



# CITY OF GROSSE POINTE WOODS

20025 Mack Plaza Drive  
Grosse Pointe Woods, Michigan 48236-2397

## BUILDING DEPARTMENT

### MEMORANDUM

**TO:** City Council  
**FROM:** Jeremy Collins, Building Official  
**DATE:** April 8<sup>th</sup>, 2026  
**SUBJECT:** 20195 Mack Ave. Lola's Tacos Walk Up Window

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Dear Council Members,

I have reviewed the proposed request to include the "walk-up window" as a permanent fixture to be used only for employee service at 20195 Mack Ave., Lola's Tacos.

The installed window is in violation of Section 50-4.9 Retail Businesses, A. In C and C-2 districts, retail businesses for local and neighborhood needs are permitted to the following limited extent:

A. In C and C-2 districts, retail businesses for local and neighborhood needs are permitted to the following limited extent:

6. Restaurants, lunchrooms and cafeterias and places for the sale of soft drinks, juices, ice cream and nonalcoholic liquors, but excluding drive-thru facilities and places or businesses providing dancing or entertainment and places where food or beverages are dispensed to or served in automobiles parking on private property adjacent to and in connection with such establishments or are dispensed or served from an outside counter. A drive-thru facility may be permitted only as an accessory use in combination with a bank or financial institution.

The current adopted ordinance does not permit the proposed window use. I recommend that the City Council request removal of the walk-up window and that the original approved site plan indicating three (3) stationary windows be followed.