

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of October 7, 2024**

- Item 1      CALL TO ORDER  
Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL  
Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE  
Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS  
Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      ACCEPTANCE OF THE AGENDA  
Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 6      CONSENT AGENDA  
All items listed under the consent agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items (6A-6F) listed under the consent agenda as presented.

**A. Appointments/Re-Appointments**

1. Planning Commission (Mayor)
  - a) Biographical Sketch - William Marx - Term to expire - 12/31/25
  - b) Biographical Sketch - Mollie Mackinnon - Term to expire - 12/31/26
2. Citizen/Council Re-Appointments to Commission and Boards
  - a) Memo 10/07/24 - Administrative Clerk Coyle
    - 1) Local Officers' Compensation Commission (Mayor) – Mark Kent – Term to expire: 09/30/29
    - 2) Downspout Board of Appeals (Mayor) – Kevin Hendrick – Term to expire: 09/30/27

**B. Approval of Minutes**

1. Council 09/16/24

2. Beautification Advisory Commission 08/14/24
3. Historical Commission 06/13/24
4. Planning Commission 07/23/24 with recommendations\*
  - \*Recommendation to amend the zoning ordinance to add a new section to Article 5: Site Standards to regulate exterior lighting (C) including the shaded section of sub-section M.
  - \*Recommendation to amend the city ordinance Section 26-5 Residential Plot Plan and Site Plan submittals and Section 26-34 Site Grading (C), with the addition of recommendations made during discussion.
5. Tree Commission 06/05/24

**C. Bids/Proposals/Contracts**

1. Cook Schoolhouse Roof Replacement
  - a) Memo 09/23/24 - Director of Public Services Kowalski
  - b) Proposal 09/15/24 - Four Seasons Kanga Roof
2. Lake Front Park Tennis Court Resurfacing
  - a) Memo 09/27/24 - Director of Parks and Recreation Gafa
  - b) Proposal 08/21/24 - Tennis Courts Unlimited
  - c) Invoice No. 2423 09/10/24 - Tennis Courts Unlimited
3. 2024 Sidewalk Cutting Program
  - a) Memo 09/30/24 - Director of Public Services Kowalski
  - b) Proposal 09/27/24 - Precision Concrete Cutting
4. 2024 Pavement Joint and Crack Sealing Program - AEW Project No. 0160-0476
  - a) Memo 10/02/24 - Director of Public Services Kowalski
  - b) Letter 10/01/24 - City Engineer Varicalli
  - c) Tabulation of Bids

**D. Proclamation**

1. National Breast Cancer Awareness Month (October)

**E. Resolution**

1. Resolution to Adopt the Intergovernmental Agreement with Wayne County regarding Mack Avenue/Vernier Road and Vernier Road/Sunningdale Drive Intersection Improvements
  - a) Proposed Resolution

**F. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers
  - a) Ghesquiere Park Walking Path - Invoice No. 152786 - Proj. No. 0160-0482 - 09/03/24 - \$8,165.00.
  - b) 2024-2025 General Engineering - Invoice No. 152787 - Proj. No. 0160-0484 - 09/03/24 - \$360.00.
  - c) Torrey Rd. Pump Station Cap. Improve. Plan - Invoice No. 152793 - Proj. No. 0160-0457 - 09/03/24 - \$3,928.50.
  - d) Water System CDSMI - Invoice No. 152794 - Proj. No. 0160-0461 -

- 09/03/24 - \$731.80.
- e) Lake Front Park Splash Pad - Invoice No. 152796 - Proj. No. 0160-0465 - 09/03/24 - \$420.00.
  - f) Sewer System Evaluation - Invoice No. 152799 - Proj. No. 0160-0449 - 09/03/24 - \$3,806.60.
  - g) Hampton Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 152800 - Proj. No. 0160-0456 - 09/03/24 - \$796.90.
  - h) Roslyn Rd. Water Main & Resurface (Mack/Marter) - Invoice No. 152801 - Proj. No. 0160-0464 - 09/03/24 - \$1,058.80.
  - i) 2023 Misc. Concrete Repair Program - Invoice No. 152802 - Proj. No. 0160-0466 - 09/03/24 - \$130.25.
  - j) 2024 Sewer Rehab by Full Length CIPP LIN - Invoice No. 152803 - Proj. No. 0160-0475 - 09/03/24 - \$2,862.30.
  - k) 2024 Miscellaneous Concrete Program - Invoice No. 152804 - Proj. No. 0160-0477 - 09/03/24 - \$628.55.
  - l) LFP Boat Launch Parking Lot - Invoice No. 152805 - Proj. No. 0160-0480 - 09/03/24 - \$12,750.00.
  - m) 2024-2025 GIS Maintenance - Invoice No. 152806 - Proj. No. 0160-0485 - 09/03/24 - \$8,442.91.
  - n) Hampton Rd. Water Main & Resurfacing Project (Mack/Marter) - Proj. No 0160-0456 - Final Construction Pay Estimate - Pamar Enterprises, Inc. - 08/23/24 - \$1,000.00.
2. McKenna - Building/Planning Services
    - a) Invoice No. 21849-95 - Building Services - August 2024 - 09/21/24 - \$49,839.55.
    - b) Invoice No. 22-064-31 - Planning Services - August 2024 - 09/09/24 - \$1,001.25.
  3. Plante Moran - Professional Services - Invoice No. 10315643 - June 30, 2024 Financial Statement Audit - 09/28/24 - \$45,000.00.
  4. WCA Assessing - Assessing Services - Invoice No. 091724 - October 2024 - 09/17/24 - \$7,534.41.
  5. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 227 - September 2024 - 10/02/24 - \$3,704.50.

\*Prerogative of the Mayor to read aloud the proclamation regarding National Breast Cancer Awareness Month.

Item 7      COMMUNICATIONS

Item 7A     QUOTA LIQUOR LICENSE ISSUES  
Prerogative of the City Council as to action taken.

Item 7B     APPOINTMENT OF MEMBERS TO THE GROSSE POINTE WOODS 75<sup>TH</sup> ANNIVERSARY COMMITTEE  
Prerogative of the Mayor/City Council to consider appointments to the Grosse Pointe Woods 75<sup>th</sup> Anniversary Committee.

\*Prerogative of the City Council to immediately certify the previous motion appointing members to the Grosse Pointe Woods 75<sup>th</sup> Anniversary Committee.

Item 8

NEW BUSINESS/PUBLIC COMMENT

Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9

ADJOURNMENT

Upon the conclusion of New Business/Public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte  
City Administrator