

## MEMO 22-42

TO: Mayor and City Council

FROM: James Kowalski, Director of Public Services  
Nicole Gerhart, Recreation Supervisor

DATE: September 8, 2022

SUBJECT: Fall Pickleball and Tennis Program at the Lake Front Park

In the past the City of Grosse Pointe Woods contracted with an outside instructor to run the tennis program at the Lake Front Park. Due to COVID the tennis program was canceled for the 2020 and 2021 seasons.

For the summer of 2022 the Parks and Recreation Department contracted with instructor Laura Digan for two sessions of tennis lessons and one session of pickleball lessons.

Due to high popularity of the summer programs, a fall session of tennis and pickleball lessons were added, with the instructor receiving 80% and the City receiving 20% of program of revenue.

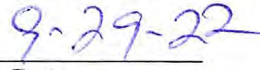
Fall Session Registration				
Course	Registered Participants	Total Revenue	20% City Revenue	80% Instruction Revenue
Adult Tennis – Beginner	4	\$500.00	\$100.00	\$400.00
Adult Tennis – Beginner II	8	\$1,000.00	\$200.00	\$800.00
Adult Pickleball – Beginner	7	\$875.00	\$125.00	\$700.00
Adult Pickleball – Beginner II	16	\$2,075.00	\$415.00	\$1,660.00
Children’s Tennis – Beginner II	12	\$1,200.00	\$240.00	\$960.00
<b>Total</b>		<b>\$5,650.00</b>	<b>\$1,080.00</b>	<b>\$4,520.00</b>

The fall program generated \$5,650.00 in revenue in account #101-000-655.270.

The fall program expense was not budgeted item in the Fiscal Year 2022/2023 budget. It will require a budget amendment and transfer from account no. 101-000-699.000, Transfer from prior year Reserve Fund Balance into the Parks Contractual Services – Tennis account no. 101-774-818.107 in the amount of \$4,520.00.

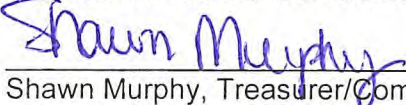
I do not believe any benefit will accrue to the City by seeking further bids. Approved for Council consideration.

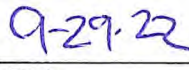
  
 \_\_\_\_\_  
 Frank Schulte, City Administrator

  
 \_\_\_\_\_  
 Date

Fund Certification:

Account numbers and amounts have been verified as presented.

  
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 Shawn Murphy, Treasurer/Comptroller

  
 \_\_\_\_\_  
 Date