



CITY OF GROSSE POINTE WOODS
MEMORANDUM

Date: May 15, 2023

To: Mayor and City Council

From: Frank Schulte, City Administrator
Shawn Murphy, Treasurer/Comptroller

Re: Proposed 2023-2024 Budget

Pursuant to Section 8.2 of the City Charter, we hereby present the proposed budget for fiscal year 2023-2024. The Finance Committee and Committee of the Whole met to discuss the proposed budget on March 30, 2023, and April 17, 2023.

As a result of those meetings, the budget was prepared with the City's general operating millage rate of 12.9269 and the use of \$988,944 General Fund balance. The general operating millage is at the Headlee Cap. The total City millage rate, inclusive of Public Relations, Solid Waste and Road Bond Debt is 16.9560. Attached is a summary of the total budget projection for 2023-2024.

Thank you.

Handwritten signature of Frank Schulte in blue ink.

Frank Schulte
City Administrator

Handwritten signature of Shawn Murphy in black ink.

Shawn Murphy
Treasurer/Comptroller

RECEIVED

MAY 03 2023

**CITY OF GROSSE POINTE WOODS
CLERK'S DEPARTMENT**

**2023-2024 Proposed Budget Summary
City of Grosse Pointe Woods**

Date: 4.04.2023

	FUND	2022 - 2023 AMENDED	2023 - 2024 PROPOSED	CHANGE
<u>GENERAL FUND</u>				
General Government	101	\$4,141,482	\$3,960,096	
Public Safety	101	\$7,069,802	\$7,345,882	
Public Works	101	\$2,534,849	\$2,670,901	
Management Info. Systems	101	\$533,109	\$506,169	
Parks & Recreation	101	\$2,103,061	\$2,223,713	
Total General Fund		<u>\$16,382,303</u>	<u>\$16,706,761</u>	324,458 1.98%
<u>SPECIAL REVENUE</u>				
Major Street	202	\$ 1,694,937	\$ 1,320,740	
Local Street	203	\$ 1,023,054	\$ 1,533,911	
Act 302 Training	211	\$ 5,000	\$ 5,000	
Parkway Beautification	213	\$ 56,700	\$ 73,300	
Cable Fund	214	\$ -	\$ -	
Solid Waste	226	\$ 1,935,585	\$ 1,944,948	
CDBG	245	\$ 20,000	\$ 20,000	
SOM MIDC Grant	260	\$ 59,123	\$ 55,975	
911 Service Fund	261	\$ 60,747	\$ 60,716	
Drug Forfeiture	265	\$ 1,500	\$ -	
Opioid Settlement	284	\$ -	\$ 5,000	
Total Special Revenue		<u>\$4,856,646</u>	<u>\$5,019,590</u>	162,944 3.36%
<u>DEBT SERVICE FUND</u>				
Road Bond Debt	304	\$1,154,998	\$1,383,291	
Capital Improvement Debt	307	\$220,238	\$217,863	
Grosse Pointe Drain (Milk River) **	365	\$3,786,262		in progress
Total Debt Funds		<u>\$5,161,498</u>	<u>\$1,601,154</u>	(3,560,344) -68.98%
<u>CAPITAL PROJECTS FUND</u>				
Municipal Improvement	401	\$503,696	\$475,050	
Total Capital Projects Fund		<u>\$503,696</u>	<u>\$475,050</u>	(28,646) -5.69%
<u>INTERNAL SERVICE FUNDS</u>				
Motor Vehicle Fund	661	\$1,122,985	\$929,367	
Workmen's Compensation	677	\$182,152	\$142,875	
Total Internal Service Funds		<u>\$1,305,137</u>	<u>\$1,072,242</u>	(232,895) -17.84%
<u>ENTERPRISE FUNDS</u>				
Parking	585	\$587,505	\$373,644	
Water & Sewer	592	\$8,710,862	\$8,365,861	
Boat Dock	594	\$186,434	\$110,341	
Commodity Sales	598	\$29,500	\$250	
Total Enterprise Funds		<u>\$9,514,301</u>	<u>\$8,850,096</u>	(664,205) -6.98%

