

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of May 19, 2025**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.
- Prerogative of the City Council to approve all items (6A-6E) listed under the consent agenda as presented.
- A. Approval of Minutes**
1. Council 05/05/25
  2. COW Sitting as Finance Committee 04/28/25 with Recommendations\*
    - \*Recommendation to adopt Option 2: Increase Commodity Rates by 8.7%
    - \*Recommendation to approve the Proposed FY 2025-2026 Budget

**B. Commission Minutes Received and Placed on File**

1. Citizens' Recreation Commission 04/08/25, Commission Minutes Excerpt 05/13/25\*

\*Requesting an amount not to exceed \$2,000 for the annual Fishing Derby

**C. Monthly Financial Report**

1. April 2025

**D. Resolutions**

1. Revised 2025 Resolution Adopting Poverty Exemption Policy and Guidelines
  - a) Email 05/05/25 - Assistant City Administrator Como
  - b) Revised 2025 Resolution Adopting Poverty Exemption Policy and Guidelines with edits
  - c) Revised 2025 Resolution Adopting Poverty Exemption Policy and Guidelines - Clean copy
  - d) Updated 2025 GPW Guidelines for Poverty Exemption
2. Resolution Adopting Utility Billing Rates for Fiscal Year 2025-2026
  - a) Committee-of-the-Whole Sitting As Finance Committee Excerpt 04/28/25
  - b) Proposed Resolution
  - c) Exhibit A: Option 2: Increase to Commodity

**E. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Sewer System Evaluation - Invoice No. 157486 - Proj. No. 0160-0449 - 04/22/25 - \$711.90.
  - b) Vernier & Mack Ave. Intersection Improvement - Invoice No. 157487 - Proj. No. 0160-0455 - 04/22/25 - \$4,633.46.
  - c) 2024 Miscellaneous Concrete Program - Invoice No. 157490 - Proj. No. 0160-0477 - 04/22/25 - \$658.53.
  - d) LFP Boat Launch Parking Lot - Invoice No. 157491 - Proj. No. 0160-0480 - 04/22/25 - \$4,951.26.
  - e) Ghesquiere Park Walking Path - Invoice No. 157492 - Proj. No. 0160-0482 - 04/22/25 - \$1,453.08.
  - f) 2024-2025 General Engineering - Invoice No. 157493 - Proj. No. 0160-0484 - 04/22/25 - \$1,420.40.
  - g) 2024-2025 GIS Maintenance - Invoice No. 157494 - Proj. No. 0160-0485 - 04/22/25 - \$681.10.
  - h) 2025-2026 Rate Study - Invoice No. 157495 - Proj. No. 0160-0486 - 04/22/25 - \$5,000.00.
  - i) Eng. Plan Review - Monteith Elementary - Invoice No. 157496 - Proj. No. 0160-0491 - 04/22/25 - \$4,540.50.
  - j) Ghesquiere & Lakefront Park Bldg Reno - Invoice No. 157549 - Proj. No. 0160-0479 - 04/24/25 - \$1,999.95.

- k) Lake Front Park Boat Launch Parking Lot & Wedgewood Resurfacing - Proj. No. 0160-0480 - Construction Payment Invoice No. 01 - Al's Asphalt Paving Co. - 05/06/25 - \$153,558.69.
- l) Ghesquiere Park Walking Path - Proj. No. 0160-0482 - Payment Invoice No. 01 - Warren Contractors & Development Inc. - 05/06/25 - \$85,729.95.
- 2. Keller Thoma - Legal Services - Invoice No. 127613 - April 2025 - 05/01/25 - \$612.50.
- 3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1083423 - April 2025 - 05/12/25 - \$3,843.20.
- 4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 292 - April 2025 - 05/01/25 - \$5,169.99.

Item 7 PRESENTATION

Item 7A GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) – CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING  
Prerogative of the Mayor to read and present the award.

Item 8 PUBLIC HEARINGS

Item 8A PROPOSED REZONING AND SITE PLAN FOR 20160 MACK AVENUE  
Open the Public Hearing. Receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request from the audience. Close the Public Hearing.

Prerogative of City Council to concur with the City Planner's recommendation and approve the proposed rezoning at 20160 Mack Avenue (Parcel ID 40-009-01-0001-000) from the RO-1 Restricted Office District to the C Commercial Business District, based on the following findings of fact:

- a. The upzoning to support mixed use along Mack Avenue aligns with the newly adopted Master Plan and the spirit of the Future Land Use Plan Map, which shows Corridor Mixed Use, aligning with the C Commercial Business District, for the subject site and sites up and down the same side of Mack Avenue. This rezoning may create a desirable zoning trend along the Mack Avenue Corridor.
- b. The proposed site is architecturally consistent with the neighboring residential neighborhood and the Mack Avenue Corridor.
- c. There is a demand for more commercial retail and economic development along the Mack Avenue Corridor in Grosse Pointe Woods to promote walkability, new business mixes and business development, and community life, as opposed to outdated Office-only uses.

- Item 8B      FY 2025-2026 BUDGET  
Motion to open the Public Hearing. Motion to receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request. Motion to close the Public Hearing.
- Prerogative of the City Council to concur with the recommendation of the Committee-of-the-Whole sitting as a Finance Committee at their meeting held on April 28, 2025, and adopt the FY 2025-2026 Budget as presented, adopt the Budget and Appropriation Resolution; and, authorize the Mayor and the City Clerk to sign the 2024 Tax Rate Request Form L-4029.
- Item 9        ORDINANCE
- Item 9A      FIRST READING: ORDINANCE AMENDMENT TO CONSOLIDATE SIX (6) VOTING PRECINCTS INTO THREE (3) VOTING PRECINCTS  
Prerogative of the City Council to concur with the City Clerk’s recommendation to approve this ordinance amendment and set a date of June 16, 2025, for a second reading and final adoption.
- Item 10      NEW BUSINESS/PUBLIC COMMENT  
Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 11      ADJOURNMENT  
Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight’s meeting.

Respectfully submitted,



Frank Schulte  
City Administrator