

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for Rescheduled Council Meeting of January 24, 2022**

- Item 1      CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL Prerogative of the Mayor to request a Roll Call from the Deputy City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

**A. Approval of Minutes**

1. City Council 01/10/22
2. Committee-of-the-Whole 01/10/22
3. Special City Council 01/11/22
4. Beautification Advisory Commission 10/13/21
5. Historical Commission 11/11/21

**B. Monthly Financial Report**

1. Monthly Financial Report - December 2021

This report to be referred to the Finance Committee.

**C. Bids/Proposals/Contracts**

1. Sewer System evaluation Strategy/Budget Amendment
  - a) Committee-of-the-Whole Excerpt 01/10/22
  - b) Council Excerpt 11/08/21
  - c) Memo 10/27/21 – City Administrator
  - d) Memo 10/27/21 - Anderson, Eckstein & Westrick, Inc.
2. Contract: 2021 Sewer Cleaning & CCTV Modification
  - a) Committee-of-the-Whole Excerpt 01/10/22
  - b) Council Excerpt 11/08/21

- c) Memo 10/26/21 – Director of Public Services
- d) Letter 10/19/21 – Anderson, Eckstein & Westrick, Inc.

3. Increase Dispatcher Salaries

- a) Memo 01/20/22 – Director of Public Safety
- b) Letter of Understanding
- c) Salary Rates

4. Extension of COVID-19 Time Bank for Employees

- a) Memo 01/18/22 – City Administrator
- b) Committee-of-the-Whole Excerpt 01/10/22

**D. Resolution**

1. Request for Proposals for 2022 CDBG Activities

- a) Memo 01/18/22 – Assistant City Administrator
- b) 2022 CDBG Program Activities Application – Pointe Area Assisted Transportation Services (PAATS)
- c) 2022 CDBG Program Activities Application – The Helm Life Center
- d) Proposed Resolution

This item is to authorize the City Administrator to sign proposal documents for the 2022 CDBG Activities Program, and adopt the Resolution as presented.

**E. Claims and Accounts**

1. City Engineer - Anderson, Eckstein & Westrick

- a) 2021-2022 GIS Maintenance - Invoice No. 0134886 – 01/04/22 – \$415.15;
- b) Vernier Rd. Water Main Replacement - Invoice No. 0134944 - 01/06/22 - \$13,992.00;
- c) 2020-2021 Water Main Replacement Program-Invoice No. 0134946- 01/06/22- \$5,139.06;
- d) 2020 Concrete Pavement Repair Program - Invoice No. 0134947 – 01/06/22 - \$1,192.66;
- e. Sewer Rehabilitation - Lining - Invoice No. 0134948 – 01/06/22 - \$964.70;
- f. Sewer Rehabilitation - Open Cut - Invoice No. 0134949 – 01/06/22 – \$864.20;
- g. 2021 Misc. Concrete Repair - Invoice No. 0134950 – 01/06/22 - \$371.30;
- h. Risk & Resiliency - Invoice No. 0134952 – 01/06/22 – \$3,312.09;
- i. 2021-2022 General Engineering - Invoice No. 0134953 – 01/06/22 - \$1,083.14;
- j. DPW Water & Sewer Barn - Invoice No. 0135195 – 01/11/22 - \$80.00;
- k. 2021 Sewer Rehab. By FCIPP - Invoice No. 0135244 – 01/13/22 – \$4,934.84;
- l. 2019 Sewer Structure Rehab. Repair Program – Final Pay Estimate – L. Anthony Construction Inc. – 01/10/22 - \$10,000.00;

- m. 2021 Water Main Replacement Program (Hollywood, Severn & Christine Ct.) – Pay Estimate No. 5 – Fontana Construction Inc. - 01/10/22 - \$123,564.12;
- n. 2021 Concrete Pavement Repair Program – Pay Estimate No. 4 – L. Anthony Construction Inc. – 01/11/22 - \$15,059.25.

2. Hallahan & Associates, P.C. - Professional Services - Invoice No. 19148 - December 2021 - \$1,199.35.

3. Keller Thoma - Labor Attorney

a) Invoice No. 121366 - 01/01/22 - \$2,493.75;

b) Invoice No. 121445 – 01/01/22 - \$262.50.

4. Rosati, Schultz, Joppich & Amtsbuechler, P.C. – City Attorney – Invoice No. 1076824 – 01/10/22 - \$11,370.54.

5. WCA Assessing – Invoice No. 01202022 – 01/20/22 - \$6,508.50.

Item 6      ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7      COMMUNICATIONS

Item 7A     CONDITIONAL WAIVER OF CONFLICT (WOODS WHOLESALE WINE) The City Administrator, in his memo dated January 19, 2022, request City Council to consider granting the conditional waiver as presented by former City Attorney Berschback, in his letter dated January 18, 2022.

Prerogative of City Council as to action taken.

Item 7B     CONSIDERATION OF LIVE STREAMING GAMES ON FIELD #1 AT GHESQUIRE PARK The City Administrator, in his memo dated January 20, 2022, states that Paul Summers, Woods/Shores Little League President, is requesting permission to Live Stream Games on Field #1 at Ghesquire Park. Mr. Summers, in his email dated January 17, 2022, provides an overview of the responsibilities and details required.

The City Administrator recommends that City Council approve this request provided all required stipulations are met.

Prerogative of the City Council to approve the Woods/Shores Little League request to live stream their games on Field #1 at Ghesquire Park with the compliance of the responsibilities presented in the memo.

Item 7C     BUILDING DEPARTMENT ANNUAL REPORT 2021 Prerogative of the City Council to receive the Building Department 2021 Annual Report.

Item 8      ORDINANCE

- Item 8A      FIRST READING: AN ORDINANCE TO AMEND CITY OF GROSSE POINTE WOODS CODE OF ORDINANCES, CHAPTER 2, ADMINISTRATION, ARTICLE I, IN GENERAL, TO ADD REGULATIONS PLACING THE CITY CLERK, CITY TREASURER, AND CITY DEPARTMENTS UNDER THE SUPERVISION OF THE CITY ADMINISTRATOR Prerogative of the City Council to amend this ordinance, to set a date of February 7, 2022, for a second reading and final adoption, and to authorize the Deputy City Clerk to publish same by title in the Grosse Pointe News.
- Item 9      NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 10      ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is written in a cursive, flowing style.

Frank Schulte  
City Administrator