

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of September 15, 2025**

Item 1 **CALL TO ORDER**

Prerogative of the Mayor to call this meeting to order.

Item 2 **ROLL CALL**

Prerogative of the Mayor to request a Roll Call from the City Clerk.

Item 3 **PLEDGE OF ALLEGIANCE**

Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.

Item 4 **RECOGNITION OF COMMISSION MEMBERS**

Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.

Item 5 **ACCEPTANCE OF THE AGENDA**

Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 6 **CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.

**A. Reappointment**

1. **Local Officers' Compensation Commission (Mayor with Council confirmation)**
  - 1) Memo 09/09/25 - Administrative Clerk Coyle
  - 2) Greg Ulrich - Term to Expire: 09/30/30

**B. Approval of Minutes**

1. Council 09/08/25
2. Zoning Board of Appeals 09/08/25

**C. Commission Minutes Received and Placed on File**

1. Citizens' Recreation Commission 07/08/25 with recommendations\*  
*\*Request for quotes to put in a permanent shade structure on pool deck.*  
*\*\*Request for survey of available bike racks along Mack Ave.*
2. Election Commission 05/19/25 with recommendation\*  
*\*This recommendation was addressed on 06/16/25.*

**D. Bids/Proposals/Contracts**

1. St. Michael's (Episcopal) Church - Facility Use Agreement
  - a) Memo 09/11/25 - City Clerk Antolin
  - b) Proposed Facility Use Agreement
  - c) Resolution Designating Voting Location

**E. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Torrey Road Pump Station Generator - Invoice No. 160252 - Proj. No. 0160-0473 - 09/02/25 - \$1,516.15.
  - b) 2024 Miscellaneous Concrete Program - Invoice No. 160253 - Proj. No. 0160-0477 - 09/02/25 - \$255.05.
  - c) Ghesquiere Park Walking Path - Invoice No. 160254 - Proj. No. 0160-0482 - 09/02/25 - \$2,358.16.
  - d) 2025-2026 GIS Maintenance - Invoice No. 160255 - Proj. No. 0160-0499 - 09/02/25 - \$5,540.95.
  - e) Ghesquiere & Lakefront Park Bldg Renovation - Invoice No. 160353 - Proj. No. 0160-0479 - 09/02/25 - \$1,333.30.
  - f) Vernier & Mack Ave. Intersection Improvement - Invoice No. 160595 - Proj. No. 0160-0455 - 09/04/25 - \$77,188.69.
  - g) Wedgewood Resurface (Vernier-Hawthorne) - Invoice No. 160596 - Proj. No. 0160-0496 - 09/04/25 - \$6,287.58.
  - h) Lakefront Park Building Renovation - Proj. No. 0160-0479 - Payment Invoice No. 05 - In-Line Construction - 09/08/25 - \$12,082.69.

Item 7 **NEW BUSINESS/PUBLIC COMMENT**

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

*\*Reiterate the 3-minute time limit and Public Comment Sign-up Sheet.*

Item 8 **ADJOURNMENT**

Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, reading "Frank Schulte". The signature is written in a cursive style with a large, stylized "F" and "S".

Frank Schulte  
City Administrator