

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of March 18, 2024**

- Item 1      **CALL TO ORDER**  
Prerogative of the Mayor to call this meeting to order.
- Item 2      **ROLL CALL**  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      **PLEDGE OF ALLEGIANCE**  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      **RECOGNITION OF COMMISSION MEMBERS**  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      **ACCEPTANCE OF THE AGENDA**  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      **CONSENT AGENDA**  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

**A. Appointment**

1. Beautification Advisory Commission (Mayor)
  - a) Biographical Sketch – Lillian Korbus – Term to expire: 12/31/24

**B. Approval of Minutes**

1. Council 03/04/24
2. Beautification Advisory Commission 02/14/24 with three (3) recommendations\*

*\*a) Recommendation approving 2024-2025 Parkway Beautification budget for \$24,215.00 as submitted.*

*\*b) Recommendation approving a budget not to exceed \$9,000.00 for the total expense of the 2024 Awards Night Ceremony to be held on November 13, 2024.*

*\*c) Recommendation approving an amount not to exceed \$1,200.00 for the purchase of 15 commemorative Pewabic tiles.*

3. Citizens' Recreation Commission 02/13/24 with recommendation\*

*\*Recommendation requesting funds for 2024 SpringFest not to exceed \$2,000.00 from Account No. 213-803-880.350 Previous Year's Reserved Fund.*

4. Historical Commission 11/08/23

5. Tree Commission 02/07/24 with recommendation\*

*\*Recommendation requesting an increase in the Commission budget to \$4,000.00 due to increased expenses.*

**C. Monthly Financial Report**

1. February 2024

**D. Bids/Proposals/Contracts**

1. Detroit Tigers Baseball/Softball Camp - Tyler Wells

a) GPW Application for Community Use of Recreational Facilities

2. Hose Dryer Purchase - Department of Public Safety

a) Memo 03/12/24 - Director of Public Safety Kosanke

b) Quote #46767 03/11/24 - American Airworks

c) Quote 03/08/24 - W.S. Darley & Co. - Darley Fire Equipment Division

d) Quote #D2886 03/11/24 - Heiman Fire Equipment

e) Quote 03/12/24 - MacQueen Emergency Equipment

**E. Proclamation**

1. Vietnam Veterans' Day - Proclamation

**F. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers - 2023 Sewer Rehabilitation by Full Length C.I.P.P. Lining - Proj. No. 0160-0468 - Final Closeout Packet - Pay Estimate - Insituform Technologies USA, LLC - 03/11/24 - \$7,693.40.

2. Giffels-Webster - Professional Services - GPW Master Plan Update - Invoice No. 131135 - Proj. No. 2034600 - 02/29/24 - \$4,625.00.

3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1081052 - February 2024 - 03/13/24 - \$5,372.32.

4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 171 - February 2024 - 03/01/24 - \$3,069.00.

Item 7 ORDINANCES

Item 7A SECOND READING: ORDINANCE AMENDMENT – CHAPTER 8; ARTICLE XI (STRUCTURES IN FRONT YARDS), SECTION 8-335 (MINI-LIBRARY)  
Prerogative of the City Council to approve this proposed ordinance amendment as presented and make it effective 10 days after its enactment.

Item 7B SECOND READING: ZONING ORDINANCE AMENDMENTS – SECTION 50-5.3 (OFF-STREET PARKING REQUIREMENTS) & 50-5.5 (RESIDENTIAL PARKING AND SEMI-CIRCULAR DRIVES)  
Prerogative of the City Council to approve this proposed zoning ordinance amendment as presented and make it effective 10 days after its enactment.

Item 8 NEW BUSINESS/PUBLIC COMMENT  
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 ADJOURNMENT  
Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte  
City Administrator