

OFFICE OF THE CITY ADMINISTRATOR

Subject: Recommendations for the Regular Council Meeting of November 14, 2022

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

A. Appointment

1. Judicial Liaison Committee (Mayoral)
 - a. Ken Gafa - Term to expire - November 2023
2. Tree Commission (Mayoral)
 - a. Tim Madigan - Term to expire 12/31/24
 - 1) Biographical Sketch
 - b. See Approval of Minutes of Tree Commission 10/05/22 for recommendation

B. Approval of Minutes

1. Council 10/17/22
2. Beautification Advisory Commission 09/14/22
3. Tree Commission 10/05/22 with Recommendation

C. Bids/Proposals/Contracts

1. Giffels Webster Agreement - Master Plan Update & Updates to the Clearzoning Ordinance
 - a. Memo 10/28/22 - Assistant City Administrator

- b. Proposed Agreement
 - c. Certificate of Liability Insurance
2. Locker Room Renovation Project - Budget Amendment
 - a. Memo 11/10/22 - Director of Public Safety
 - b. Quote #18294-50211 - The Casper Corporation
 - c. Locker Room Drawings
 - d. Certificate of Liability Insurance
 3. Fire Truck Radiator - Emergency Repair
 - a. Memo 11/10/22 - Director of Public Safety
 - b. Quote 11/10/22 - Ajax & Auto Center Radiator, Inc.
 - c. Quote 10/04/22 - West Shore Fire

D. Proclamation

1. Family Court Awareness Month Committee (FCAMC)

E. Claims and Accounts

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City engineers
 - a. Allard Rd. Recon. - Chester/Harper (WCL) - Invoice No. 0139900 - Proj. No. 0160-0433-0 - 10/10/22 - \$10,325.72.
 - b. 2022 Pav't Joint & Crack Sealing Dist 8 - Invoice No. 0139902 - Proj. No. 0160-0451-0 - 10/10/22 - \$781.50.
 - c. 2022 Sidewalk Repair Program Dist 8 - Invoice No. 0139903 - Proj. No. 0160-0452-0 - 10/10/22 - \$527.70.
 - d. 2022 Sewer CCTV Investigation - Invoice No. 0139904 - Proj. No. 0160-0453-0 - 10/10/22 - \$3,728.62.
 - e. 2022-2023 GIS Maintenance - Invoice No. 0139923 - Proj. No. 0160-0458-0 - 10/10/22 - \$4,093.10.
 - f. Sewer Rehabilitation - Open Cut - Invoice No. 0140045 - Proj. No. 0160-0430-0 - 10/13/22 - \$8,623.94.
 - g. 2021 CCTV Investigation - Invoice No. 0140046 - Proj. No. 0160-0438-0 - 10/13/22 - \$430.00.
 - h. 2021 Sewer Rehab. By FCIPP - Invoice No. 0140047 - Proj. No. 0160-0440-0 - 10/13/22 - \$301.10.
 - i. Sewer System Evaluation - Invoice No. 0140048 - Proj. No. 0160-0449-0 - 10/13/22 - \$778.40.
 - j. 2022 Misc. Concrete Repair Program - Invoice No. 0140290 - Proj. No. 0160-0450-0 - 10/17/22 - \$7,636.48.
 - k. 2022 Sewer Rehab By Full Length CIPP LIN - Invoice No. 0140291 - Proj. No. 0160-0454-0 - \$19,355.19.
 - l. Allard Reconstruction (Harper/Chester) - Proj. No. 0160-0433 - Pay Estimate No. 7 - Florence Cement Company - 11/02/22 - \$34,408.63.
 - m. 2021 Water Main Replacement Program (Hollywood, Severn & Christine Ct.) - Proj. No. 0160-0426 - Pay Estimate No. 8 - Fontana Construction, Inc. - 11/02/22 - \$16,591.40.
 - n. 2022 Sewer Rehabilitation by Full Length CIPP Lining - Proj. No. 0160-0454 - Pay Estimate No. 3 - Insituform Technologies USA, LLC -

- 11/02/22 - \$4,602.70.
- o. 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Pay Estimate 1 - Mattioli Cement Co. LLC - 11/02/22 - \$319,207.33
- p. 2022 Pavement Joint and Crack Sealing Program - Proj. No. 0160-0451 - Pay Estimate 1 - Michigan Joint Sealing, Inc. - 11/02/22 - \$25,296.89.
- 2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20005 - 11/02/22 - \$766.54.
- 3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 10/31/22 - \$6,525.11.
- 4. Keller Thoma - Legal Services - Invoice No. 122857 - 10/01/22 - \$481.25.
- 5. Plante Moran - Professional Services - Invoice No. 2208808 - 10/28/22 - \$22,400.00.
- 6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078445 - October 2022 - 11/09/22 - \$3,846.02.
- 7. WCA Assessing - Assessing Services
 - a. Invoice No. 10062022 - November 2022 - 10/06/22 - \$6,833.50.
 - b. Invoice No. 11012022 - December 2022 - 11/01/22 - \$6,833.50.
- 8. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 37 - 11/03/22 - \$3,751.00.

Item 6 ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

Item 7 COMMUNICATIONS

Item 7A APPRAISAL FOR AN MTT APPEAL The City Assessor, in his memo dated November 2, 2022, stated that the property at 900 Cook Road, known as The Rivers, is under appeal at the Michigan Tax Tribunal (MTT). He is requesting approval to proceed with the attached appraisal retainer agreement. WCA has worked with John Widmer on several MTT appeals and are confident with his work and ability.

He structured this agreement in two phases. Phase one includes a thorough market analysis and his estimate of true cash value for \$8,500.00. This will give information needed to determine if we want to proceed with the full appraisal report (phase 2) for an additional \$8,500.00. This is a budgeted item in the FY 2022-2023.

Prerogative of the City Council to concur with the request of the City Assessor to approve and sign the structured appraisal retainer agreement with funds to be taken from Account No. 101-210-801.301, MTT Appraisals and Other Consultants.

Item 8 NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or

Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9 CLOSED SESSION Consideration of a Closed Session, Pursuant to MCL 15.243(g) Information or records subject to the attorney-client privilege.

Item 10 ADJOURNMENT Upon the conclusion of Closed Session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frank Schulte".

Frank Schulte
City Administrator