

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

May 9, 2023

City of Grosse Pointe Woods  
Attn: Frank Schulte, City Administrator  
20025 Mack Plaza  
Grosse Pointe Woods, MI 48236

Invoice # 1079435

RECEIVED

MAY 10 2023

In Reference To: General Counsel

Professional Services Rendered Thru April 30, 2023

CITY OF GROSSE POINTE WOODS  
CLERK'S DEPARTMENT

		<u>Hrs/Rate</u>	<u>Amount</u>	
<u>City Council</u>				
4/3/2023	DAW	Review of Agenda and Packet for 4/3/23 meeting	0.50 \$145.00/hr	72.50
	DAW	Attend meeting	0.60 \$145.00/hr	87.00
4/14/2023	SSM	Receipt/review of communications regarding April 17 Council meeting	0.30 \$155.00/hr	46.50
4/17/2023	SSM	Review of packet in preparation for meeting; Receipt/review of email from K. Allen; Preparation of response to email; Attend meeting	3.20 \$155.00/hr	496.00
4/18/2023	SSM	Preparation of Memo regarding City Council meeting; Research regarding liquor license transfer requirements	0.60 \$155.00/hr	93.00
4/19/2023	DAW	Telephone conference with Council member Brown regarding agenda item question	0.20 \$145.00/hr	29.00
4/21/2023	DAW	Telephone conference with the Mayor regarding compensation issue	0.20 \$145.00/hr	29.00

Rosati, Schultz, Joppich & Amtsbuechler, P.C.

		<u>Hrs/Rate</u>	<u>Amount</u>
4/24/2023	DAW Telephone conference with Mayor regarding compensation issues	0.40 \$145.00/hr	58.00
4/30/2023	DAW Review of agenda and packet; Review Chapter 4, Sec. 4-23 regarding transfers of liquor licenses into the City	0.90 \$145.00/hr	130.50
	SUBTOTAL:	[ 6.90	1,041.50]
<u>General Administration</u>			
4/3/2023	DAW Telephone conference with Mr. Babcock, 20741 Virginia Lane, regarding complaint about Sparkman's Landscaping and Det. Adams	0.30 \$145.00/hr	43.50
	DAW Receipt/review of correspondence with proposed public hearing notices from City Clerk for Pendy's and Crispelli's; Edit and return to Clerk with correspondence; Receipt/review correspondence from Michigan Liquor Control Commission to Attorney Allen regarding looking into the discrepancy in quota licenses	0.90 \$145.00/hr	130.50
	DAW Receipt/review correspondence from Giffels Webster to Assistant City Administrator regarding certificate of insurance	0.10 \$145.00/hr	14.50
	DAW Receipt/review correspondence from attorney for landlord complaining about a Building Inspector; Begin to watch video of 2/17/2023 inspection	0.70 \$145.00/hr	101.50
	DAW Meeting with City Administrator regarding complaint concerning a Building Inspector	0.50 \$145.00/hr	72.50
	DAW Receipt/review correspondence from City Clerk with pension ordinance amendments (3)	0.20 \$145.00/hr	29.00
4/4/2023	DAW Telephone conference with City Clerk (2) regarding public hearing notices for Pendy's transfer	0.20 \$145.00/hr	29.00

			<u>Hrs/Rate</u>	<u>Amount</u>
4/4/2023	DAW	Continued review of video of inspection of Cotzias property; Correspondence to City Administrator	0.90 \$145.00/hr	130.50
	DAW	Receipt/review correspondence from Public Safety Director with Tahoe Demo Loan Agreement for review; Review Agreement; Correspondence to Public Safety Director with comments	0.80 \$145.00/hr	116.00
4/5/2023	DAW	Receipt/review correspondence from City Administrator regarding Building Inspector Complaint	0.40 \$145.00/hr	58.00
	DAW	Receipt/review of correspondence and summary of Council action on 4/3/23 from City Clerk	0.20 \$145.00/hr	29.00
	DAW	Preparation of draft response to Building Inspector Complaint and sent to City Administration for review and comment; Revise	1.40 \$145.00/hr	203.00
4/7/2023	DAW	Receipt/review correspondence from City Administrator to Mayor and Council regarding Carbon Reduction Grant Award	0.10 \$145.00/hr	14.50
	DAW	Telephone conference with Kelly Allen regarding pending liquor license requests	0.20 \$145.00/hr	29.00
	DAW	Receipt/review of correspondence with a template School Resource Officer Intergovernment Agreement from Petoskey for review; Review template; Correspondence in response	0.60 \$145.00/hr	87.00
4/10/2023	DAW	Telephone conference with Attorney Allen regarding liquor license issues (Penny's and Crispelli's)	0.20 \$145.00/hr	29.00
	DAW	Correspondence to Attorney Allen; Receipt/review correspondence (2) from Attorney Allen regarding 2019 proposed revisions to Chapter 4 of the Grosse Pointe Woods City Code	0.90 \$145.00/hr	130.50
	DAW	Begin preparation of draft ordinance amendment, Chapter 4, Section 4-19	0.70 \$145.00/hr	101.50

