

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of October 3, 2022

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Approval of Minutes

- 1. Council 09/19/22
- 2. Beautification Advisory Commission 08/10/22

B. Bids/Proposals/Contracts

- 1. Recording Clerk Agreement - Michele Stabile
 - a. Memo 09/21/22 - Court Administrator
 - b. Proposed Agreement
- 2. Budget Amendment: Fall Pickleball and Tennis Program at Lake Front Park
 - a. Memo 09/08/22 – Director of Public Services/Recreation Supervisor
- 3. Printing Service - Compton Press Industries, Inc.
 - a. Memo 09/28/22 - City Administrator
 - b. Quotation 37247 - 09/28/22 - Compton Press Industries
- 4. Lake Front Park Pool Awning - Belle Isle Awning
 - a. Memo 09/28/22 - Director of Public Services

- b. Aerial Photo
 - c. Quote 09/07/22 - Belle Isle Awning
5. Uniforms - Contractors Clothing Co.
- a. Memo 09/29/22 - Director of Public Services

C. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
- a. 2022-2023 GIS Maintenance - Project No. 0160-0458-0 - Invoice No. 0139371 - 09/09/22 - \$913.20.
 - b. DPW Barn Addition - Project No. 0160-0442-0 - Invoice No. 0139506 - 09/12/22 - \$1,050.00.
 - c. Allard Rd. Recon. Chester/Harper (WCL) - Project No. 0160-0433-0 - Invoice No. 0139524 - 09/15/22 - \$9,820.44.
 - d. Vernier Rd. Water Main Replacement - Project No. 0160-0446-0 - Invoice No. 0139525 - 09/15/22 - \$792.00.
 - e. Sewer System Evaluation - Project No. 0160-0449-0 - Invoice No. 0139526 - 09/15/22 - \$2,801.52.
 - f. 2022 Misc. Concrete Repair Program - Project No. 0160-0450-0 - Invoice No. 0139527 - 09/15/22 - \$3,125.85.
 - g. 2022 Pav't Joint & Crack Sealing Dist. 8 - Project No. 0160-0451-0 - Invoice No. 0139528 - 09/15/22 - \$1,042.80.
 - h. 2022 Sidewalk Repair Program Dist. 8 - Project No. 0160-0452-0 - Invoice No. 0139529 - 09/15/22 - \$153.42.
 - i. 2022 Sewer CCTV Investigation - Project No. 0160-0453-0 - Invoice No. 0139530 - 09/15/22 - \$1,933.13.
 - j. 2022 Sewer Rehab by Full Length CIPP LIN - Project No. 0160-0454-0 - Invoice No. 0139531 - 09/15/22 - \$1,574.74.
 - k. Hampton Rd. Watermain & Resurf (Mack/Marte) - Project No. 0160-0456-0 - Invoice No. 0139532 - 09/15/22 - \$10,448.10.
 - l. 2022-2023 General Engineering - Project No. 0160-0459-0 - Invoice No. 0139533 - 09/15/22 - \$1,556.80.
 - m. 2019 Sewer Open Cut Repair Program - Project No. 0160-0413-0 - Invoice No. 0139687 - 09/16/22 - \$527.90.
 - n. Sewer Rehabilitation - Open Cut - Project No. 0160-0430-0 - Invoice No. 0139688 - 09/16/22 - \$488.80.
 - o. 2021 Misc. Concrete Repair - Project No. 0160-0435-0 - Invoice No. 0139689 - 09/16/22 - \$286.50.
 - p. 2021 Sewer Rehab. by FCIPP - Project No. 0160-0440-0 - Invoice No. 0139690 - 09/16/22 - \$218.20.
 - q. 2021 Sewer Cleaning and CCTV Investigation - Project No. 0160-0438 - Final Construction Pay Estimate - Corby Energy - 09/22/2 - \$9,118.75.
 - r. 2021 Sewer Rehabilitation by Full Length CIPP Lining - Project No. 0160-0440 - Final Construction Pay Estimate - Insituform Technologies USA, LLC. - 09/15/22 - \$20,056.50.

2. Tokio Marine HCC - Insurance Claim Invoice - Claim No. 200913 - Claimant: Julie Nurse - 08/04/22 - \$15,000.00.

3. WCA Assessing - Invoice No. 09192022 - October 2022 - 09/19/22 - \$6,833.50.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 COMMUNICATIONS

Item 7A GROSSE POINTE SANTA CLAUS PARADE – GROSSE POINTE CHAMBER OF COMMERCE The Grosse Pointe Chamber of Commerce is asking the Grosse Pointe communities to participate in the Grosse Pointe Santa Claus Parade by making a contribution to the event. I recommend approving participation in the parade as a Jack-in-the-Box Sponsor in the amount of \$1,000.00 as in past years. For this sponsorship, the City's name and logo will be on parade promotional marketing materials, a banner in the parade, the City's name listed on the Chamber of Commerce Parade website, and participation in the Toyland Scavenger Hunt including toys to hand out and business listing on a map. This is a budgeted item in the City Council Community Relations Account No. 101-101-880.000.

Prerogative of the City Council to authorize an expenditure in the amount of \$1,000.00 to participate in the Grosse Pointe Santa Claus Parade as a Jack-in-the-Box Sponsor, funds to be taken from Council Community Relations Account No. 101-101-880.000.

Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte
City Administrator