

*Commission Approved
1/25/22*

PLANNING COMMISSION
MINUTES 12-14-21 – 24

MINUTES OF THE REGULAR PLANNING COMMISSION MEETING OF THE CITY OF GROSSE POINTE WOODS HELD ON DECEMBER 14, 2021, IN THE COUNCIL-COURT ROOM OF THE ROBERT E. NOVITKE MUNICIPAL CENTER, 20025 MACK PLAZA, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:02 p.m. by Chair Bailey

Roll Call: Chair Bailey
Planning Commissioners: Fenton, Hamborsky (arrived at 7:07 p.m.), Gerhart, Gilezan, O'Keefe, Profeta, Vitale

Absent: Fuller

Also Present: Building Official Tutag
Building Admin. Assistant and PC Recording Secretary Modrack

The Planning Commission, Administration, and the audience Pledged Allegiance to the Flag.

MOTION by Profeta, seconded by Gilezan, that commissioners Fuller and Hamborsky be excused from tonight's meeting.

Motion carried by the following vote:

YES: Bailey, Fenton, Gerhart, Gilezan, O'Keefe, Profeta, Vitale
NO: None
Absent: Fuller, Hamborsky

MOTION by Vitale, seconded by Profeta, that all items on tonight's agenda be received, and placed on file, taken in order of appearance as presented.

Motion carried by the following vote:

YES: Bailey, Fenton, Gerhart, Gilezan, O'Keefe, Profeta, Vitale
NO: None
Absent: Fuller, Hamborsky

The Chair recognized Council Representative Vaughn who was in attendance at tonight's meeting.

MOTION by Profeta, seconded by Fenton, that the October 26, 2021 Planning Commission Meeting Minutes be received and placed on file as presented.

Motion carried by the following vote:

YES: Bailey, Fenton, Gerhart, Gilezan, O'Keefe, Profeta, Vitale
NO: None
Absent: Fuller, Hamborsky

The next item on the agenda was **Planning Commissioner's attendance for 2022 City Council Meetings**. Discussion ensued and an updated memo with the exact Council Meeting dates will be brought before the Planning Commission at the next meeting.

Commissioner Hamborsky arrived at the meeting at 7:07 p.m.

The next item on the agenda was the **Building Official's Monthly Report**, and the following items were presented for the months of October and November 2021:

- Surpassed 1,000 building permits this year, not including trade permits.
- There are a number of ordinances that we are looking change, i.e. bring up to compliance with state code, we are working with the City Attorney to make this a priority for the first part of the New Year: commercial vehicles, signs, outside storage, to name a few.
- The creation of an ordinance that regulates food trucks is also a potential priority.
- Updates and discussion with Commissioners and Council Representative Vaughn about the Solar Ordinance and Colonial Design Theme Ordinance.
- A good amount of new businesses with great looking signs on Mack Avenue.
- Clearzoning update: the final tweaks are being done, a draft should come before the Planning Commission either next meeting or shortly after.

The next item on the agenda was the **Recommendation of Master Plan Revision**. Commissioner Hamborsky spoke on behalf of the sub-committee's consensus. It was recommended that the Master Plan be revamped with the administrative assistance of a professional planning firm, requesting the necessary funding from Administration to next year's budget, and that the process include community input.

MOTION by Hamborsky, seconded by Vitale, that the Planning Commission recommends revamping the existing 2006 Master Plan, and requests from Administration the necessary funds to be included in the 2022-2023 fiscal year budget.

Motion carried by the following vote:

YES: Bailey, Fenton, Gerhart, Gilezan, Hamborsky, O'Keefe, Profeta, Vitale
NO: None
Absent: Fuller

MOTION by Gerhart, seconded by Gilezan to immediately certify the previous motion.

Motion carried by the following vote:

YES: Bailey, Fenton, Gerhart, Gilezan, Hamborsky, O'Keefe, Profeta, Vitale
NO: None
Absent: Fuller

The next item on the agenda was the **Council Reports**:

- Council Representative Vaughn reported on behalf of Commissioner Fuller regarding the November 8 & 15, 2021 Council Meetings.
- Commissioner Gilezan reported on the December 2021 Council Meetings.

Under **New Business**, the following items were discussed:

- 2020 Plan: Commissioner Hamborsky mentioned reappointing the committee in the new year and getting things back on track for editing.
- Crosswalk/Pocket Park Subcommittee: nothing to report.
- Streetscape Subcommittee: nothing to report.

Under **Public Comment**, the following was heard:

- Council Representative Vaughn welcomed new Planning Commission Members
- Chair Bailey welcomed new Planning Commission Members and thanked Grosse Pointe Woods staff.
- Commissioner Hamborsky and the rest of the Planning Commission Members thanked Commissioner Profeta for his time on the Commission.

MOTION by Gilezan, seconded by Chair Bailey to adjourn at 8:11 p.m.

Motion carried by the following vote:

YES: Bailey, Fenton, Gerhart, Gilezan, Hamborsky, O’Keefe, Profeta, Vitale
NO: None
Absent: Fuller

Respectfully Submitted,

Josie Modrack,

Administrative Assistant to the Building Official