		<u>Hrs/Rate</u>	<u>Amount</u>
4/11/2023	DAW Continued preparation of draft ordinance amendment regarding Chapter 4, Alcoholic Liquors; Correspondence to City Administrator	1.50 \$145.00/hr	217.50
	DAW Receipt/review correspondence from City Administrator regarding number of liquor licenses in Grosse Pointe Woods; Research Michigan Liquor Control Commission website; Correspondence to City Administrator	0.80 \$145.00/hr	116.00
	DAW Receipt/review correspondence from City Clerk regarding number of liquor licenses issued/available in the City; Correspondence in response, suggesting a draft agreement which requires City approval prior to transfer of a quota license; Receipt/review correspondence from City Administrator requesting a memo to Council regarding ordinance amendment; Correspondence in response	0.70 \$145.00/hr	101.50
	DAW Correspondence to Nickel & Saph regarding obtaining a cancellation form from the Stevenson Company concerning Cyber Liability Coverage; Receipt/review correspondence from City Administrator with correspondence to and from Bob Bucko regarding this issue	0.50 \$145.00/hr	72.50
4/12/2023	DAW Receipt/review correspondence from Nickel & Saph (2) regarding collection of cyber liability premium paid for a canceled policy	0.30 \$145.00/hr	43.50
	DAW Review of five band contracts for various performances at City Hall; Correspondence to Assistant City Administrator with approved contracts	0.70 \$145.00/hr	101.50
	DAW Receipt/review correspondence from Assistant City Administrator with certificate of insurance for Giffels Webster's contract; Locate contract from October 2022; Review insurance requirements and certificate of insurance	0.40 \$145.00/hr	58.00

			<u>Hrs/Rate</u>	<u>Amount</u>
4/12/2023	DAW	Telephone conference with City Administrator regarding liquor license issues	0.10 \$145.00/hr	14.50
	DAW	Receipt/review correspondence from City Clerk with memos from Planner regarding Crispelli's (2) and Pendency's; Review memos; correspondence in response with finalized Agreement for Crispelli's	1.50 \$145.00/hr	217.50
	DAW	Begin preparation of draft of cover memo for Chapter 4 ordinance amendments	1.30 \$145.00/hr	188.50
4/13/2023	DAW	Telephone conference with City Administrator and City Clerk regarding liquor license issues	0.40 \$145.00/hr	58.00
	DAW	Telephone conference with City Administrator regarding resolution urging the State Legislature to reconsider pension grant funding legislation; Review documents; Correspondence to City Administrator	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Clerk regarding liquor license issues and meeting schedules; Correspondence in response with draft language for Sec. 4-23 compliance letter(s)	0.60 \$145.00/hr	87.00
	DAW	Continued preparation of cover memo for Chapter 4 ordinance amendment	1.10 \$145.00/hr	159.50
4/14/2023	DAW	Receipt/review correspondence from City Clerk with agenda and packet for the Committee of the Whole meeting on 4/17/23	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from Public Safety Director regarding citizen complaint concerning 2009 Anita Avenue	0.30 \$145.00/hr	43.50
	DAW	Receipt/review correspondence from Attorney Allen with multiple documents regarding on-premise liquor license issues	0.90 \$145.00/hr	130.50
4/17/2023	DAW	Receipt/review correspondence from Attorney Allen with proposed changes to the cover memo to Council concerning Chapter 4 Amendments; Correspondence	0.80 \$145.00/hr	116.00

			<u>Hrs/Rate</u>	<u>Amount</u>
		to Attorney Allen in response; Receipt/review correspondence from Attorney Allen in reply		
4/17/2023	DAW	Telephone conference with City Administrator and Assistant City Administrator regarding parking issues for Crispelli's and Bucharest	0.40 \$145.00/hr	58.00
	DAW	Receipt/review correspondence from City Administrator with Planning Commission minutes and McKenna recommendation regarding Crispelli's and Bucharest parking / site plan approval	0.50 \$145.00/hr	72.50
	DAW	Receipt/review correspondence from Clerk with Council meeting agendas (2) and packets (2)	0.70 \$145.00/hr	101.50
4/21/2023	DAW	Receipt/review correspondence from Clerk regarding Pendency/Crispelli's review of documents; Correspondence in response	0.40 \$145.00/hr	58.00
	DAW	Telephone conference with Clerk regarding notice to existing Class C and Tavern Liquor License holders; Revise notice during meeting; Discuss outstanding issues with Pendency's Application	0.50 \$145.00/hr	72.50
	DAW	Telephone conference with City Administrator regarding Dispatch and Lock-up Agreement with Grosse Pointe Shores (3)	0.20 \$145.00/hr	29.00
	DAW	Review of needed changes to the Dispatch and Lock-up Agreement; Revise and send to City Administrator	2.30 \$145.00/hr	333.50
4/24/2023	DAW	Telephone conference with City Administrator (3) regarding formatting of Dispatch/Lock-up Contract	0.10 \$145.00/hr	14.50
	DAW	Telephone conference with City Administrator regarding incorrect address for Crispelli's	0.20 \$145.00/hr	29.00
4/25/2023	DAW	Receipt/review correspondence from City Administrator regarding disposal of firearms; Review applicable statutes; Correspondence to City	1.10 \$145.00/hr	159.50

