

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of March 4, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6C) listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Council 02/12/24
2. Finance Committee 08/21/23
3. Beautification Advisory Commission 01/10/24
4. Citizens' Recreation Commission 01/09/24 with recommendation\*  
*\*Citizens' Recreation Commission requests a FY 2024/2025 budget of \$17,500.00 to fund various recreation events.*
5. Tree Commission 12/06/23

**B. Bids/Proposals/Contracts**

1. Budget Amendment - Worker's Compensation Fund
  - a. Memo 02/07/24 - Treasurer/Comptroller/City Administrator
2. Purchase - Cat 420 XE Backhoe Loader
  - a. Memo 02/23/24 - Director of Public Services
  - b. Quote 179323-02 - Michigan CAT

**C. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Vernier Road Water Main Replacement - Proj. No. 0160-0446 - Pay Estimate No. 2 - Fontana Construction, Inc. - 02/01/24 - \$285,849.94.
  - b) 2023 Sewer Rehabilitation by Full Length C.I.P.P. Lining - Proj. No. 0160-0468 - Pay Estimate No. 2 - Insituform Technologies USA, LLC - 02/06/24 - \$57,344.58.
  - c) 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Final Pay Estimate - Mattioli Cement Co. LLC - 02/01/24 - \$1,000.00.
  - d) 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Final Pay Estimate - JB Contractors, Inc. - 02/08/24 - \$5,000.00.
  - e) Vernier Road Water Main Replacement - Proj. No. 0160-0446 - Pay Estimate 3 - Fontana Construction, Inc. - 02/19/24 - \$45,157.75.
2. Giffels-Webster - Professional Services - GPW Master Plan Update - Invoice No. 130511 - Proj. # 2034600 - 12/04/23 - \$4,625.00.
3. Hallahan & Associates, P.C. - Professional Services - Invoice No. 21209 - January 2024 - 02/02/24 - \$249.13.
4. Keller Thoma - Legal Services - Invoice No. 125448 - January 2024 - 02/01/24 - \$131.25
5. McKenna - Building/Planning Services
  - a) Invoice No. 21849-87 - Building Services - January 2024 - 02/16/24 - \$41,376.10.
  - b) Invoice No. 22-064-22 - Planning Services - January 2024 - 02/15/24 - \$7,201.50.
6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1080841 - January 2024 - 02/8/24 - \$3,433.85
7. WCA Assessing - Assessing Services - Invoice No. 020924 - March 2024 - 02/09/24 - \$7,175.58.

Item 7 COMMUNICATIONS

Item 7A 2023 DEPARTMENT OF PUBLIC SAFETY – ANNUAL REPORT  
Prerogative of the City Council to receive and place on file the Department of Public Safety Annual Report.

- Item 7B      RESIGNATION – PLANNING COMMISSION – STEPHEN GERHART  
Prerogative of the Mayor to accept the resignation of Stephen Gerhart from the Planning Commission with regret, and direct that appropriate thanks and recognition be sent to Mr. Gerhart.
- Item 8      ORDINANCES
- Item 8A      FIRST READING: ORDINANCE AMENDMENT – CHAPTER 8; ARTICLE XI (STRUCTURES IN FRONT YARDS), SECTION 8-335 (MINI-LIBRARY)  
Prerogative of the City Council to concur with the recommendation of this ordinance amendment, to set a date of March 18, 2024, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.
- Item 8B      FIRST READING: ZONING ORDINANCE AMENDMENTS – SECTION 50-5.3 (OFF-STREET PARKING) & 50-5.5 (SEMI-CIRCULAR DRIVEWAYS)  
Prerogative of the City Council to concur with the recommendation of this ordinance amendment, to set a date of March 18, 2024, for a second reading and final adoption, and to publish same by title in the Grosse Pointe News.
- Item 9      NEW BUSINESS/PUBLIC COMMENT  
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 8      ADJOURNMENT  
Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte  
City Administrator