES	Receipt/review and respond to correspondence from AT&T Permit Manager okaying permit amendment and working on bond	0.20 \$165.00/hr	33.00
	DAW	Correspondence to City Administrator regarding Council meeting issue	0.30 \$165.00/hr	49.50
	DAW	Telephone conference with Councilmember regarding potential Council actions	0.30 \$165.00/hr	49.50
8/20/2025	JES	Receipt/review and respond to correspondence from AT&T Permit Manager regarding route map and contact information for METRO Act Permit Amendment	0.10 \$165.00/hr	16.50
	JES	Update METRO Act Permit with route map; Correspondence to S. Como	0.20 \$165.00/hr	33.00

			<u>Hrs/Rate</u>	<u>Amount</u>
8/21/2025	DAW	Correspondence to Public Safety Director with notice of new National Opioid Settlement with 8 generic drug manufacturers	0.20 \$165.00/hr	33.00
	DAW	Telephone conference with Councilmember regarding various issues	0.20 \$165.00/hr	33.00
	DAW	Telephone conference with City Administrator, Mayor and Assistant City Administrator regarding various matters; Correspondence to City Administrator regarding questions submitted to City	1.10 \$165.00/hr	181.50
8/22/2025	DAW	Telephone conference with Mayor, City Administrator and Assistant City Administrator regarding September 8th Council agenda	0.30 \$165.00/hr	49.50
8/24/2025	DAW	Receipt/review correspondence from Planner with link to agenda and packet for Aug. 28th meeting; Review of Planning Commission agenda and backup for Aug. 28 meeting	0.60 \$165.00/hr	99.00
8/27/2025	DAW	Receipt/review correspondence from Clerk with Nov. 4 ballot proof; Proof approval form and proof change request form; Review documents; Correspondence in response; Receipt/review correspondence in response from Clerk	0.40 \$165.00/hr	66.00
	DAW	Review and approve contract for 2025 Pavement and Joint and Crack Sealing Program	0.40 \$165.00/hr	66.00
8/28/2025	DAW	Receipt/review correspondence from Clerk regarding Election Commission meeting on Sept. 8; Correspondence in response	0.10 \$165.00/hr	16.50
	JES	Receipt/review correspondence from AT&T providing route map and insurance for METRO Act Permit Amendment	0.20 \$165.00/hr	33.00
	DAW	Receipt/review correspondence from City Administrator with correspondence from Ferlito's attorney and the 2019 Agreement between the City and	0.30 \$165.00/hr	49.50

		<u>Hrs/Rate</u>	<u>Amount</u>
	Ferlito's regarding liquor license; Review documents; Correspondence in response		
8/28/2025	DAW Receipt/review correspondence from City Administrator with correspondence from Developer's architect regarding conditional rezoning request to 20160 Mack Ave.; Review permitted uses in the C-district	0.40 \$165.00/hr	66.00
	DAW Receipt/review correspondence from Director of Public Works with a Goose Control Proposal for review; Review Proposal and contract; Correspondence in response with items for consideration	0.60 \$165.00/hr	99.00
	DAW Telephone conference with City Clerk regarding publication issue; Research MCL 125.3401; Westlaw search	1.40 \$165.00/hr	231.00
8/29/2025	JES Correspondence to A. Wesson, AT&T Permit Manager regarding METRO Act Permit	0.10 \$165.00/hr	16.50
	JES Finalize AT&T METRO Act Permit to include bond and insurance; Prepare letter to Michigan Public Services Commission; Correspondence to S. Como with finalized permit	0.40 \$165.00/hr	66.00
	SUBTOTAL:	[ 38.80	6,402.00]
	For professional services rendered	43.30	\$7,144.50

Additional charges:

		<u>Qty/Price</u>	
	<u>City Council</u>		
8/4/2025	Attorney Mileage - Council Meeting [D. Walling]	73 0.70	51.10

	<u>Qty/Price</u>	<u>Amount</u>
8/18/2025 Attorney Mileage - Council Meeting [D. Walling]	73 0.70	51.10
SUBTOTAL:		[ 102.20]
Total costs		\$102.20
Total amount of this bill		\$7,246.70
Previous balance		\$8,878.60
8/20/2025 Payment - thank you. Check No. 73420		(\$8,878.60)
Balance due		\$7,246.70

Please include your Invoice Number on your payment. Thank you.

Attorney Summary		
<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate Attorney	41.00	165.00
Joellen Shortley, Associate	2.30	165.00

101-268-801.003

SS  
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