

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of May 15, 2023

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

1. Council 05/01/23
2. Historical Commission 03/09/23
3. Senior Citizens' Commission 01/17/23 with recommendation (no action to be taken as administration already finalized the budget amount)
4. Tree Commission 04/05/23

B. Monthly Financial Report

1. April 2023

C. Bids/Proposals/Contracts

1. Budget Amendment - Local Roads
 - a. Memo 04/26/23 - Treasurer/Comptroller/City Administrator
2. FY 2023-2024 Milk River Drain Budget/Millage Request
 - a. Memo 05/15/23 - City Administrator/Treasurer/Comptroller
 - b. FY 2023-2024 Grosse Gratiot Drain (Milk River) - Budget

Worksheet/Account Detail Information Sheets

c. Proposed Resolution

3. Automatic Aid Agreement - Public Safety
 - a. Memo 05/09/23 - Director of Public Safety
 - b. Proposed Agreement
4. Tree Removal Contract for FY 2023/2024
 - a) Memo 05/02/23 - Director of Public Services
 - b) Proposed Agreement
 - c) Letter 05/25/23 - James Bonahoom (Arbor Pro Tree Service, Inc.)
 - d) Certificate of Liability Insurance
5. Trucking Services FY 2023-2024
 - a) Memo 05/02/23 - Director of Public Services
 - b) Proposed Agreement
 - c) Quote 05/02/23 - Grosso Trucking & Supply Co.
 - d) Certificate of Liability Insurance

D. Proclamation

1. National Gun Violence Awareness Day
2. National Military Appreciation Month
3. Peace Officers Memorial Day/National Police Week
4. Emergency Medical Services Week
5. National Public Works Week

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
 - a. Vernier Rd. Water Main Replacement - Invoice No. 0143299 - Proj. No. 0160-0446 - 04/21/23 - \$567.70.
 - b. 2022 Misc. Concrete Repair Program - Invoice No. 0143300 - Proj. No. 0160-0450 - 04/21/23 - \$648.68.
 - c. 2022 Sidewalk Repair Program Dist. 8 - Invoice No. 0143301 - Proj. No. 0160-0452 - 04/21/23 - \$541.41.
 - d. Hampton Rd. Water Main & Resurfacing (Mack/Marte) - Invoice No. 0143302 - Proj. No. 0160-0456 - 04/21/23 - \$2,099.53.
 - e. 2022-2023 General Engineering - Invoice No. 0143303 - Proj. No. 0160-0459 - 04/21/23 - \$1,167.60.
 - f. 2020-2021 Water Main Replacement Program - Invoice No. 0143383 - Proj. No. 0160-0426 - 04/25/23 - \$143.28.
 - g. Sewer Rehabilitation - Open Cut - Invoice No. 0143384 - Proj. No. 0160-0430 - 04/25/23 - \$102.28.
 - h. 2023-2024 Rate Study - Invoice No. 0143698 - Proj. No. 0160-0463 - 05/02/23 - \$1,167.60.
 - i. Allard Rd. Reconstruction (Harper-Chester) - Proj. No. 0160-0433 - Pay Estimate No. 9 - Florence Cement Company - 05/05/23 - \$71,128.40.

- j. 2022 Sidewalk Repair Program - Proj. No. 0160-0452 - Pay Estimate No. 1 - JB Contractors, Inc. - 05/09/23 - \$32,362.47.
- 2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20419 - April 2023 - 05/01/23 - \$127.75.
- 3. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1079435 - 05/09/23 - \$6,530.40.
- 4. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 92 - 05/02/23 - \$3,565.00.

*Prerogative of the mayor to read aloud the proclamations regarding 1) National Gun Violence Awareness Day, 2) National Military Appreciation Month, 3) Peace Officers memorial Day/Nation Police Week, 4) Emergency Medical Services Week, and 5) National Public Works Week.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 PUBLIC HEARING

Item 7A FY 2023-2024 BUDGET Motion to open the Public Hearing. Motion to receive and place on file all communications pertaining to this request. Hear any comments, first in support of, second in opposition to, the request. Motion to close the Public Hearing.

Prerogative of the City Council to concur with the recommendation of the Committee-of-the-Whole sitting as a Finance Committee at their meeting held on April 17, 2023, and adopt the FY 2023-2024 Budget as presented, adopt the Budget and Appropriation Resolution; and, authorize the Mayor and the City Clerk to sign the 2023 Tax Rate Request Form L-4029.

Item 8 COMMUNICATIONS

Item 8A DRINKING WATER STATE REVOLVING FUND (DWSRF) PROJECT PLAN
 Director of Public Services Kowalski, in his memo dated May 10, 2023, states that principal forgiveness would be available to communities applying for the Drinking Water State Revolving Fund (DWSRF) program through the Department of Environment, Great Lakes, and Energy (EGLE).

In order to take advantage of this funding opportunity, Anderson, Eckstein and Westrick, Inc. (AEW) has prepared a DWSRF Project Plan that identifies three projects to be included as part of a DWSRF program. The three projects are as follows:

- 1. Water Main Replacement Program on Hidden Lane (from Morningside Dr. to west city limit), Lee Ct. (from Vernier to north city limit), and Marian Ct. (from River Rd. to east city limit).
- 2. Lead Service Line Replacements Program that would replace all known lead services within the city.

3. Complete Distribution System Material Inventory (CDSMI) that would perform all inspections required by current EGLE regulations.

In order to conform with requirements, a resolution from the City must accompany the submission. I concur with Director Kowalski's recommendation that City Council adopt the attached resolution and that the City Clerk signs such resolution and forwards to AEW. AEW will attached the resolution to the application and submit on to EGLE.

Prerogative of the City Council to concur with Director Kowalski's recommendation and adopt the proposed resolution and authorize the City Clerk to sign, and authorize AEW to submit the application and resolution to the Department of Environment, Great Lakes, and Energy (EGLE).

Item 9 ORDINANCE

Item 9A SECOND READING: ORDINANCE AMENDMENT TO CHAPTER 4 – ALCOHOLIC LIQUORS, ARTICLE II – LIQUOR AND TAVERN LICENSES, SECTION 4-19 AND 4-21 Prerogative of the City Council to approve this proposed ordinance as presented and make it effective 10 days after its enactment.

Item 10 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 11 ADJOURNMENT Upon the conclusion of New Business/Public Comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator