

*Commission Approved  
2/8/22*

**Citizen's Recreation Commission Meeting Minutes**  
Meeting of the Citizen's Recreation Commission was held on December 14,  
2021 at Grosse Pointe Woods, Michigan.

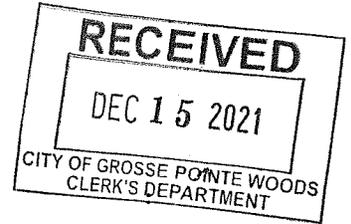
**CALLED TO ORDER: 7:07**

**PRESENT:**

Gib Heim  
Lindsay Fratarolli  
Barb Janutol  
Abby Klotz  
Mark Miller  
Amanda York

**ABSENT:**

Sarah Seger  
Tony Rennpage  
Amanda Starkey



**ALSO, PRESENT:** Angela Coletti Brown, Nicole Gerhart, and Melinda Billingsly

**APPROVAL OF THE AGENDA:**

**Motion** was made for acceptance of the agenda for December 14, 2021 by Gib Heim and seconded by Abby Klotz.

**Approval of motion**

**Yes:** Heim, Fratarolli, Janutol, Klotz, Miller, and York

**No:** None

**Absent:** Rennpage, Seger and Starkey

**APPROVAL OF THE MINUTES:**

**Motion** to accept the minutes from November 9, 2021 was made by Mark Miller and seconded by Gib Heim.

**Approval of motion**

**Yes:** Heim, Fratarolli, Janutol, Klotz, Miller, and York

**No:** None

**Absent:** Rennpage, Seger and Starkey.

**COUNCIL MEETING REPORT:**

- Bruce Smith is retiring at the end of the year. Frank Schulte was appointed by Council to replace him as the new City Manager, with Sue Como as Assistant City Manager.
- The Commission Appreciation event will be held on February 4, 2022.

## **SUPERVISOR'S REPORT:**

- The Polar Express is a sellout again this year.
- Woods Aglow was a great success. It was attended by around 200 friends and family and was held outside.
- 125 seniors attended their Holiday Social on December 4<sup>th</sup>.

## **OLD BUSINESS:**

### Chene-Trombley Park

- The budget for the Chene-Trombley park renovations is being assembled and will be budgeted over 5 years beginning in 2022/23 after all sponsor donations are taken into consideration. Updated construction and equipment priorities are being reworked at this time.

### Winter Fest 2022: January 29<sup>th</sup>, 2022

- Event activities were discussed.
- The Snow Creation Contest Flyer was designed by Nicole Gerhart.
- Chamberlin Pony Rides has agreed to the date and time. They will be in attendance for 3 hours beginning at 11:30 am. The cost is \$1010.00.
- The Wahl Tent Rental quote for a 30X60 ft. tent with windowed sides, 4 heaters with propane, and set up is \$4,393.00. Since the tent can't be staked due to proximity to activities, the new quote has a significant increase and also includes the heaters for the other 2 tents. This tent will accommodate the Super hero characters, along with the DJ and Photo Booth.
- We are anticipating using the other tents as shelter for eating.
- The cost for Super Heroes character presentations is around \$1,300.00 for 3 heroes/ 3 hours. It was decided to book them from 11:30 until 2:30. They are currently casting the characters, so we are not sure which Marvel superheroes will be in attendance. We will know more by our January meeting.
- The DJ was \$400 and the Photo Booth invoice was \$450.
- Food trucks were discussed. Lindsay Fratarolli has booked Bear Claw. Little Brothers Burgers is also on board. Amanda will contact Saucy's Pizza.
- We will use the banner from our previous Winter Fest event with an updated date.
- The flyer needs to be updated to reflect new activities. Also, an event activity itinerary needs to be designed.
- Barb Janutol will take care of signboards for the event.

- Amanda York contacted the Grosse Pointe Public Library. They will be doing an activity in the Cook School House. Edsel and Eleanor Ford House will also send a representative to conduct an activity there. Angela will contact the Grosse Pointe Music Academy to see if they are also interested in attending.
- We will not have to purchase the 2 fire pits as we already have them and they have been located for the event. Fire wood will have to be purchased
- Abby Klotz reported on the price for wearables for Commission Members on the day of the event. We decided to purchase hats. Nicole will contact Burke's, who already has the city logo, for a price.

**NEW BUSINESS:**

- Commission elections for chair/vice-chair, secretary and treasurer will be on our January agenda. Nominations included Amanda York for Chair, Mark Miller for Vice-Chair, Tony Rennpage for Treasurer and Amanda Starkey for Secretary. Nominees should contact Barb Janutol or Amanda York if they do not wish to accept the nomination.

**PUBLIC COMMENT:**

No public comment.

**ADJOURNMENT:**

**Motion** was made to adjourn the meeting by Mark Miller and seconded by Abby Klotz.

**Approval of motion**

**Yes:** Heim, Fratarolli, Janutol, Klotz, Miller, and York

**No:** None

**Absent:** Rennpage, Seger and Starkey.

**Meeting Adjourned at 7:59 pm.**

Respectfully submitted by: Barbara Janutol, Secretary of the Grosse Pointe Woods Citizen's Recreation Commission.