CITY OF GROSSE POINTE WOODS

MEMORANDUM

Date: November 5, 2026

To: Mayor and City Council

From: Susan Como, City Manager SC

Subject: Emergency Expenditure – Tennis Court Resurfacing at Lake Front Park

RECEIVED
NOV 05 2026
CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT

I would like to inform Mayor and City Council of my decision to preauthorize the resurfacing of tennis courts three and four as well as some miscellaneous filling and patching at Lake Front Park, at a total cost of $28,600, to be performed by Tennis Courts Unlimited.

Although this project was included in the approved budget for fiscal year 2026/2027, the total cost exceeds my normal purchasing authorization limit of $20,000. Under normal circumstances, I would bring this expenditure before City Council for formal approval prior to authorizing the work. However, due to the time-sensitive nature of this project and the contractor's limited availability, I felt it constituted an emergency and was necessary to authorize the work to protect the City's interests.

Tennis Courts Unlimited provided a limited window of availability during the week of October 12–16, 2026, to complete the resurfacing. If we did not take advantage of this opportunity, we risked having both courts unavailable for the upcoming tennis and pickleball season. Additionally, the contractor had indicated that its spring schedule is already fully booked, leaving us with limited alternatives and potentially jeopardizing the city's ability to utilize the funds allocated for this project within the current fiscal year.

Given these circumstances, I determined that proceeding with the preauthorization to have Tennis Courts Unlimited, P.O. Box 156, Watervliet, MI 49098 resurface tennis courts three and four was in the best interest of the city and its residents. This decision was made to avoid unnecessary delays, preserve the availability of these recreational facilities, and ensure that the budgeted improvements were completed in a timely manner.

This item is included in the Fiscal Year 2026/2027 Budget in the Parks and Recreation account no. 101-774-818.102. Ratification of this emergency purchase is respectfully requested.

Fund Certification:

Account numbers and amounts have been verified as presented.

Steven Schmidt, Treasurer/Comptroller — Date 11/5/2026

TENNIS COURTS UNLIMITED

364 N. MAIN
P.O. Box 156
Watervliet, MI 49098
Phone: 269-463-7103
Email:tenniscourtsunlimited@gmail.com

Invoice

Invoice #:2627
Invoice Date:10/30/26

Bill To:

City of Groose Pointe Woods
1200 Parway
Grosse Pointe Woods, MI 48236

Ship To:

Lakefront Park Court 3

Date	Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID
10/30/26			C. Thurman			Paid in Full Upon Completion.	

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total
1			Power wash court as needed.				
250			Fill approx. 250' linear feet of cracks with court patch binder.				
250			Apply the RiteWay Crack Repair System to filled cracks. Apply two coats of acrylic resurfacer over RiteWay Repair.				
1			Apply one coat of acrylic resurfacer to entire surface.				
2			Apply two coats of texture course Laykold Color.				
2			Tennis Lines will be measured, taped, and white line paint will be applied by brush.				

Subtotal	$14,300.00
Tax	0
Shipping	0
Miscellaneous	0
Balance Due	$14,300.00

364 N. MAIN
P.O. Box 156
Watervliet, MI 49098
Phone: 269-463-7103
Email:tenniscourtsunlimited@gmail.com

TENNIS COURTS UNLIMITED

Invoice

Invoice #:2628
Invoice Date:10/30/26

Bill To:

City of Groose Pointe Woods
1200 Parway
Grosse Pointe Woods, MI 48236

Ship To:

Lakefront Park Court 4

Date	Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID
10/30/26			C. Thurman			Paid in Full Upon Completion.	

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total
1			Power wash court as needed.				
250			Fill approx. 250' linear feet of cracks with court patch binder.				
250			Apply the RiteWay Crack Repair System to filled cracks. Apply two coats of acrylic resurfacer over RiteWay Repair.				
1			Apply one coat of acrylic resurfacer to entire surface.				
2			Apply two coats of texture course Laykold Color.				
2			Tennis Lines will be measured, taped, and white line paint will be applied by brush.				

Subtotal	$14,300.00
Tax	0
Shipping	0
Miscellaneous	0
Balance Due	$14,300.00

364 N. MAIN
P.O. Box 156
Watervliet, MI 49098
Phone: 269-463-7103
Email:tenniscourtsunlimited@gmail.com

TENNIS COURTS UNLIMITED

Invoice

Invoice #:2629
Invoice Date:10/30/26

Bill To:

City of Groose Pointe Woods
1200 Parway
Grosse Pointe Woods, MI 48236

Ship To:

Lakefront Park Tennis Courts

Date	Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID
10/30/26			C. Thurman			Paid in Full Upon Completion.	

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total
600			Clean approx. 600 linear feet of cracks of all debris and foreign matter.				
600			Fill approx. 600' linear feet of cracks with court patch binder.				
			Paint over filled cracks, and touch up playing lines as needed.				

CRACKS WILL REAPPEAR AND MAY HAIRLINE THE NEXT DAY.

Subtotal	$3,600.00
Tax	0
Shipping	0
Miscellaneous	0
Balance Due	$3,600.00