

**CITY OF GROSSE POINTE WOODS**

Building Department

**MEMORANDUM**

DATE: July 15, 2022  
TO: Planning Commission  
FROM: Gene Tutag, Building Official  
SUBJECT: 21034 Mack Façade Alteration Request – Continued from June 2022 PC Meeting

At the June 28, 2022 Planning Commission meeting, the façade alteration request was brought before the Planning Commission and tabled for July’s meeting, with an understanding that the owner of the building, the architect, and myself meet to go over details pertinent to the proposed façade alteration request.

On Wednesday, July 6, 2022, Josie and I met Calvin (Merchants Wine) and Randy (ZA Builders) at the property 21034 Mack Avenue, A.K.A Merchants Wine. Topics discussed were the addition of awnings, exterior lighting, and staining the brick as opposed to painting.

Wednesday, July 13, 2022 we received a revised set of plans from ZA Builders (attached), and manufacture specifications on their proposed wall mounted, cylinder exterior lighting (attached).

On Friday, July 15, 2022, we received a revised rendering from ZA Builders (attached).

The next step in the façade alteration process would be for the Planning Commission to approve or deny the request as is or with conditions.

I will be available for any questions you may have.

Thank you,

Gene Tutag

Building Official