		<u>Hrs/Rate</u>	<u>Amount</u>
	Administrator in response		
4/25/2023	DAW Receipt/review correspondence from Attorney Allen with general questions and the conditional license approved by the Michigan Liquor Control Commission on April 11th regarding Pedy's; Review the license; Correspondence in response; Correspondence to Clerk and City Administrator; Receipt/review correspondence from Attorney Allen regarding Planner's report; Correspondence in reply	1.20 \$145.00/hr	174.00
	DAW Receipt/review correspondence from Clerk with questions regarding Ordinance Amendment, Restricted Transfer Agreement, and Transfer Request; Correspondence in response	0.40 \$145.00/hr	58.00
4/26/2023	DAW Receipt/review correspondence from Clerk regarding Ordinance amendment and Transfer Restriction Agreement; Correspondence in response	0.20 \$145.00/hr	29.00
	DAW Telephone conference with Assistant City Administrator regarding Council meeting minutes	0.20 \$145.00/hr	29.00
	DAW Receipt/review correspondence from Clerk regarding redacting information from a police report; Correspondence in response	0.40 \$145.00/hr	58.00
4/27/2023	DAW Receipt/review correspondence from Clerk (4) with police reports (2) and questions regarding redactions prior to release, in response to a Freedom of Information Act request	0.60 \$145.00/hr	87.00
	DAW Receipt/review correspondence from City Administrator regarding request for free use of the Community Center for a yoga class	0.30 \$145.00/hr	43.50
	DAW Telephone conference with City Administrator regarding use of Community Center and dumpster issue	0.20 \$145.00/hr	29.00

		<u>Hrs/Rate</u>	<u>Amount</u>
4/27/2023	DAW Receipt/review correspondence from City Administrator regarding dumpster issue; Research dumpster issue; correspondence to City Administrator	1.20 \$145.00/hr	174.00
4/28/2023	DAW Preparation of cover memo for ordinance amendment; Correspondence to Clerk	0.90 \$145.00/hr	130.50
	DAW Edit/revise Agreement Restricting Transfer for Pendy's Restaurant Group, LLC	0.70 \$145.00/hr	101.50
	DAW Preparation of draft recommendation for Pendy's transfer approval	1.30 \$145.00/hr	188.50
	DAW Telephone conference with City Administrator regarding Pendy's address and related matters	0.20 \$145.00/hr	29.00
	DAW Correspondence to Attorney Allen with agenda and packet for May 1st City Council meeting	0.40 \$145.00/hr	58.00
	DAW Receipt/review correspondence from Attorney Allen regarding May 1st Council Meeting; Correspondence in response	0.30 \$145.00/hr	43.50
4/30/2023	DAW Receipt/review correspondence from City Manager to and from Mr. Pendy and to the Planner	0.30 \$145.00/hr	43.50
	SUBTOTAL:	[ 37.10	5,379.50]
	<u>Litigation</u>		
4/28/2023	DAW Receipt/review correspondence from Attorney General regarding Defendant's eligibility for expungement (People v Crystal Wright); Correspondence to Attorney Tomlinson with letter for handling	0.10 \$145.00/hr	14.50
	SUBTOTAL:	[ 0.10	14.50]
	For professional services rendered	44.10	\$6,435.50

Additional charges:

	<u>Qty/Price</u>	<u>Amount</u>
<u>City Council</u>		
4/3/2023 Attorney Mileage - Council Meeting [D. Walling]	73 0.65	47.45
4/17/2023 Attorney Mileage - Council Meeting [S. Morita]	73 0.65	47.45
 SUBTOTAL:		<u>[ 94.90]</u>
Total costs		<u>\$94.90</u>
Total amount of this bill		\$6,530.40
Previous balance		\$4,488.40
4/19/2023 Payment - thank you. Check No. 66240		<u>(\$4,488.40)</u>
Balance due		<u><u>\$6,530.40</u></u>

Please include your Invoice Number on your payment. Thank you.

Attorney Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>
Debra A. Walling, Associate	40.00	145.00
Stephanie Simon-Morita, Shareholder	4.10	155.00

(01200801,000      \$ 6530.40

SM 5/10/23

FS 2-16-23