



MCKENNA

HEADQUARTERS
235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Frank Schulte
City Administrator
City of Grosse Pointe Woods
20025 Mack Plaza
Grosse Pointe Woods, MI 48236

February 16, 2024
Invoice No: 21849 - 87

Project 21849 Grosse Pointe Woods Building Services

Professional Services from January 1, 2024 to January 31, 2024

Building Department Services - 85% of Revenue

Contract Amount

SS ✓	Number of Permit Revenue	49,266.00	
SS ✓	Fee Each	.85	
SS ✓	Total Fee	41,876.10	
	Total Fee		\$41,876.10

Vehicle Credit	(500.00)	
Total		(\$500.00)

General Zoning/Administration

General Zoning/Administration professional services.

	Hours	Amount
Assistant Planner		
	30.25	
Total		0.00

Invoice Total \$41,376.10

Outstanding Invoices

Number	Date	Balance
86	1/15/2024	27,904.45
Total		\$27,904.45

pd ✓ # 68621 1/23/24

THANK YOU. Please remit to above address and indicate project number on voucher.

RECEIVED

FEB 27 2024

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

101-371-818.000 *Stam-Edet*
FS - 6-21-24



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Frank Schulte
City Administrator
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20025 Mack Plaza
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February 15, 2024
Invoice No: 22-064 - 22

Project 22-064 Grosse Pointe Woods Planning Services
Professional Services from January 1, 2024 to January 31, 2024

Professional Hourly Services

	Hours	Rate	Amount
Principal Planner			
Development review chart formatting / revisions	1.00	115.00	115.00
Senior Planner			
Research grading standards in other communities and compose amendment to Grosse Pointe Woods Ordinance	5.75	100.00	575.00
Assistant Planner			
Prepare the Annual Planning Program.	5.00	85.00	425.00
Conducted research on front yard structures and rooftop dining standards.	7.25	85.00	616.25
Address items following the January 23, 2024 Planning Commission Meeting. Prepare for the February 20, 2024 Planning Commission Meeting.	3.50	85.00	297.50
Address planning and zoning questions. Prepare the agenda and materials for the January 23, 2024 Planning Commission Meeting.	3.00	85.00	255.00
Prepare for the January 23, 2023 Planning Commission Meeting in preparing amendments to the Zoning Ordinance.	3.50	85.00	297.50
Prepare for the January 23, 2023 Planning Commission Meeting. Prepare design guidelines for raised garden beds.	3.25	85.00	276.25
Evaluate process for possible amendments for dumpster permits in residentially zoned areas.	1.25	85.00	106.25
Finalize and distribute all reviews and packet material for the January 23, 2024 Planning Commission Meeting.	3.50	85.00	297.50

RECEIVED

FEB 27 2024

CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

Project	22-064	Grosse Pointe Woods Planning Services	Invoice	22
		6.00 85.00	510.00	
		Prepare for and attend the January 23, 2023 Planning Commission Meeting.		
		1.50 85.00	127.50	
		Prepare for and discuss raised garden bed mediation issue with the mediator addressing the neighbor issue on Allard Road on January 23.		
		1.00 85.00	85.00	
		Prepare zoning review letter for 663 Lochmoor.		
		2.00 85.00	170.00	
		Revise guidelines for raised garden beds in the front yard and review existing inventory of raised garden beds in Grosse Pointe Woods. Begin creating a development review process flow chart.		
		2.00 85.00	170.00	
		Update the sign ordinance with revisions from City Council and distribute. Create flow charts to explain the development review process and differences between administrative and planning commission review.		
		1.25 85.00	106.25	
		Prepare for and attend the January 8, 2024 Committee of the Whole to discuss the updated Sign Ordinance.		
		Total		\$4,430.00

Review Services

19521 Mack Sign Review - GP Spine Center

	Hours	Rate	Amount	
Assistant Planner	2.00	85.00	170.00	
Total				\$170.00

20419 Mack Site Plan Review - Beautiflofts

Site Plan Review - \$800 + \$75/acre				\$875.00
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REVIEW SERVICES

19853 Mack Sign Review #2 - High Ten Personal Training

	Hours	Rate	Amount	
Assistant Planner	1.50	85.00	127.50	
Total				\$127.50

19521 Mack Sign Review #2 - GP Spine Center

	Hours	Rate	Amount	
Assistant Planner	.75	85.00	63.75	
Total				\$63.75

Project	22-064	Grosse Pointe Woods Planning Services		Invoice	22
21304 Mack Sign Review - AAA					
	Assistant Planner	Hours	Rate	Amount	
		5.25	85.00	446.25	
	Total				\$446.25

19865 Mack Sign Review - Family Barber					
	Assistant Planner	Hours	Rate	Amount	
		3.25	85.00	276.25	
	Total				\$276.25

20030 Mack Ave Site Plan - Eastside Dermatology Building Addition					
Site Plan Review - \$800 + \$75/acre					
					\$812.75
				Invoice Total	<u><u>\$7,201.50</u></u>

Outstanding Invoices

Number	Date	Balance
21	1/15/2024	2,018.75 - Ad ✓ # 6821 1/23/24
Total		\$2,018.75

THANK YOU. Please remit to above address and indicate project number on voucher.

101-371- 818.000 \$ 6,401.50
 101-000- 283.000 \$ 800
 Steve Scholt
 FS 2-21-24