


# CITY OF GROSSE POINTE WOODS

## Office of the City Clerk

### Memorandum

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**DATE:** September 11, 2025  
**TO:** Mayor and City Council  
**FROM:** Paul Antolin, City Clerk   
**SUBJECT:** St. Michael's (Episcopal) Church – Facility Use Agreement

At the June 16, 2025, City Council meeting, a resolution (attached) was adopted to assign polling locations to the new precincts that were consolidated from six to three.

Precinct 1 was assigned to St. Michael's Episcopal Church at 20475 Sunningdale Park and will require a Facility Use Agreement between the City of Grosse Pointe Woods and the church. Precincts 2 and 3 were assigned to City Hall and will not require a Facility Use Agreement.

Therefore, I am requesting City Council to approve the attached Facility Use Agreement between the City of Grosse Pointe Woods and St. Michael's (Episcopal) Church at 20475 Sunningdale Park and authorize the City Administrator to sign the said agreement. The city attorney has already reviewed and approved the agreement.

Thank you for your consideration.

Attachments