

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for Regular Council Meeting of March 7, 2022**

- Item 1      CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2      ROLL CALL Prerogative of the Mayor to request a Roll Call from the Deputy City Clerk.
- Item 3      PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4      RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5      CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

**A. Approval of Minutes**

1. Rescheduled City Council 02/28/22
2. Committee-of-the-Whole 02/28/22

- Item 6      ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 7      COMMUNICATIONS
- Item 7A      RIFLE LEASE PURCHASING PROGRAM - BUDGET AMENDMENT The Director of Public Services, in his memo dated February 25, 2022, is requesting a budget amendment to implement a rifle lease purchasing program. The program is an essential upgrade to the operations of the department. It has been determined that an officer's shooting accuracy greatly improves when provided with their own specific rifle which they are familiar with.

The majority of the requested funds will be returned to the City within the next two years as the funds for each officer's rifle package, with the exception of \$1.00, will be deducted from their paychecks at an estimated cost of \$43.00 over the next 52 pay periods. The remaining \$1.00 will be deducted at the time that the officer leaves the

department, upon which time they will assume full possession of the rifle package. The estimated cost per package, which includes the rifle, suppressor, weapon light, three magazines, and a rifle bag is \$2,237.00.

The Rifle Lease Purchasing Program has been reviewed by both City Attorney Walling and Tokio Marine HCC Public Risk Group Insurance Agency and neither had any concerns.

Sons of Liberty Gun Works (Loyal 9 Manufacturing) was chosen as the rifle manufacturer for their quality control, manufacturing processes, and lifetime warranty on the rifle. If any officer is without their firearm for any reason, they will provide that officer with an equivalent loaner until their weapon is returned. The department would be purchasing the EOTECH sights for each officer. An upgrade to the Aimpoint T-2 Ready would be available to the officers, however, they would be responsible for payment of the price difference between the two products, which amounts to \$314.73.

The total cost of the program is \$76,152.72 of which \$53,688.00 will be paid out of General Fund and charged to a receivable that will be reduced as the employee pays for the rifle through payroll deduction. The remaining \$22,464.72 of the total cost is not included in the FY 21/22 budget, therefore, requiring a budget amendment.

The director is requesting Council's approval of the implementation of the Rifle Lease Purchasing Program and the authorization of a budget amendment in the amount of \$22,464.72 from the General Funds Balance Account 101-000-699.000, Transfer from Prior Year Reserve, into account 101-310-757.000, Operating Supplies – Police Services.

I concur with his recommendation and do not believe any benefit will accrue to the City by seeking further bids.

Prerogative of the City Council to approve the implementation of the Rifle Lease Purchasing Program with a total cost of \$76,152.72 and authorize a budget amendment in the amount of \$22,464.72 from the General Funds Balance Account 101-000-699.000, Transfer from Prior Year Reserve, into account 101-310-757.000, Operating Supplies – Police Services.

Item 7B BULLETPROOF VESTS - PURCHASE The Director of Public Services, in his memo dated February 25, 2022, is requesting to purchase a total of seventeen (17) bullet proof vests to replace vests due to expire in June.

Section 56.4C of the 2019-2022 Collective Bargaining Agreement states that the city will provide subsequent replacements of bulletproof vests for full-time employees in line with the vest manufacturer's standards. The manufacturer of our current vests recommends replacement after five (5) years. In addition, the department has a mandatory wear policy for officers assigned to field duty activities when in full uniform.

The vests would be purchased from On Duty Gear, LLC in Clinton Township, Michigan. They are a sole vendor with a current MiDeal contract with the State of

Michigan. MiDeal is an extended purchasing program which allows Michigan local government units to use state contracts to purchase goods and services.

The cost for a set of concealable carriers, soft trauma places, and panel sets is \$660.00 for a total cost of \$11,220.00. Half the cost of each vest is expected, but not guaranteed, to be returned through the Department of Justice Bulletproof Vest Partnership Grant.

The Director recommends approval of the purchase of seventeen (17) bullet proof vests from On Duty Gear, LLC, in the amount of \$11,220.00.

I concur with his recommendation. This is a budgeted item included in the FY 21/22 budget and do not believe any benefit will accrue to the City by seeking further bids.

Prerogative of the City Council to approve the purchase of seventeen (17) bullet proof vests from On Duty Gear, LLC - 44315 N. Groesbeck Hwy., Clinton Township, MI 48036 in the amount of \$11,220.00 with funds to be taken from the Clothing/Uniform Allowance Account No. 101-345-725.000.

Item 8      NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.

Item 9      CONSIDERATION OF A CLOSED EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A WRITTEN COMMUNICATION PROTECTED BY THE ATTORNEY-CLIENT PRIVILEGE IN ACCORDANCE WITH MCL 15.268(h) A motion, second, and roll call vote with a minimum 2/3 of Council voting in the affirmative is required to meet in Closed Session.

Item 10     ADJOURNMENT Upon the conclusion of public comment with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Frank Schulte". The signature is fluid and cursive, with the first name "Frank" and last name "Schulte" clearly distinguishable.

Frank Schulte  
City Administrator