**2023-2024 Proposed Budget Summary
City of Grosse Pointe Woods**

Date: 4.04.2023

	FUND	2022 - 2023 AMENDED	2023 - 2024 PROPOSED	CHANGE
<u>FIDUCIARY FUNDS</u>				
Pension Trust Funds	731	\$3,754,458	\$3,854,403	
Supplemental Annuity	734	\$266,750	\$296,383	
Retiree Healthcare (OPEB)	737	\$0	\$0	
Total Fiduciary Funds		<u>\$4,021,208</u>	<u>\$4,150,786</u>	129,578 3.22%
BUDGET TOTAL		<u>\$41,744,789</u>	<u>\$37,875,679</u>	(3,869,110) -9.27%

****Note:** Grosse Gratiot Drain (Milk River) Debt Service Fund will be completed after April 27, 2023 Board Meeting

CITY OF GROSSE POINTE WOODS

CERTIFIED RESOLUTION

Motion by _____, seconded by _____, that the Council adopts the following resolution:

**CITY OF GROSSE POINTE WOODS
BUDGET AND APPROPRIATION RESOLUTION**

WHEREAS, a public notice has been previously given, as required by City Charter and State of Michigan Public Act 5 of 1982, that a public hearing will be on Monday, May 15, 2023, at 7:00 p.m. in the Council Chambers of the Municipal Building, 20025 Mack Plaza, for the purpose of receiving comments on the proposed 2023-2024 City budget and the intent to levy Property Tax Revenues within the said City of Grosse Pointe Woods; and;

WHEREAS, a full and final public hearing has been held on the proposed 2023-2024 City Budget, and the proposed Increase in Property Taxes, it is therefore the opinion and judgment of Council that the aforesaid proposed 2023-2024 City Budget, is in all things appropriate, correct and should be approved and that the property Tax Levy to finance the 2023-2024 City Budget should be approved accordingly.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grosse Pointe Woods, Michigan that the proposed 2023-2024 City Budget and the proposed property Tax Levy for the fiscal year 2023-2024 as finally reviewed (and/or changed by) the Council at this public hearing be adopted and the amounts as contained in the aforesaid budget should be appropriated as designated and property tax levied accordingly.

BE IT RESOLVED that there are those sums of revenue which are deemed necessary to be raised by ad valorem tax levies on all real and personal property within the City of Grosse Pointe Woods, and that the City Clerk be and is hereby directed to certify such amounts to the City Assessor for the spread on the 2023 City Tax Roll at the rate of 12.9269 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for general operations; 1.5000 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Road Bond Debt; at the rate of 0.0580 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Act 359 Public Relations; at the rate of 2.4711 mills per thousand of the current City of Grosse Pointe Woods taxable valuation for Solid Waste.

Motion carried by the following vote:

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

Paul P. Antolin, City Clerk

CERTIFICATION

I, Paul Antolin, City Clerk of the City of Grosse Pointe Woods, do hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council on May 15, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and will be, or have been, made available as required by said Act.

Paul P. Antolin, City Clerk

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Wayne County	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 861,276,936
Local Government Unit Requesting Millage Levy City of Grosse Pointe Woods	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
CHARTER	OPERATING	10/19/50	20.0000	12.9269	1.0000	12.9269	1.0000	12.9269	12.9269		
PA 359			.0800	.0619	1.0000	.0580	1.0000	.0580	.0580		
PA 298			3.0000	2.4711	1.0000	2.4711	1.0000	2.4711	2.4711		
VOTED	ROAD DEBT	11/14/14	1.50	N/A	1.0000	N/A	1.0000	1.5000	1.5000		
DRAINS	20 & 21									4.3477	

Prepared by Shawn Murphy	Telephone Number (313) 343-2604	Title of Preparer Treasurer/Comptroller	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		Paul Antolin	
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Arthur W. Bryant	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	