

OFFICE OF THE CITY ADMINISTRATOR

**Subject: Recommendations for the Regular Council Meeting of December 19, 2022**

- Item 1 CALL TO ORDER Prerogative of the Mayor to call this meeting to order.
- Item 2 ROLL CALL Prerogative of the Mayor to request a Roll Call from the City Clerk.
- Item 3 PLEDGE OF ALLEGIANCE Prerogative of the Mayor to lead the City Council, Administration, and members of the audience in the Pledge of Allegiance.
- Item 4 RECOGNITION OF COMMISSION MEMBERS Prerogative of the Mayor to request Commission Members in attendance at tonight's meeting to approach the podium and introduce themselves and the Commission on which they serve.
- Item 5 CONSENT AGENDA All items listed under the Consent Agenda are considered routine by the Council and will be enacted by one motion and a second. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the consent agenda and considered. One member may request that an item be removed and no second is required.

Prerogative of the City Council to approve all items listed under the consent agenda as presented.

**A. Appointment/Re-Appointments**

1. Tree Commission (Mayoral)
  - a. Gary Lechner - Term to expire 12/31/24
    - 1) Biographical Sketch
  - b. See Approval of Minutes of Tree Commission 11/02/22 for recommendation
2. Citizen/Council Re-Appointments to Commissions and Boards
  - a. Memo 1216/22 – Administrative Clerk

**B. Approval of Minutes**

1. Council 12/05/22
2. Citizens' Recreation Commission 07/12/22, 10/11/22 w/ recommendation
3. Tree Commission 11/02/22 w/ recommendation

**C. Financial Reports**

1. FY 2022 Audit Report - Plante Moran
  - a. Annual Comprehensive Financial Report Fiscal Year Ended June 30, 2022\*
  - b. Financial Report Fiscal Year Ended June 30, 2022 - Municipal Court\*

\*Please refer to the 12/19/22 Committee-of-the-Whole agenda items 4A1 & 4A2.

2. Monthly Report
  - a. November 2022\*

\*Referred to the Finance Committee.

**D. Bids/Proposals/Contracts**

1. Contribution to Retiree Healthcare Trust Fund
  - a. Memo 12/05/22 - Treasurer/Comptroller
2. Chene/Trombley Park Improvement Project – Playground Equipment Purchase
  - a. Memo 12/16/22 – Director of Public Services
  - b. Proposal 12/14/22 – Pro-Techs Surfacing, LLC
  - c. Playground Equipment – Site Plan/Layout

**E. Other City Business**

1. Request for Permit: 5K Charity Run - Shoes that Fit Liggett Campaign\*
  - a. Application - Kirsten Hibbs
  - b. Map of Route
  - c. Certificate of Liability Insurance
  - d. Email 11/09/22 - Kirsten Hibbs

\*First Time request for this event (requires Council Approval)

**F. Claims and Accounts**

1. Anderson, Eckstein & Westrick, Inc. (AEW) - City Engineers -
  - a. Allard Rd. Construction (Harper/Chester) - Proj. No. 0160-0433 - Pay Estimate #8 - Florence Cement Company - 12/02/22 - \$48,801.00.
  - b. 2021 Water Main Replacement Program (Hollywood/Severn/Christine Ct.) - Proj. No. 0160-0426 - Pay Estimate #9 - Fontana Construction, Inc. - 12/02/22 - \$5,317.60.
  - c. 2022 Miscellaneous Concrete Pavement Repair Program - Proj. No. 0160-0450 - Pay Estimate #2 - Mattioli Cement Co. LLC - 12/02/22 - \$16,109.80.
2. Hallahan & Associates, P.C. - Legal Services - Invoice No. 20066 - 12/01/22 - \$237.25.
3. Jacobs and Diemer, P.C. - Legal Services - Claim No. JPJPC-20222Q - USSIC v GPW - 12/06/22 - \$14,525.75.
4. Keller Thoma - Legal Services - Invoice No. 123168 - 12/01/22 - \$218.75.
5. Plante & Moran, PLLC - Professional Services - Invoice No. 2221572 - 11/30/22 - \$7,650.00.
6. Rosati, Schultz, Joppich & Amtsbuechler, P.C. - Legal Services - Invoice No. 1078611 - November 2022 - 12/07/22 - \$3,151.78.
7. York, Dolan & Tomlinson, P.C. - Legal Services - Invoice No. 46 - 11/30/22 - \$3,131.00.

- Item 6      ACCEPTANCE OF THE AGENDA Prerogative of the City Council that all items on tonight's agenda be received, placed on file, and taken in order of appearance.
- Item 7      PRESENTATION
- Item 7A     PUBLIC SAFETY: EASTERN WAYNE SPECIAL RESPONSE TEAM (EWSRT)  
Prerogative of the Mayor to ask the Director of Public Safety to recognize Officer Neal Kapoor and Officer Duncan Gill regarding their involvement in the Special Response Team and two critical incidents in Harper Woods.
- Item 8      ORDINANCE
- Item 8A     FIRST READING: ORDINANCE AMENDMENT TO SECTIONS 2-674 AND 2-677 OF THE PURCHASING ORDINANCE Prerogative of the City Council to amend this ordinance, to set a date of January 9, 2023, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News.
- Item 8B     FIRST READING: REZONING REQUEST – 20100 MACK AVENUE – JUSTIN BUCCELLATO Prerogative of the City Council to concur with the recommendation of the Planning Commission at their meeting held on December 13, 2022, and adopt an ordinance amendment approving the rezoning request from a P-1 to RO-1 at 20100 Mack Avenue, which includes immediate certification of subject minutes and to set a date of January 9, 2023, for a second reading and final adoption, and to authorize the City Clerk to publish same by title in the Grosse Pointe News.
- Item 9      NEW BUSINESS/PUBLIC COMMENT Prerogative of the Mayor to ask if there is any New Business to come before the City Council from the City Council or Administration; and then, to ask members of the audience if there is any Public Comment to come before the City Council.
- Item 10     CLOSED SESSION Consideration of a Closed Session, Pursuant to MCL 15.243(g) Information or records subject to the attorney-client privilege.
- Item 11     ADJOURNMENT Upon the conclusion of Closed Session with no further business to be conducted by the City Council, prerogative of the City Council to motion for adjournment of tonight's meeting.

Respectfully submitted,



Frank Schulte  
City Administrator