CITY OF GROSSE POINTE WOODS
DEPARTMENT OF PUBLIC SAFETY

Date: October 29, 2026

RECEIVED
NOV 05 2026
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

To: Susan Como, City Manager

From: John G. Kosanke, Director

Subject: **Budget Amendment – CLEMIS Authority**

The Department of Public Safety was approved for $35,492.00 in CLEMIS fees in the current 2026-2027 budget. Out of this amount, we have since paid $7,482.47 to Oakland County for the period of July – September 2026. The remaining $28,009.53 on the purchase order has since been liquidated since the payment of CLEMIS fees has now transferred to CLEMIS Authority which will invoice once a year. We were not aware of this change at the time the budget was being prepared.

The first invoice from CLEMIS Authority (dated October 25, 2026) has been received for the period commencing on October 01, 2026, and ending on September 30, 2027. As this covers three additional months, the amount due is higher than the remaining amount from the unspent portion of the funds budgeted for the Oakland County CLEMIS invoice. CLEMIS Authority will automatically renew our subscription unless terminated in writing by either party at least 30 days in advance of the current term.

Due to the fact that the new billing comes at a cost of $36,253.00, a Budget Amendment will be required to cover the difference of $8,243.47.

I am recommending a budget amendment in the amount of $8,24.47 from the General Funds balance account 101-000-692.100 (Transfer from Prior Year Reserves) into expense account 101-305-818.000 (Contractual Fees – Public Safety Administration).

Approved for Council Consideration:

Susan Como, City Manager — Date: 11/4/26

Fund Certification:
Account numbers have been verified as presented.

Steven Schmidt, Treasurer/Comptroller — Date: 11/4/26

CLEMIS Authority

1650 Research Dr.
Suite 250
Troy, MI 48083

Invoice

Invoice	INV-10102
Date	Oct 25, 2026
Terms	Net 60
Due date	Dec 26, 2026
Amount due	$36,253.00

Bill to

Grosse Pointe Woods DPS
cdarga@gpwmi.us
313-343-219

Items	Quantity	Price	Amount
CLEMIS Membership w/CAD 16+ FTEs [FY27]	1	$9,900.00	$9,900.00
MDC Wireless with Card [FY27]	1	$9,192.00	$9,192.00
CAD Primary Connectivity - ASE Fiber Line [FY27]	1	$3,840.00	$3,840.00
CLEMIS 24×7 Site Monitoring [FY27]	1	$2,400.00	$2,400.00
LEADS Online Subscription (25-34 FTEs) [FY27]	1	$3,500.00	$3,500.00
Dataworks Criminal Livescan-Mugshot 10+Palm (Existing) [FY27]	1	$6,900.00	$6,900.00
Dataworks Livescan as a Service, Transition Price Protection Adjustment (Years 2-5)	1	$5.00	$5.00
CAD Backup wireless access [FY27]	1	$516.00	$516.00

Subtotal	$36,253.00
Total	$36,253.00
Paid	$0.00

Amount due $36,253.00

Use this link to pay online: https://app02.us.bill.com/p/00802VCFDTILVJW4txpo

Notes

As a reminder, our invoicing process has changed. Invoicing now occurs annually, ahead of services rendered, via CLEMIS Authority—not quarterly, in arrears, by Oakland County. Please visit www.clemisauthority.org/invoicing for information and FAQ.

If you have questions about this invoice, or the Authority's new invoicing process, please contact our Membership Team at 947-813-6903 or by email at membership@clemisauthority.org.

ALL INVOICES
MUST BE BILLED AND MAILED TO:
ACCOUNTS PAYABLE

CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DRIVE
GROSSE POINTE WOODS, MI 48236
Phone: 313-343-2440 Fax: 343-343-2785

PURCHASE ORDER

Issue Date: 07/01/2026

PO Number: 26-49638

THIS NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, PACKING SLIPS AND PACKAGES

Payment Terms: Net 30 Days

Tax Exempt #: 38-6007179

Buyer Name

Buyer Phone/Email

TO:

OAKLAND COUNTY
TREAS - CASH ACCTG BLDG 12 E 1200 N TELEGRAPH RD

PONTIAC, MI 48341-0479

SHIP TO:

CITY OF GROSSE POINTE WOODS
20025 MACK PLAZA DR
GROSSE POINTE WOODS, MI 48236
CONTACT PHONE: (313) 343-2604

QTY	Unit	Description	Unit Price	Amount	Account Number
1.00	SERVICE	CLEMIS FEES & LEADS ONLINE	35,492.00	35,492.00	101-305-818.000

Total:	$35,492.00

DEPARTMENT CERTIFICATION

I hereby certify that the above items are necessary for the proper operation of this Department/Divison.

John D. Koonce

DEPARTMENT HEAD SIGNATURE

FUND CERTIFICATION:

I hereby certify that unencumbered funds are available for the above purchase.

Steven Schmidt

TREASURER/COMPTROLLER SIGNATURE

APPROVED: Susan Ford

CITY ADMINISTRATOR SIGNATURE

NOTE TO VENDORS

IN ACCEPTING THIS ORDER THE VENDOR IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS AS STATED HEREIN AND ON THE REVERSE SIDE OF THIS ORDER.